MILEAGE LOG

Expense Claim Must Accompany This Form
Mileage Log To Be Used To Claim Reimbursement For Approved Travel

SCHOOL DATE SUBMITTED

NAME OF CLAIMANT POSITION

DATE OF TRAVEL	DESTINATION	PURPOSE OF TRAVEL	Odometer Readings		MILES DRIVEN
			Beginning	Ending	
TOTAL MILES TRAVELED					
MILEAGE: $ PER MILE					
TOTAL REIMBURSEMENT					

CLAIMANT_____ DATE_____