

Director's Academic Scholarship Application Form 2020

PART ONE – PERSONAL DETAILS	
Name	
Postal Address	
Suburb	
Mobile Number	
Date of Birth	

PART TWO – COURSE DETAILS	
Program Name	
Program Code	
Program Duration	
Campus Attending	

Will you be a full-time student (75% or more of load) at Federation University in 2020?

☐ **Yes** ☐ **No**

If No, will you be studying less than full-time (less than 75% of load) due to exceptional circumstances?

☐ **Yes** ☐ **No**

If Yes – please outline circumstances below and provide evidence:

Students claiming exceptional circumstances for not studying full-time, will need to substantiate any claim by providing a written statement from the student as to why they cannot study full-time and one of the following:

- a written professional opinion providing assessment of the student's circumstances, assessment of inability to study full-time, the recommended level of part-time study, and the time-frame to which this pertains; or
- a written explanation from the Program Coordinator or Dean of School explaining how course restraints have precluded the student from studying full-time, and the time-frame to which this pertains.

PART 3 - Personal Statement

Please provide a personal statement outlining the following:

- Academic results and academic potential (Official Transcript);
- Personal justification including potential as a role model;
- Demonstrated contribution to the residential community;
- Commitment to continuing study;
- Other relevant achievements and considerations to assist the decision.

PART 4 - Referees (Two written references required)

Please provide two written references from people who can comment with knowledge about your circumstances, study history, commitment to furthering education and your personal qualities. Examples of who could be a referee are lectures, employer, supervisor while on placement, sports coach, arts programs, community groups.

These references should address the following criteria:

- Commitment to study and motivation to furthering education
- Plan to improve life circumstances through study/career path
- Referee Name
- Referee Address
- Referee Occupation
- Referee Telephone Number

Privacy Statement

The information being sought in this form is collected for the primary purpose of assessing the eligibility of students for the Director's Academic Scholarships.

The information will be held by Federation University Australia in accordance with the University's Information Privacy Policy and may be accessed and used by people employed or engaged by the University in the delivery of services to you.

The provision of this information is voluntary, but if this information is not provided, the University may be unable to process your application.

You have a right of access to, and correction of, your personal information in accordance with Privacy legislation and the University's Information Privacy Policy. Please direct any enquiries to the University's Privacy Officer by email to privacyofficer@federation.edu.au.

Authority

A. I consent to the use and disclosure of the information provided by me in this form for the purposes and in the circumstances described in the Privacy Statement above.

B. I understand that the scholarships are funded by FedUni Living and I acknowledge that Federation University Australia has no obligation or liability to award or continue to award the scholarships.

Signature		Name		Date	
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How to Apply

- Please read the Director's Academic Scholarship information for full eligibility criteria.
- Send your completed application and all supporting documents to:

Mail: Director's Academic Scholarship, FedUni Living, PO Box 575, Ballarat 3353

In Person: Director's Academic Scholarship, FedUni Living, Residence Drive, Mt Helen.

Email: director.campuslife@federation.edu.au

Applications close on Monday 16 December 2019 at 5.00pm. Please note: no late applications will be accepted.

Checklist

Please ensure that you have completed:

- ☐ Part 1 - Scholarship
- ☐ Part 2 - Personal details
- ☐ Part 3 - Course information
- ☐ Provided evidence, if relevant, of exceptional circumstances preventing you studying full-time
- ☐ Part 4 - Provided a Personal Statement outlining the selection criteria
- ☐ Part 5 - Provided two written references
- ☐ Signed the Authority Declaration

Please note: If you have not completed all of the items listed in the checklist, your application will not be processed.

Office use only

Date received:	Date acknowledged:
Interview:	Advised: