



GHANA REVENUE AUTHORITY



DOMESTIC TAX REVENUE DIVISION COMPANY SELF-ASSESSMENT FORM

REVISED ANNUAL ESTIMATE

CURRENT TAX OFFICE

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(Tick One)

Name of Tax Office

YEAR OF ASSESSMENT

(yyyy)

PERIOD:

FROM

(dd/mm)

TO

(dd/mm)

Select currency in which data is presented. GH¢ ☐ US\$ ☐ £ ☐ € ☐

COMPANY
NAME

TIN

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COMPUTATION OF TAX

(Please refer to the completion notes overleaf for guidance in completing this form)

	AMOUNT
1. Revised Annual Chargeable Income	
2. Revised Annual Income Tax payable	
3. Income Tax Amount Already Paid / Earlier Installment	
4. Income Tax Balance Due	
5. Number of Quarters Outstanding	
6. Income Tax Amount to be paid / Each Remaining Quarter	
7. Revised Annual Levy Payable	
8. Levy Amount Already Paid (sum of earlier Qtrly Payments)	
9. Levy Balance Due	
10. Levy Amount to be paid per Remaining Quarter	

DECLARATION

I, hereby declare that the Information in this form is true and accurate.
(Full Name)

Designation / Position

Signature

Date

Internal Use Only

Vetted By

DT 0102a ver 1.1

COMPANY REVISED SELF-ASSESSMENT ESTIMATE FORM

COMPLETION NOTES

If you need further clarification or assistance in completing this Form please contact your nearest Domestic Tax Revenue Division Office. *The Return should be completely filled. All boxes should be completed. Where a response is not applicable enter n/a for text or zero (0) for value or number boxes.*

CURRENT TAX OFFICE: This is the Tax office assigned to the taxpayer

YEAR OF ASSESSMENT: This is the financial year to which the return relates

PERIOD: This refers to the beginning and end of the *basis* period (The Accounting year) of the Company

NAME OF COMPANY: Legally registered name of the company (*no abbreviations*)

TIN: This is the eleven (11) character Taxpayer Identification Number

REVISED ANNUAL CHARGEABLE INCOME: This is the revised estimated annual income that is to be subjected to Tax

REVISED ANNUAL INCOME TAX PAYABLE: This is the revised estimated annual income tax payable to the Ghana Revenue Authority

INCOME TAX AMOUNT ALREADY PAID (EARLIER INSTALL): Sum of all installment payments made for previous Quarters

INCOME TAX BALANCE DUE: Balance of Income Tax payable for remaining / outstanding quarters

NUMBER OF QUARTER(S) OUTSTANDING: The number of quarter(s) remaining to end the financial year of the Tax payer

REVISED TOTAL AMOUNT OF TAX DUE: This refers to the amount due GRA by deducting Amount already paid / earlier installment from Revised annual total income tax payable

AMOUNT TO BE PAID / EACH REMAINING QUARTER: The remaining estimated annual income tax to be paid to the Ghana Revenue Authority at the end of each remaining quarter.

REVISED ANNUAL LEVY PAYABLE: This is the revised estimated annual levy to be Paid

LEVY AMOUNT ALREADY PAID (EARLIER INSTALL): Sum of all levy installment payments made for previous Quarters

LEVY BALANCE DUE: Balance of Income Tax payable for remaining / outstanding quarters

LEVY AMOUNT TO BE PAID / EACH REMAINING QUARTER: The remaining estimated levy to be paid to the Ghana Revenue Authority at the end of each remaining quarter.

DECLARATION: This section is to be completed by a responsible officer showing Name, Designation / Position, Signature and Date

