



## The Power of YES

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### SAMPLE INCOME LETTER (EMPLOYEE)

(Please feel free to add any necessary information)

Date

To Whom It May Concern:

This letter is to inform you that \_\_\_\_\_ with I.D. number \_\_\_\_\_ has been  
Borrower

employed with \_\_\_\_\_ since \_\_\_\_\_. His/her current position is \_\_\_\_\_.  
Company Name Hire Date

His/her income in 2012 was \_\_\_\_\_

His/her income in 2013 was \_\_\_\_\_

His/her current year-to-date income is \_\_\_\_\_

\_\_\_\_\_'s probability of continued employment is very good.  
Borrower

He/she is a valued employee.

Sincerely,

Employer Name

Title

**THIS LETTER MUST BE AN ORIGINAL ON THE COMPANY LETTERHEAD AND MUST REFLECT  
THE EMPLOYER'S TELEPHONE NUMBER ADDRESS AND WEBSITE.**

**WE PREFER THAT LETTER IS WRITTEN IN YOUR NATIVE LANGUAGE AND REFLECTS  
INCOME IN NATIONAL CURRENCY!!!**