
Medical Retirement Resignation Letter

[Your Name]

[Your Position]

[Hospital/Clinic Name]

[Hospital/Clinic Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Position]

[Department Name]

[Hospital/Clinic Name]

Subject: Medical Retirement Resignation

Dear [Recipient's Name],

It is with mixed emotions that I submit my resignation from my position as [Your Position] at [Hospital/Clinic Name], effective [Last Working Date], due to medical reasons. After [a number of years] of dedication to the medical field, I must prioritize my health and well-being.

Working at [Hospital/Clinic Name] has been an enriching and fulfilling journey, and I am truly grateful for the opportunities and experiences I have had. I appreciate the support from my colleagues, management, and the community.

If needed, I am more than willing to assist in the transition process during my remaining time here to ensure continuity of care and patient services.

Thank you for your understanding and support.

Kind regards,

[Your Name]

[Your Position]

[Contact Information]