Pitzer College
Biweekly Payroll Schedule
2020

Payroll Work Week: Saturday - Friday					Deadline for Timesheets Submission (Students and Staff)	Supervisor Approvals Due by:	Data Entry (New hires, changes, etc.) close by:	
Payroll #	Begin:	End:	Pay Date:		5:00 PM	10AM	Noon	
HA0	12/21/19	01/03/20	01/10/20		01/03/20	01/06/20	01/03/20	
HB0	01/04/20	01/17/20	01/24/20	*	01/16/20	01/17/20	01/16/20	
HC0	01/18/20	01/31/20	02/07/20		01/31/20	02/03/20	01/31/20	
HD0	02/01/20	02/14/20	02/21/20		02/14/20	02/17/20	02/14/20	
HE0	02/15/20	02/28/20	03/06/20		02/28/20	03/02/20	02/28/20	
HF0	02/29/20	03/13/20	03/20/20		03/13/20	03/16/20	03/13/20	
HG0	03/14/20	03/27/20	04/03/20	*	03/26/20	03/30/20	03/27/20	
HH0	03/28/20	04/10/20	04/17/20		04/10/20	04/13/20	04/10/20	
HI0	04/11/20	04/24/20	05/01/20		04/24/20	04/27/20	04/24/20	
HJ0	04/25/20	05/08/20	05/15/20		05/08/20	05/11/20	05/08/20	
HK0	05/09/20	05/22/20	05/29/20	*	05/22/20	05/22/20	05/21/20	*EE Timecard due by noon--Timecard approval due by EOB*
HL0	05/23/20	06/05/20	06/12/20		06/05/20	06/08/20	06/05/20	
HM0	06/06/20	06/19/20	06/26/20		06/19/20	06/22/20	06/19/20	
HN0	06/20/20	07/03/20	07/10/20	*	07/02/20	07/02/20	07/02/20	*EE Timecard due by noon--Timecard approval due by EOB*
HO0	07/04/20	07/17/20	07/24/20		07/17/20	07/20/20	07/17/20	
HP0	07/18/20	07/31/20	08/07/20		07/31/20	08/03/20	07/31/20	
HQ0	08/01/20	08/14/20	08/21/20		08/14/20	08/17/20	08/14/20	
HR0	08/15/20	08/28/20	09/04/20		08/28/20	08/31/20	08/28/20	
HS0	08/29/20	09/11/20	09/18/20		09/11/20	09/14/20	09/11/20	
HT0	09/12/20	09/25/20	10/02/20		09/25/20	09/28/20	09/25/20	
HU0	09/26/20	10/09/20	10/16/20		10/09/20	10/12/20	10/09/20	
HV0	10/10/20	10/23/20	10/30/20		10/23/20	10/26/20	10/23/20	
HW0	10/24/20	11/06/20	11/13/20		11/06/20	11/09/20	11/06/20	
HX0	11/07/20	11/20/20	11/25/20	*	11/19/20	11/20/20	11/20/20	
HY0	11/21/20	12/04/20	12/11/20		12/04/20	12/07/20	12/04/20	
HZ0	12/05/20	12/18/20	12/22/20	*	12/16/20	12/16/20	12/15/20	*EE Timecard due by 10AM--Timecard approval due by Noon*
HA1	12/19/20	01/01/21	01/08/21		01/01/21	01/04/21	01/01/21	

*** Denotes Early Closing**

Pitzer Holidays

1.	New Year's Day	01/01/20
1.	Additional Winter Break	01/02/20
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2.	Martin Luther King, Jr. Day	01/20/20
3.	Cesar Chavez Day	03/27/20
4.	Memorial Day	05/25/20
5.	Independence Day Observed	07/03/20
5.	College Designated Holiday (2020/2021)	07/06/20
6.	Labor Day	09/07/20
7.	Thanksgiving Day	11/26/20
8.	Friday following Thanksgiving	11/27/20
9.	College Designated Holiday (2020/2021)	12/23/20
9.	Christmas Eve	12/24/20
10.	Christmas Day	12/25/20
11.	Winter Break	12/28/20
12.	Winter Break	12/29/20
13.	Winter Break	12/30/20
14.	Winter Break	12/31/20
1.	New Year's Day	01/01/21