



## **Discipline Policy & Behavioral Contract** (signature required on back)

In a Responsibility-Centered Discipline school, educators collaborate to identify values and skills – like respect, honesty, effort and academic competencies – that they want students to take with them as they grow up. Once these values and skills are identified, they are used to establish a common language to address challenging discipline moments with students.

The objective is to teach students to recognize when they are too emotionally charged to make the best decisions and to get them to a point where they can handle situations in a positive manner. Teachers and Administration will use supportive statements that build a relationship with students or identify a strength that he/she possesses. They remind the student of the expected behavior and explain where this expectation is not being met. The benefit of this standard of behavior is explained, and the student will be asked to come up with a solution in order to resolve his/her behavior issue. The Response-Ability Process enables students to take responsibility for their actions and to create solutions.

While most students consistently observe these standards and behave safely and appropriately, there are times when misbehavior warrants intervention and consequences. Teachers and other staff use the Responsibility-Centered classroom and behavior management strategies to address such behavior. When these strategies are not successful in changing that behavior and/or serious incidents occur, it is necessary for additional action to be taken. The following are examples of disciplinary actions that may be taken in no particular order.

Please Note: Careful consideration is given to individual situations, so that the school's response to the student is appropriate. Consequences may be increased in cases of repeat offenses. Suspensions will be considered when behavior is disruptive and detrimental to the operation of the school.

**Possible consequences for behavior offenses** (minor offenses handled by teacher & supported by administration)

- Warning
- Teacher contacts parent
- Paper written regarding behavior signed by parent
- Verbal apology
- Removal from school activities
- Staff/student conference
- Lunch or after school detention with note/email home
- Counselor referral
- Conference with parents
- Administration contacts parents
- ISS- In school solution
- Suspension
- Fine for damages or stolen articles
- Expulsion
- Police notification

## Behavioral Contract

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Name of Student \_\_\_\_\_

Grade \_\_\_\_\_

### I know that I have a right to:

- be in a safe school, free from discrimination, harassment and bigotry;
- know what is correct behavior and what behaviors may result in disciplinary actions;
- counseling by staff about my behavior and how it affects my education and welfare in school;
- due process of law when I violate school regulations for which I may be suspended/removed from class.

### I agree to [items in parenthesis applies to 5<sup>th</sup>-12<sup>th</sup> grade only]:

- come to school on time, prepared to work; [appear for class on time, prepared to work with appropriate materials and assignments for class]
- use courteous and polite language; show respect to all members of the school and church staff;
- participate in class, behave respectfully, refrain from arguing, and cooperate with staff members
- resolve conflicts peacefully, express my feelings in words, & avoid fighting inside/outside of school
- refrain from bringing weapons, illegal drugs, controlled substances, and alcohol to school
- refrain from bringing personal possessions that are disruptive to the class
- dress in a clean, neat and safe manner, with appropriate uniform or dress down clothes;
- take care of my personal belongings and respect other people's belongings;
- keep my parents/guardians informed about school-related matters and make sure I give them all information sent home
- share information with teachers/administration that might affect the health, safety, or welfare of the school
- complete my homework every day and show it to my parent(s)/guardian(s);
- follow the rules in this Discipline Policy, behaving responsibly while on school grounds

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

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### Parent Section

I have received a copy of the Discipline Policy and understand the behavior that is required of my child.

I understand that my participation in my child's education will help him/her be successful in school. I have read this agreement and I will carry out the following responsibilities to the best of my ability.

- Encourage my child to be a respectful and peaceful member of the school community.
- Discuss the Discipline Policy with my child.
- Participate in parent conferences, class programs and other activities in which my child is involved.
- Bring my child to school on time every day, and provide a quiet place for them to do their homework.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Revised Mar 2018*