

Artist/Vendor Registration

Thanks for your interest in AnniCon!
Please review the following:

Artist/Vendor Contract

AnniCon Rules and Regulations

AnniCon staff welcomes all artists and vendors who wish to participate in the artist/vendor's booths at AnniCon '18! The convention is held at the Anniston City Meeting Center (1615 Noble Street, Anniston, AL) on February 24, 2018. We ask that all artists/vendors please be respectful of decisions that the staff may have to make concerning the artist/vendor's booths the day of the convention. We are constantly working to make the con experience great for everyone and may have to make changes in the initial plans. There will be dedicated staffers available exclusively to participating artists/vendors. They will be identified to the artists/vendors at the convention, so if there should be any questions/problems, please contact these staffers. We will try our best to prevent problems from occurring, but we cannot plan for every contingency. Should a problem arise with another artist/vendor, please speak to a staffer. AnniCon reserves the right to deny an artist/vendor space to anyone should a problem occur.

Venue Policies

Please remember it is the responsibility of all artists/vendors to compile with local and state laws. All food vendors MUST have a copy of their City of Anniston Business license and Health Department Permit. We ask that you only use masking tape or pins in fabric panels (if available) for temporary room decorations. Please do not use staples, nails, tacks or other forms of tape. Do not place stickers or paints, or deface venue materials in any permanent fashion. Signs, banners and flyers may not be posted outside of your table space. We do not allow the open sales of any type of adult-deemed material (not limited to DVDs, VHSs, pornographic images/artwork). No adult material may be viewed, sold or distributed, and we require that vendors not bring adult-themed material at all. AnniCon reserves the right to judge the acceptability of all displays. In addition, questionable material (such as paraphernalia and images from groups such as KKK and Nazi or Nazi-like merchandise) are prohibited.

1. **Weapons:** The presence and sale of firearms and explosives is prohibited. It is the responsibility of vendors/artists to secure all

weapons prior to sale to prevent theft or injury from mishandling. Any weapons not in compliance with the AnniCon Weapons Policy must be peace bonded or secured in a vehicle or off Anniston Meeting Center premises after sale; this is ultimately the responsibility of the buyer, but we ask that you help us enforce these policies by reminding your customers about our weapons policy.

Pricing and Availability

Please read this section closely as application and pricing changes have been made for AnniCon '18.

Vendor spaces are sold for \$80 per standard table and two chairs or food truck space. Artist spaces are sold for \$60 per standard table and two chairs. This price is not negotiable. If you wish to choose your own table there is an additional fee of \$20 (Vendor: \$100 total/Artist: \$80 total). As part of the application process, vendors/artists are required to submit a portfolio or sample product/art. Guidelines for portfolios or sample products/art are listed below.

Portfolio Guidelines:

- 1. Portfolios or sample products/art will consist of 6 pictures or examples.*
- 2. For Artists, 2 of the 6 pictures or examples may be incomplete or in-progress works. The other 4 pictures or examples must be of already completed works.*
- 3. For Vendors, 3 of the 6 pictures or examples must be of product items previously or currently sold.*

Portfolios or sample products/art will need to be emailed to vending@annicon.com or mailed to the address listed below before applications are approved.

Houston Cole Library
Jacksonville State University
ATTN: Karlie Johnson
700 Pelham Road North
Jacksonville, Alabama 36265-1602

The AnniCon Vending Chair will review and approve/deny all portfolios or sample products/art. In certain cases, some portfolios or sample products/art may require the approval of the Annicon Committee. Upon approval, vendors/artists will be notified and prompted for payment. Please **do not** submit your payment before application approval.

