

When I am gone, my roommate's guests may use my:

	Room #: _____		Room #: _____	
Roommate	#1	#2	#3	#4
Stereo	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
TV	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Furniture	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Appliances	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Clothes/Shoes	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Food	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Computer/ Laptop	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Game Console:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Other:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask

Other Areas

There are some other areas that we could not agree upon, so we decided to compromise in the following way (s):

Subject

Compromise

If problems do occur, you and your roommate(s) must make all the necessary efforts to resolve the problems between yourselves (e.g. talking face to face and/or writing a note) before contacting staff members. It is best to try and resolve the disputes between yourselves. If however, you are unable to find a resolution, contact your Mentor/Counseling Assistant or the Hall Manager.

We as roommates agree to abide by all the agreements stated in this form. We realize that this agreement may be revised at a later time with all roommates present.

Roommate #1 Sign & Date: _____

Roommate #2 Sign & Date: _____

Roommate #3 Sign & Date: _____

Roommate #4 Sign & Date: _____

Witness Sign & Date: _____

Modification # 1 (date): _____

Modification # 2 (date): _____



Office of Residence Life **Roommate Agreement Form**

Residence Hall: _____ **Room #:** _____

This document is mandatory for all residents.

Please use blue or black ink.

This agreement is provided as an opportunity to discuss with your roommate (s) areas that typically cause conflict between roommates. It is intended to promote civility between roommates by clarifying the shared expectations and responsibilities.

Each roommate has equal rights to the use of the space and facilities in the room/suite with exception of the areas that both/all have designated as each one's private space or personal property.

Communication is essential for a positive, working relationship with your roommate (s).

Community/Personal Property

An area of concern is what to do about property, including "community" property (property that can be used by all roommates), and "personal" property (those "off limit" items). My roommate (s) may use the following possessions:

(Circle the correct response, Leave those that do not apply blank.)

	Room #: _____		Room #: _____	
Roommate Names:	#1	#2	#3	#4
Stereo:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
TV:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Furniture:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Appliances:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Clothes/Shoes:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Food:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Computer/ Laptop:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Game Console:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask
Other:	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask

Responsibilities

A second area of potential difficulty is “responsibilities”. It is important for roommates to share the responsibilities that are part of the residence hall experience. Things such as cleaning the room, keeping the room secure, phone calls, and shared responsibilities for the living area are all important matters that cannot be neglected.

1. Security

I agree to lock the door whenever I leave and not give/lend out our my ID card so others can have access to our room. I also understand that failure to do so could constitute negligence. If I have misplaced my room key I will inform the building staff immediately.

2. House Cleaning

We agree to share the following responsibilities: sweeping/vacuuming, emptying the trash, dusting, picking up the room, cleaning the bathroom (if applicable), etc...

We agree to maintain the cleanliness of the room and bathroom (where applicable) and attend to the areas as needed.

We also agree to clean the bathroom according to our agreed upon bathroom schedule. (Please refer to the bathroom schedule for details.)

Please indicate how often you will do such things as make your bed, vacuum/sweep, cleaning/dusting furniture, clean used dishes, do laundry, empty trash, clean bathroom.

	Room #: _____		Room #: _____	
Roommate Name	#1	#2	#3	#4
We will each take care of our own space	Yes / No	Yes / No	Yes / No	Yes / No
Or alternate on entire room	Yes / No	Yes / No	Yes / No	Yes / No

Below are the standard cleaning expectations:

Showers should be cleaned daily

Sinks and faucets should be cleaned daily

Commodores should be cleaned at least once a week

Floors should be swept and mopped once a week

Additional Notes: _____

3. Phone Calls

The ability to make and receive phone calls and to have messages taken for you is important to roommates. To avoid problems with the use of the phone, the following is agreed upon:

A. Phone calls will be limited to _____ minutes. No Limit?

B. Messages will be handled in the following manner (please circle):

answering machine written note conversing other

C. Within the room, the phone will be kept in this location: _____

Study Hours/Sleep Time

	Room #: _____		Room #: _____	
Roommate	#1	#2	#3	#4
Most nights I like to be sleep by what time?				
I expect to get up most mornings by what time?				
I sometimes take naps:	Yes / No	Yes / No	Yes / No	Yes / No
Most time I like to study? (days and times)				

1. During these times the following will be allowed (please circle):

Guests Music TV Phone Conversations

Room Light / Personal Light (*for sleep times only*) Silence Only

Visitation

One of the most common problems between roommates is in the area of visitation. Who visits, and for how long, is one of the common questions that you should ask your roommate. Guests must respect every resident in the room/suite. All roommates must agree when hosting overnight guests and it must be cleared through the Hall Manager. (Overnight visitation of the opposite gender is not allowed.) Completed Overnight Guest Authorization forms must be submitted and approved by the Hall Manager at least 24 hours in advance.

	Room #: _____		Room #: _____	
Roommate	#1	#2	#3	#4
Visitors allowed?	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask	Yes / No / Ask

Additional agreements about guests: _____
