

Payment Plan agreement for ASM Administrative Fee (standard 12 months)**Student Information:**

Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Country: _____ Phone: _____ Email: _____

Payment Plan agreement for ASM Administrative Fee (standard 12 months)

Due Date	Payment #	Payment Description	Amount	Balance Due
<i>enter your dates:</i>		Total Amount (Administrative Fee)	\$9,000.00	\$9,000.00
	1	Initial Payment upon enrollment 50%	4500	\$4,500.00
	2	payment	375	4125
	3	payment	375	3750
	4	payment	375	3375
	5	payment	375	3000
	6	payment	375	2625
	7	payment	375	2250
	8	payment	375	1875
	9	payment	375	1500
	10	payment	375	1125
	11	payment	375	750
	12	payment	375	375
	13	payment (Final Payment due no more than 365 days from initial enrollment)	375	0

Student Recitations (initial each after reading to indicate that you understand):

_____	I understand that I can pay by check or by card through PayPal to payment@midwiferycollege.org. Payment plan student must sign up for a PAYPAL account and set up the payments to be made automatically.
_____	I understand that I am responsible to make my payments in a timely manner, as specified by this agreement.
_____	I understand that I will not be able to graduate until all fees owed to the College are paid.
_____	I understand if I withdraw after 1 year I am responsible for balance on payment plan.
_____	I understand that if I am enrolled beyond 2 years, I will be responsible for additional extension fee payments.
_____	I understand that if I fail to make payments, then I may be withdrawn from ASM program. I must sign up for Automatic Billing through PayPal prior to start date of payment plan. Every 30 days my payment plan is reviewed for compliance. I understand that a \$25 late fee will be applied after 2 missed payments. I understand that if I do not pay 3 consecutive payments per this signed payment plan I will be locked out of Canvas online platform until balance is paid.

Student Recitations continue:

	<p>I understand that if my enrollment is terminated by the College, I am still liable for my remaining payments.</p> <p>Students can be dismissed from the National College of Midwifery for the following:</p> <ul style="list-style-type: none"> • Failure to comply with the trimesterly reporting requirements • Failure to meet the financial obligations to the College • Unsatisfactory academic progress • Failure to contact the College or respond to College communications over the course of 9 months. • Failure to complete the program within 5 years. • Students or Preceptors will be dismissed for unprofessional or unethical conduct including, but not limited to, violation of confidentiality, dishonesty, stealing, plagiarism, copyright infringement, sexual harassment, and violation of any local, state and federal laws.
	<p>I understand NCM's refund policy and agree to be held to it: Administrative Fee Refunds: (Revised 8/2016 to conform to NM Commission of Higher Education rule 20.D)</p> <p>"Enrollment period for which the student was obligated" means a quarter, semester, or other term of instruction followed by the institution which the student has begun and for which the student has agreed to pay tuition. For the Administrative Fee, NCM considers the start date to be the date the student is notified by NCM that they are officially enrolled in their program.</p> <p>Refunds are calculated based on 352 day year. Tuition/fee refunds must be made within 30 calendar days of the institution receiving written notice of a student's withdrawal or of the institution terminating enrollment of the student, whichever is earlier.</p> <p>Upon request by a student or the department, the institution shall provide an accounting for such amounts retained under this standard within five workdays.</p> <ul style="list-style-type: none"> ▪ Application Fee (prior to enrollment): \$100 is non-refundable ▪ Cost of 2 year ASM Program: \$9000 ▪ Yearly Extension Rate beyond 2 years: \$1500 (up to 3 extensions for ASM) <p>2 Year Program Refund Policy</p> <p>State protected NCM Eligible Amount to be Retained Refund is calculated on a 2 year obligation to pay \$9000 for the ASM program</p> <p>Refund 100% (ASM: \$9,000) day 0 - 3 (business days) (NCM \$0)</p> <p>Refund 90% (ASM: \$8,100) days 4 - 71 (NCM retains \$900)</p> <p>Refund 50% (ASM: \$4,500) days 72 - 176 (NCM retains \$4500)</p> <p>Refund 25% (ASM: \$2,250) days 177 - 1 year anniversary date of enrollment (NCM retains \$6750)</p> <p>Refund 0% after 1 year anniversary date of enrollment (NCM retains \$9000)</p>

I agree to this payment plan:

Student Signature: _____

Date: _____

Student Name PRINTED: _____