
Dental Doctor Appointment Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Dentist's Name]

[Dental Clinic/Hospital Name]

[Clinic/Hospital Address]

[City, State, Zip Code]

Subject: Appointment Request for Dental Check-up

Dear Dr. [Dentist's Last Name],

I hope you are doing well. I am writing to request an appointment for a dental check-up.

Purpose of Appointment

I would like to have a routine examination and cleaning, as it has been [mention duration since your last visit, e.g., six months, a year, etc.]. Additionally, I have been experiencing [mention any specific dental issues if applicable, e.g., sensitivity, discomfort, etc.].

Medical History

To provide you with relevant information, here is a brief overview of my dental history:

- [Condition 1: Brief description, treatment received, and any relevant dates]
- [Current medications: List any medications you are currently taking]

Preferred Appointment Dates

I am available on the following dates and times:

- **First choice:** [Date and Time]
- **Second choice:** [Date and Time]
- **Third choice:** [Date and Time]

If none of these times work, please let me know your available slots.

Thank you for your attention, and I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]