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# Veterinary Doctor Appointment Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Veterinary Doctor's Name]

[Veterinary Clinic/Hospital Name]

[Clinic/Hospital Address]

[City, State, Zip Code]

## **Subject: Appointment Request for Pet Check-up**

Dear Dr. [Veterinary Doctor's Last Name],

I hope this letter finds you well. I am writing to schedule an appointment for my pet, [Pet's Name], who is a [type of animal, e.g., dog, cat, etc.].

## **Purpose of Appointment**

I would like to bring [him/her/them] in for a check-up because [briefly explain the reason, e.g., routine check-up, vaccination, specific health concern, etc.].

## **Pet's Medical History**

To give you some context, here is a brief overview of [his/her/their] medical history:

- [Condition 1: Brief description, treatment received, and any relevant dates]
- [Current medications: List any medications your pet is currently taking]

### **Preferred Appointment Dates**

I would appreciate the opportunity to meet with you at your earliest convenience. Here are my preferred dates and times for the appointment:

- **First choice:** [Date and Time]
- **Second choice:** [Date and Time]
- **Third choice:** [Date and Time]

If these options do not work, please let me know your available slots, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Name]