



Tax Arrears Pre-Authorized Payment Plan Agreement

The Pre-Authorized Payment Plan for tax arrears is customized to have you become current with your property taxes within a period of 3 or 5 years. In order to enroll you must be the property owner and are required to enter into this Agreement and accept the Terms and Conditions as set out below.

TERMS AND CONDITIONS

1. The maximum term of Tax Arrears Pre-Authorized Payment (PAP) Plan Agreement are:

- 3 Years for Non-Residential
- 3 or 5 Years for Residential

The required payment amounts will be determined by the Town and will include past property tax arrears, any applicable penalties and interest, and estimated current / ongoing property taxes. The payments are calculated to recover 66% of the outstanding arrears within the first 2 years of the Agreement.

2. PAP withdrawals will start on the first day of each month, and will continue on a monthly basis for the term of the Agreement.
3. The Town will recalculate the monthly payments annually to reflect any changes in assessment value or property tax rates.
4. The Property Owner can make additional payments or a lump sum payment on their account at any time.
5. In the event that two consecutive monthly payments are not paid in full as required by this Agreement, those outstanding amounts must be paid in full on or before the first day of the third month or the Property Owner will be deemed to be in default of the Tax Arrears PAP Plan Agreement.
6. Provided that the Property Owner has entered into the Tax Arrears PAP Plan Agreement and is not in default of the Agreement, the Town will not register a Tax Arrears Certificate against title to the property.
7. In the event that the Property Owner is in default of the Tax Arrears PAP Plan Agreement, the Town may terminate this Agreement immediately without further notice to the Property Owner and may register a Tax Arrears Certificate against title to the property, which could result in the sale of the property for tax arrears in accordance with the provisions of the *Municipal Act*.
8. A Property Owner who is in default of the Tax Arrears PAP Plan Agreement will not be eligible to enroll in another tax arrears payment plan for a period of 5 years from the date of default.
9. All applicable late payment charges, penalties and interest will continue to be applied to the outstanding property tax arrears during the Tax Arrears PAP Plan Agreement.

10. In the event that the Property Owner wishes to terminate the Tax Arrears PAP Plan Agreement or if their banking information has changed, the Property Owner must notify the Town of Caledon Tax Department in writing at least 30 days prior to the next payment.
11. Once the Property Owner's tax arrears have been paid in full and their account is current, this Agreement will automatically be converted to the Town's regular PAP Plan unless the Property Owner terminates this Agreement in writing.
12. This agreement is subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

I am/We are the Property Owners of the property identified by the Assessment Roll Number set out below. I/We have read, understood and accept the Terms and Conditions set out herein and by submitting this completed form, I am/we are entering into a Tax Arrears PAP Plan Agreement with The Corporation of the Town of Caledon.

Assessment Roll Number: 2124 - _____

Tax Arrears Pre-Authorized Payment Term:

Residential ☐ 3 Years

(select one)

☐ 5 Years

Non-Residential 3 Years (Term for all Non-Residential Tax Arrears PAP is 3 years)

Initial Withdrawal Amount: \$

Name(s): _____

Address: _____

Telephone Number: _____

Signature(s): _____

Date: _____

I/We agree to be bound by the Terms and Conditions of the Tax Arrears PAP Plan Agreement and hereby authorize the Town of Caledon to begin deductions for payment of my/our tax account for the amount specified above, and for future monthly payment amounts as calculated by the Town in accordance with the Terms and Conditions, throughout the term of this Agreement.

I/We hereby authorize my bank to debit my/our account each month for all payments payable to The Corporation of the Town of Caledon in accordance with this Agreement. I/We will ensure that there are sufficient funds in my/our account each month when the payment is due to cover the PAP withdrawal amount throughout the term of this Agreement. I/We understand and agree that insufficient funds will result in applicable finance charges that I/we will be responsible for paying and that will be added to the next monthly payment.

I/We understand and agree that this Agreement will remain in effect until terminated by either party in accordance with the Terms and Conditions of this Agreement.