

The BCI logo consists of the lowercase letters 'bci' in a white, sans-serif font, positioned on a dark blue rectangular background.

**Licensed
Training Partner**

A decorative wavy line in shades of blue, pink, and orange flows across the top of the page, behind the company name.

BCTraining^{LTD}

Business Impact Analysis (BIA) Two Day Training Course

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Business Impact Analysis (BIA)

Part of the ANALYSIS stage of the BCM Lifecycle

Course Description

This course provides an in-depth look into the Analysis stage of the Business Continuity Management Lifecycle. This course provides the business continuity and resilience professional with the opportunity to gain a deeper understanding of this key skill area.

The course is broken down into modules, exploring the concept of Business Impact Analysis as well as the practical application using a number of different case studies. Delegates have the option of using their own organisation as a case study.

This course is based on the BCI Good Practice Guidelines 2018 and reflects the current global thinking from ISO 22301, ISO 22313 and ISO/TS 22317.

Course Objectives

- Understand the Business Impact Analysis (BIA) process.
- Understand how to structure the BIA process.
- Apply the methods available to conduct a BIA.
- Utilise the information from the BIA to design the most appropriate continuity recovery strategies.

Who Should Attend?

Business Continuity and resilience practitioners who require an in-depth knowledge and an understanding of how to carry out a BIA at all levels of an organisation.

It is recommended that students have a minimum of a CBCI or equivalent credential with experience of working in a continuity and resilience related role.

Course Delivery

This BCI training course is delivered as a two day, classroom based course by an approved BCI tutor. During this course delegates will be using a case study and taking part in group discussions and activities.

Recommended Reading

It is advisable for delegates to be familiar with the Good Practice Guidelines 2018 prior to attending the course. This can be purchased from the BC Training website.

Business Impact Analysis (BIA)

Course Programme

Day 1

| | |
|-----------|--|
| 0900 0930 | Introduction |
| 0930 1100 | Module 1 - Concepts of BIA |
| 1100 1115 | Break |
| 1115 1200 | Module 2 - Products and Services (Strategic) BIA |
| 1200 1300 | Module 3 - The Process (Tactical) BIA |
| 1300 1400 | Lunch |
| 1400 1500 | Module 4 - The Activity (Operational) BIA |
| 1500 1515 | Break |
| 1515 1615 | Module 5 - The Initial BIA |
| 1615 1700 | Review of Day 1 |

Day 2

| | |
|-----------|-------------------------------------|
| 0900 0915 | Review of Day 1 |
| 0915 1100 | Module 6 - BIA methods |
| 1100 1115 | Break |
| 1115 1230 | Module 7 - Risk (Threat) Assessment |
| 1230 1330 | Lunch |
| 1330 1445 | Module 8 - Design |
| 1445 1500 | Break |
| 1500 1600 | Discussion |
| 1600 1700 | Course Review |

Please note these timings are indicative and exact timings may vary due to delegate interest and experience in certain topics.

Certificate of Attendance

A certificate of attendance will be issued to delegates following the completion of the course.

Continuous Professional Development (CPD)

Completing this course will contribute 16 hours towards your Continuous Professional Development.

Course Cost

The cost of this two day training course is £1050 plus VAT.
Course materials are provided on the course.

Business Impact Analysis (BIA)

FAQs

- **What are the timings of my training course?**

Your course will start at 9am. Courses are scheduled to finish at 5.00pm, however, timings are indicative and exact timings may vary due to student experience and their interest in certain topics.

- **Will lunch and refreshments be provided?**

Yes. There will be two 15 minute breaks where tea and coffee will be provided. A hot meal will be provided at lunchtime. There is always a choice of food, however if you have specific dietary requirements please let us know.

- **Is accommodation included?**

No. Our courses are non-residential, however we can help with local recommendations.

- **What do I need to bring?**

Everything you will require will be provided on the day. If you have a copy of the Good Practice Guidelines 2018, please take it along to the course with you. You will also be provided with a folder containing the course materials which you can take away with you at the end of the course.

If you have further questions or would like an official quotation please contact a member of the BC Training Team:

Contact Details

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