

California Maritime Academy Installment Payment Plan Agreement

Student Name _____ ID# _____

Address _____ (Phone Number to contact about payment) _____

(Home Address)

(If you want to allow someone else to discuss payment arrangements with this office, you must have an AUTHORIZATION to RELEASE INFORMATION form on file)

Spring 2013 Semester

Total Fees Due per Online Services	\$ _____
Less Awarded & Accepted Financial Aid for the semester	- _____
Balance of Fees Due = Allowable Amount for Installment Plan	= _____

	<u>Due Date</u>				<u>Amount Due</u>
Deposit	12/21/2012	1/4 of balance _____ +	\$50.00	\$	_____
Estimated	1/15/2013	1/4 of balance		\$	_____
Estimated	2/15/2013	1/4 of balance		\$	_____
Estimated	3/15/2013	1/4 of balance		\$	_____
Total					_____

Installment amounts are estimates and may change based on enrollment or other activity affecting the student account. Fee increases or decreases will adjust the remaining installments due. Students are responsible for reviewing their account on Online Services to verify the amount due for the next installment payment.

This agreement is subject to the following provisions. I understand and agree that:

Installment Payment Plans require an initial deposit equal to 25% of unpaid fee balance + \$50.00 Admin Fee, which is due by **Friday December 21, 2012**. The balance will be due in 3 equal payments by the 15th of each subsequent month. A \$25 late fee will be charged for each payment received after the due date.

Verify your account balance on Online Services and view your eBill and recent activity often.

Financial aid awarded & accepted but not yet posted to your account for the term should be deducted from the total balance due. The unpaid amount remaining is eligible for installment payments. Subsequent Financial Aid awards will be applied to your installment payment plan unpaid balance until the balance has been paid in full.

- 1 Your first payment will be due on the due date indicated. This payment includes 25% of the allowable fees and a \$50.00 non-refundable administrative service charge
- 2 If you have registered late or added additional courses, you may owe the equivalent of multiple payments to avoid enrollment cancellation. **Students are responsible for reviewing their account on Online Services to verify the amount due for the next installment payment.**
- 3 Late installment payments will incur a fee of \$25.00 each month you are late.
- 4 Missed payments or rejected payments **will result** in ineligibility for future Installment Payment Plans, and cause you to be subject to in enrollment cancellation, forfeiture of fees already paid and a hold placed on your record. If you are dropped from your classes, you may not be able to re-enroll due to wait lists.
- 5 If you re-enroll in the same term you may be charged a \$100 late registration fee.
- 6 Failure to pay may result in additional collection costs, including those associated with referral to a third-party collection agency.
- 7 For more information about this semester's fees and due dates, go to www.csum.edu/web/faculty & staff/administration & finance/fiscal services/student-services

Student Signature _____ (original signature required) _____ Date _____

CMA AR Name _____ CMA AR Signature _____ Date _____