

# CHILDREN & YOUTH POST NARRATIVE REPORT FORM

Please Print

Post Name \_\_\_\_\_ No. \_\_\_\_\_ District No. \_\_\_\_\_

Department of \_\_\_\_\_ Present Membership \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

(1.) Did your Post file a Consolidated Post Report form? Yes \_\_\_\_\_ No \_\_\_\_\_

(2.) Did your Post participate in any of the following National Children & Youth Program objectives?

_____ Family Emphasis	_____ Child Safety (Drug Abuse Prevention: (National Family Week) Youth Suicide Prevention, etc.)
_____ Children's Miracle Network	_____ Halloween Safety
_____ Missing Children	_____ April Is Children & Youth Month
_____ Temporary Financial Assistance	_____ Family Support Network

(3.) Estimate the number of volunteer service hours provided by the membership of your Post for the children and youth in your community. \_\_\_\_\_ hours

(4.) Please estimate the amount of money your Post expended for administrative expenses for Children & Youth overhead. (Postage, printing, conferences, travel, salaries, etc.)  
\$ \_\_\_\_\_

(5.) Use the remaining space on this sheet to describe, in detail, specific Children & Youth activity promoted by your Post. (Please attach extra sheets as needed) This section of the narrative is most important to your Department Children & Youth Committee in determining various awards.

## INSTRUCTIONS

### To the Post Children & Youth Chairman:

1. Before completing this form, complete your section of the Consolidated Post Report
2. Fill out this narrative report form.
3. Send this completed form, and any additional information, to your Department C & Y Chairman at **Please email to [txlegion@txlegion.org](mailto:txlegion@txlegion.org) by June 1<sup>st</sup> or mail to same at The American Legion, Dept of Texas, PO Box 140527, Austin, TX 78714**
4. This narrative report form is **NOT** to be attached to the Consolidated Post Report. It is intended for the use by your Department Chairman in determining Post C & Y awards and for substantiating to National your Department's attainment of 100 percent Children & Youth Post narrative reporting.
5. In order to make your total report more effective, we recommend you make three copies - one for your file, and one to be mailed to both your District and Department C & Y Chairman.