

Carlton Glen Estates Homeowners Association

DNI Properties Inc., Managing Agent
"Experience Leading Your Way"

June 13, 2015

Patricia West
509 Glengarry Ct.
Wentzville, Mo 63385

Re: Architectural Request – Sunroom Approval

Dear Ms. West:

On behalf of the Trustees of Carlton Glen Homeowners Association, we received your plans for the installation of a sunroom at your home. Thank you for properly submitting your architectural request. Your request has been **approved**, based on the information submitted, with the conditions listed below:

- 1) All work must be completed in a quality manner within 90 days or this approval will expire;
- 2) All construction costs will be at the expense of the homeowner;
- 3) Any future maintenance or improvements will be at the expense of the homeowner; and
- 4) If at any time this improvement becomes unsightly, it must be removed at the request of the Board of Trustees.

Please remember it is the homeowner's responsibility to secure Building Permits, Structural Approvals, Safety Inspections and any other approvals required by county or municipal authority.

If you have any questions or require any further assistance please contact me at (314) 576-0770 ext. 208 or via email at cratermann@dniproperties.com

Sincerely,



Clay Ratermann
Community Manager
DNI Properties, Inc. for
Carlton Glen Estates Homeowners Association