



Application cover sheet

This cover sheet must be included with your application

Vacancy Details

Position No:	Position Title:
Where did you first see the role advertised? E.g. SEEK, APSjobs etc.	

Personal Details: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> X (Indeterminate/intersex/unspecified) <input type="checkbox"/> Choose not to disclose	
Surname:	Given names:
Business hours contact number:	Mobile number:
Email:	
Address:	
Postcode:	
Are you an Australian citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	If no, what is your current status?
When are you eligible to apply for Australian Citizenship?	
Are you an Aboriginal or Torres Strait Islander? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Choose not to disclose	
Are you from a non-English speaking background? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Choose not to disclose	
Do you have a disability? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Choose not to disclose	
If yes, do you wish to opt into RecruitAbility? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you accepted a Voluntary Redundancy from a Commonwealth agency within the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If 'Yes', what date did your exclusion period end?	
Date of voluntary redundancy:	Name of agency:
Current employer:	
If currently employed by the APS:	
APS Level:	Employment status: <input type="checkbox"/> Ongoing <input type="checkbox"/> Non-ongoing AGS Number:
Do you hold a security clearance? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which level do you hold?	
<input type="checkbox"/> Baseline (<i>Protected/Restricted</i>)	<input type="checkbox"/> Negative Vetting (<i>Secret/Highly Protected/Confidential</i>)
<input type="checkbox"/> Negative Vetting 2 (<i>Top Secret</i>)	<input type="checkbox"/> Positive Vetting
Have you ever been found to have breached the APS code of conduct or terminated from employment for misconduct?	
If yes, the Recruitment team will contact you to discuss. <input type="checkbox"/> Yes <input type="checkbox"/> No	
If selected for interview, are there any times/dates you would be unable to attend? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please advise:	
Will you require any special assistance to attend selection activities? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please advise:	
I confirm that the information I have provided above and the details in my attached application are, to the best of my knowledge, true and correct. I acknowledge that it may be an offence to knowingly provide false information.	
Name:	Date:

Please forward the completed cover sheet with your Resume and Statement of Claims to: recruitment@arpansa.gov.au.