## **Living Room Cleaning Service Proposal**

**[Your Company Name]  
[Your Company Logo]  
[Address]  
[Phone Number | Email | Website]**

### **1. Cover Letter**

* Personalized introduction highlighting your expertise in living room cleaning services.
* Emphasize the importance of a clean and inviting living space.
* Show gratitude for the opportunity to assist the client.

### **2. Executive Summary**

* Overview of your living room cleaning services.
* Mention your attention to detail and commitment to creating a comfortable, clean environment.

### **3. Client Information**

* Name of the client.
* Address or location of the living room to be cleaned.
* Contact details.

### **4. Scope of Work**

* **Services Offered:**
  + Dusting and cleaning furniture and décor.
  + Vacuuming carpets and rugs.
  + Sweeping and mopping hard floors.
  + Cleaning windows, blinds, and curtains.
  + Polishing wooden furniture and surfaces.
  + Removing cobwebs and spot-cleaning walls.
* **Frequency:**
  + One-time, weekly, or monthly services.

### **5. Customization for Client Needs**

* Highlight tailored services like handling delicate furniture or using specific cleaning products for particular materials.
* Address specific client preferences.

### **6. Cleaning Schedule**

* Provide a proposed schedule for living room cleaning.
* Adjustments available based on client convenience.

### **7. Pricing and Payment Terms**

* Cost breakdown:
  + General living room cleaning package.
  + Additional costs for special services (e.g., upholstery deep cleaning).
* Payment terms and accepted methods.

### **8. Equipment and Supplies**

* List of cleaning supplies and equipment used for furniture, floors, and windows.
* Mention eco-friendly and non-toxic products, if used

### **9. Staff Information**

* Information about experienced and reliable team members.
* Highlight training in handling delicate décor and furnishings.

### **10. Safety and Compliance**

* Assurance of careful handling of valuables and furniture.
* Liability coverage and adherence to safety standards.

### **11. Client Testimonials or References**

* Share positive feedback from past clients about living room cleaning.
* Include examples of similar projects.

### **12. Terms and Conditions**

* Service agreement terms, cancellation policy, and liability limitations.
* Signature section for both parties.

### **13. Closing Statement**

* Reassure your commitment to a clean, comfortable living space.
* Strong call to action to schedule the cleaning service.

### **14. Contact Information**

* Provide contact details for inquiries and bookings