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Canton, NY 13617
www.canton.edu

**DIVISION OF ACADEMIC SUPPORT SERVICES
AND INSTRUCTIONAL TECHNOLOGIES**

MOLLY A. MOTT, Ph.D.
ASSOCIATE PROVOST/DEAN OF ACADEMIC SUPPORT
SERVICES AND INSTRUCTIONAL TECHNOLOGIES
OFFICE: 315-386-7425
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December 19, 2019

Subject: Academic Recovery

Dear Student:

SUNY Canton wants every student to succeed academically. Our records indicate that you have not achieved a minimum grade point average or have failed to meet the required number of credits necessary to continue your academic studies. We are offering you an *opportunity to remain a student* at SUNY Canton and recover from your academic difficulty through our Academic Recovery Program (ARP).

Academic Recovery provides students with support and services that will help them perform to the best of their abilities and achieve future academic success. The program includes mandatory meetings with academic advisors and participation in tutoring and academic workshops. Participation in ARP is a requirement of your enrollment for Spring 2020.

To **accept** this opportunity, please complete the following two things:

- ☐ **Read, sign, and return the enclosed contract by Monday, January 6, 2020.**
- ☐ **Call your School Dean's Office** (see Academic Recovery Program Details sheet for contact information) to verify that your Spring 2020 semester class schedule is appropriate for your academic standing on or before **Friday, January 10, 2020.**

You may mail, fax, or scan & email your contract to:

Office of the Associate Provost/Dean of Academic Support Services
MacArthur Hall 604
34 Cornell Drive, Canton, NY 13617
Fax: 315-386-7447 • E-mail: livingsj@canton.edu

Or - go to www.canton.edu/recovery to sign and submit your contract electronically.

If there is anything you do not understand about your academic status or requirements, please contact me by phone at 315-386-7425 or by e-mail at livingsj@canton.edu.

Sincerely,

Dr. Molly A. Mott
Associate Provost/Dean of Academic Support Services