CONTRACT TERMINATION FORM 2020

THE UNIVERSITY OF NEWCASTLE AUSTRALIA

Name:

Student Number:

Residence: **Room Number:**

Departure Date *(early termination date)* **:**

Email Address:

Please indicate your reason for terminating your Student Occupancy Licence Agreement:

- ☐ Withdrawal from/deferment of University studies
- ☐ Financial Strain
- ☐ Academic results
- ☐ My course is at a different campus
- ☐ Course placement
- ☐ Issues with living environment
- ☐ My program of study is complete/my course is finished
- ☐ Medical
- ☐ Other (please specify below):

I have read, understand and agree to the following terms:

- As per Item nine (9) (Termination Fee) of the Student Occupancy Licence Agreement - Information Table and Acceptance, the termination fee amount is determined by the University at its discretion, up to a maximum of an amount equivalent to four (4) weeks Room Fee. The fees will be applied to my account and will be payable by my early termination date.
- This form must be lodged with the Student Living office at least two (2) weeks prior to the proposed contract termination date, or payment of fees in lieu will apply.
- Keys must be handed in by 10:00am on the nominated departure date.

RESIDENT SIGNATURE:

STAFF SIGNATURE: **Date:**

STUDENT LIVING

The University of Newcastle
130 University Drive,
Callaghan NSW 2308 Australia

Phone: +61 02 4913 8888
Email: uonstudentliving@newcastle.edu.au

FOR OFFICE USE ONLY

- ☐ StarRez Termination details updated
- ☐ StarRez Terminated contract term status updated
- ☐ Scan Form (front to back) to residents file
- ☐ StarRez booking updated
- ☐ StarRez account adjusted

PROCESSED BY: **Date:**

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