



2 Science Court
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Grant Evaluation Report

Submit within three months of project completion

Please complete the following using no more than three (3) pages.

Note: A grant evaluation report is required for each year of multi-year grants.

- A. Organizational and Grant Information, including all of the following:
- Organization
 - Mailing Address
 - Contact Name
 - Telephone Number (s)
 - Email Address
 - Grant Cycle Date
 - Grant Award Amount
 - Grant Number
- B. Project Summary, describing the following in a brief paragraph:
- The purpose of the project.
 - The intended demographic profile and number of people that were to benefit from the project as described in the grant proposal (if applicable).
 - The actual demographic profile and number of people that benefited from the project as described in the grant proposal (if applicable).
 - The key activities of the project.
- C. Outcomes
- List the intended outcomes of the program (from original proposal).
 - Provide evidence from the data collected to support whether outcomes were achieved (quantitative and qualitative impact).
 - If any intended outcomes were not achieved, indicate the reasons.
 - Indicate any unintended outcomes which were achieved (positive and negative).
- D. Conclusions
- Describe how the program could be altered to improve its results.
 - Describe any future plans for the program.
 - Describe plans to fund the project in the future.
- E. Budget
- Resubmit a copy of the original project budget from the grant proposal, including an additional column entitled "actual expenses."
 - List additional funders and amounts (both secured and attempted).
 - Describe your efforts to leverage additional funding with the MCF award.