

# Garden Maintenance Plan

## 1. Introduction

- Outline the importance of regular garden care for aesthetics and plant health.

## 2. Objectives

- Promote healthy plant growth.
- Maintain a visually appealing and pest-free garden.

## 3. Scope

- Include trees, shrubs, lawns, flowerbeds, irrigation systems.
- Exclude personal ornamental items or adjoining properties.

## 4. Roles and Responsibilities

- Assign tasks to gardeners, landscapers, or maintenance staff.

## 5. Maintenance Schedule

- **Daily:** Water plants, remove fallen leaves.
- **Weekly:** Mow lawns, prune plants, weed control.
- **Monthly:** Fertilize soil, inspect irrigation systems.
- **Annually:** Replace seasonal plants, aerate lawns.

## 6. Procedures

- Steps for pruning, watering, fertilization, and pest control.
- Sustainable practices for water conservation.

## 7. Resources and Tools

- Tools: Pruners, lawnmowers, sprinklers.
- Materials: Fertilizers, pesticides, seeds.

## **8. Documentation**

- Keep a garden log of watering, pruning, and planting schedules.

## **9. Performance Monitoring**

- KPIs: Plant health, weed growth rate, irrigation efficiency.

## **10. Emergency Response Plan**

- Address pest infestations and system malfunctions.

## **11. Review and Updates**

- Seasonal updates to accommodate climate changes.

## **12. Conclusion**

- Reinforce the value of consistent maintenance for garden health and beauty.