Artists/Vendors are also asked not to encroach upon their neighbor's space unless they are given permission. Artists/Vendors that do not arrive before 10am Saturday, February 24th or do not give prior notice will forfeit their space. No-show spaces will be sold to available wait list patrons or other vendor participants at the convention at a reduced cost (cash only). All payments must be made on or before February 10, 2018, or the artist/vendor will forfeit their space. After the initial spaces are filled, AnniCon will keep a waiting list of other interested artist/vendors, to be filled either on February 14th or the day of the convention. All table purchases come with one Facebook post advertising their product. Additional posts are available for purchase at \$5 a post.

Cancellation Policy

Artist/Vendor registration can be cancelled until February 10, 2018. You will receive a full refund minus a \$5 cancellation fee. All cancellation requests must call 256-390-1666 or email vending@annicon.com.

Room set-up/space

Spaces will be 10 foot by 6 foot and consist of an 8 foot table and two chairs. Artists/Vendors are responsible for transporting and/or set up/construction of any and all of their own merchandise, equipment, etc. AnniCon does not have access to standing displays/curtains, so please plan on bringing your own. If you plan to bring your own portable walls, they must be properly secured and may not encroach on another vendor's/artist's space. There are limited power outlets and you will need to bring your own extension cord. Your ability to use said cord will be dependent on its impediment of walkways and other artists/vendors. Food trucks will be allowed to park in pre-designated spaces.

AnniCon reserves the right to ban any and all equipment.

Reserving Multiple Spaces

Vendors are welcome to reserve multiple spaces, limit 2. If there are extra spaces available on Saturday at opening, artist/vendor participants may purchase an extra space at a reduced cost (cost determined by AnniCon).

Hours of Operation

The artist's/vendor's booths will have operating hours from 10am to 9pm on Saturday, February 24th. The room will be locked prior to 8am on February 24th, and all dealers are required to be completely clear of the room by 10pm on February 24th. All items left after 10pm on February 24th become property of Annicon/Spirit of Anniston. Artist/Vendors are welcome to leave early, but are advised not to leave personal materials unsupervised. AnniCon takes no personal responsibility for items stolen.

Set-up/Take down

Artists/Vendors are responsible for transporting and/or set up/take down of any and all their own merchandise, equipment, etc. AnniCon will provide a limited amount of staffers to help artist/vendor participants set-up (8am-10am) and take down (9pm-10pm). All items left after 10pm on February 24th become property of AnniCon/Spirit of Anniston.

Volunteers

AnniCon volunteers are for AnniCon use only. AnniCon may provide if available a limited number of volunteers to help artist/vendor participants set-up (8am-10am) and take down (9pm-10pm). In certain circumstances (approved by AnniCon staffers) volunteers may be allowed to provide extra assistance to artist/vendor participants.

AnniCon Logo

Artists/Vendors are not allowed to use the AnniCon logo without the expressed permission of AnniCon. If an artist/vendor would like to use the AnniCon logo, please contact Karlie Johnson by phone at 256-390-1666 or by email at vending@annicon.com for more information.

Directions

Detailed Directions are available on the website: www.annicon.com.

The address of the Anniston City Meeting Center is 1615 Noble Street, Anniston, AL 36201.

Official Agreement

I, the Artist/Vendor, agree to refrain from selling adult material at any AnniCon event (material determined by age rating or a mutual agreement as to what items constitute as "adult"). I agree to respect other artist/vendors and not encroach upon their given space (barring extenuating circumstances). I agree to adhere to all venue rules and regulations, outlined in the Vendor's Contract. I understand that the amount that I pay only guarantees the stated number of space(s). I agree to adhere to the posted Artist's/Vendor's hours, and absolve AnniCon/Spirit of Anniston, the Anniston City Meeting Center and all volunteers of any responsibility for theft or destruction of merchandise. I agree to adhere to the venue policy of hanging materials. I agree to refrain from selling non-legitimate materials (not limited to bootlegs or fansubs).

We, the con administration, reserve the right to remove any artist/vendor for any reason listed above, dearth of payment, or inappropriate behavior. We will make good faith attempts to prevent theft and destruction of artist/vendor property by providing a safety team during AnniCon events.