

Town of Bay Harbor Islands

APPLICATION FOR BUSINESS TAX RECEIPT - RENTAL/LEASE AGREEMENT RD - Single Family District

PROCESSING FEE - \$25.00

To be issued to (Name of Owner): _____

D/B/A (Name of Building): _____

Address of building: _____

Address of owner (if different from above): _____

(for office use only)

DATE RECEIVED: _____

DATE ISSUED: _____ FEE: _____

ACCT. NO. _____ LICENSE NO. _____

CLASSIFICATION: _____

Phone number of Owner: _____ (Home) _____ (Business)
E-Mail Address: _____
Name and phone number of Tenant or Lessee: _____

Other Contact Information: _____

DESCRIPTION OF PROPERTY	
Bedrooms	
Bathrooms or Toilet Facilities including Bidets	
Alarm Company and Telephone Number	
Contact Person for Alarm	

PLEASE INCLUDE A COPY OF YOUR SIGNED LEASE.

I understand that in applying for a business license in the Town of Bay Harbor Islands it is my obligation to understand and comply with the rules and regulations of the Town of Bay Harbor Islands. I acknowledge receipt of a copy of the Town's sign regulations, if applicable.

APPLICANT'S SIGNATURE _____ DATE: _____

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED
PLEASE BE SURE TO ATTACH ALL REQUIRED DOCUMENTATION

According to Ordinance No. 744, transient rental use is prohibited. Transient use is defined as the payment of compensation by a renter to a property owner for any use of any structure for a tenancy of less than six (6) consecutive months during any twelve month period. The property owner shall file an application for a rental agreement with the Town prior to the commencement of any rental use, indicating said use and the length thereof, as well as the identity of the rental user, and shall provide a copy of each rental agreement. Further, said property owner shall be permitted such rental use as defined herein, subject to the payment of an annual fee in the amount of \$115.75.

OFFICIAL USE ONLY

Town Clerk:

Type of Business Compliant with Code? ☐ Yes ☐ No
Council Approval Required? ☐ Yes ☐ No
Council Approval Date: _____
Town Clerk: _____

Town Clerk Approval Date: _____

Police Department:

Background Investigation Completed? ☐ Yes ☐ No Date: _____
Approval for License ☐ Yes ☐ No Date: _____
Officer's Name: _____ Officer's Signature: _____

Officer's Remark: