

BIO-DATA FORM

[To be filled in by the candidate in his/her own handwriting and submitted in 4 copies (1 original + 3 xerox copies). Please read the instructions carefully before filling up this form]

Please affix here a recent passport size photo and sign across on it.

IBPS-CWE-PO/MT Registration No. :
 IBPS-CWE-PO/MT Roll No. :
 IBPS-CWE-PO/MT Exam Date :
 Post for which called for Interview : **Probationary Officer [JMGS-I]**
 Post Code :

1 Name in full [In Block letters] :

2 Date of Birth and Age :

Day	Month	Year

 Age :

3 Place of Birth :

4 Native Place : Tehsil :
 District : State :

5 Father's / Husband's Name :

6 Nationality : Religion:

7 Category :

Main Category				Sub-category			Any other [Specify]
				Persons With Disabilities			
SC	ST	OBC	GEN	VC	HI	OC	

 [Please tick whichever is Applicable]

8 a) Permanent Address [in block letters] b) Communication Address [in block letters]

			Pin :				Pin :
Phone	Res :			Phone	Res :		
	Cell :				Cell :		
E-mail :				E-mail :			

9 Whether you are :

- A] A member of Scheduled Caste : YES / NO, If YES, Sub-Caste :
 B] A member of Scheduled Tribe : YES / NO, If YES, Sub-Caste :
 C] A member of Other Backward Class : YES / NO, If YES, Sub-Caste :

- D] In case you belong to SC / ST / OBC category, indicate the serial number of Sub-caste as appearing in the Central Government list :
- E] An Ex-Servicemen / Disabled Ex-Servicemen : YES / NO :
If YES, No. of years of service put in Defence Services, date of discharge with reasons :
- F] Visually Challenged : YES / NO If YES, % of disability :
- G] Hearing Impaired : YES / NO If YES, % of disability :
- H] Orthopaedically Challenged : YES / NO If YES, % of disability :

NOTE: Indicate whichever is applicable. A certificate in original from the Competent Authority should be produced in the case of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes [as per the proforma enclosed]. **OBC Certificate should not be more than 1 year old as on the date of application.** In the event of conversion or re-conversion to Hindu or Sikh religion, adequate evidence including a copy of the relevant gazette notification and also other documentary evidence should be furnished. In the case of Ex-servicemen, Discharge Certificate issued by the concerned authority should be produced. In case of Persons With Disabilities, sufficient documentary evidence including the medical certificate issued by the Competent Authority should be necessarily produced.

10 Marital Status [Single / Married / Widowed / Divorced / Legally Separated] :

11 State the number of persons, who are dependent on you for support :
[Parents, Wife / Husband, Children, Brothers/Sisters, Others]

12 Educational Qualification
[Full particulars from SSC / SSLC onwards to be given. If space is not sufficient furnish in annexure]

Certificate/ Degree / Diploma obtained	School/College /University /Board	Date of passing [dd/mm/yy]	Principal & Optional subjects studied in brief	No.. of attempts	Percentag e of marks obtained	Class & Rank obtained	Prizes / Scholarships & other distinctions obtained if any
SSC							
+2							
Grad*							
P G							

* Graduation percentage should be calculated by dividing the marks obtained by the candidates in all the subjects including languages in all semesters / years, by aggregate maximum marks in all the subjects irrespective of honours / optional / additional optional / subsidiary subjects, if any. This will be applicable for those universities also where class / grade is decided on the basis of honours marks only. The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%. Please provide complete details in Page.5

13 Do you possess Computer Knowledge : YES / NO

If YES, Please mark the discipline

i]	MS DOS / MS Windows	:
ii]	Basic concepts of Networking & Connectivity	:
iii]	MS Office	:
iv]	Others [Furnish details]	:

- 14 Work experience
 [Details of all previous employments, whether temporary or permanent including the present employment, if any, are to be given. If space is not sufficient furnish in annexure]

Name and address of the employer	Job title / Designation	Period of Employment		Salary	Job nature	Reasons for leaving
		From	To			

- 15 a) Mother Tongue :
- b) Languages Known : To Speak :
 To Read :
 To Write :
- 16 Particulars of participation in Sports, Athletics, Scouts, NCC, Debates, Dramas or other Extra-Curricular : activities in School, College and elsewhere
- 17 Hobbies and other interests :
- 18 a) Have you ever been arrested, prosecuted, kept under detention or bound down / fined / convicted by a Court of Law or whether any case is pending against you in a Court of Law? :
 If yes, give full details
- b) Have you ever been debarred / disqualified by any institution from appearing at its examination / selection or debarred in any manner from any examination or rusticated by any University or any other educational authority / Institution ? If yes, give full details :
- c) Is any case pending against you in any University or any other educational authority / Institution at the time of filling up this form? If yes, give full details :
- d) Has any case been filed against you at present or in the past by any Bank, Insurance Company etc., for non-payment of any loan taken from them ? If so, please give details :
- 19 a) In case you are / were an employee of the Government/ Public Sector / Nationalized Bank/ Municipal Corpn.,/ Private Sector Organization, please state whether there is any disciplinary case pending against you or whether any disciplinary case was taken against you during the last 3 years of your service. If so, please give details :
- b) Were you ever removed, discharged/dismitted/made to resign from such service in the past? If so, please give details. :

20 Please furnish Name, Occupation and address of TWO respectable persons, NOT related to you, to be given as reference

1]	Name :	2]	Name :
	Occupation :		Occupation :
	Address :		Address :
	Pin:		Pin:

21 In case you are selected, how soon you can join :

22 Additional information if any, which you wish to furnish :

The following are to be enclosed in the same order

A. CERTIFIED TRUE COPIES OF :

- Printouts of IBPS CWE-PO/MT Registered Application, Bank online application, Call Letter for Group Discussion & Interview and Copies of IBPS Score Card, Identity Proof as mentioned in call letter.
- Proof of Date of Birth [SSC / SSLC / X std Certificate with DOB or Birth Certificate].
- Mark lists from SSC / SSLC exam to the highest exam passed by you, including technical and professional exams of each year / semester, if any.
- Certificate regarding graduation / post-graduation / other examinations passed.
- Testimonials regarding proficiency in Curricular/Extra-curricular activities, if any.
- Experience Certificate/s from the employer/s regarding present and previous employment.
- Caste certificate issued by the Competent Authority in the Govt. of India format as per the proforma enclosed in the case of SC/ST/OBC candidates.
- Service / Discharge certificate issued by the Competent Authority in the case of Ex-servicemen.
- Medical certificate from the authorized Certifying Authority – i.e., Medical Board appointed by the State Govt. at District levels comprising of Chief Medical Officer / Sub-Divisional Medical Officer/s in the District and an Orthopaedic / Ophthalmologist / ENT Surgeon as the case may be, in the case of candidates belonging to Persons With Disabilities category.

B. ORIGINAL CERTIFICATES :

- No Objection Certificate from the employer in the case of candidates working.
- Character certificate from two respectable persons not related to you, obtained on a recent date.

I _____ hereby declare that the above statements are true, complete and correct and also that no facts have been suppressed. It is understood that employment, if any, offered to me is based upon the truthfulness of the statements made herein and in the event of any information being found false or incorrect at a later date, my appointment is liable to be terminated. I further state that, if selected, I am willing to be posted to any where in India at any of the branch/office including rural branches of the Bank.

DATE :

PLACE :

SIGNATURE OF THE CANDIDATE

FOR OFFICE USE	
Certificates Scrutinized by:	
Name :	
Designation :	
Office Address :	
Date :	Signature

Canara Bank Recruitment Project – 1/2012 – Probationary Officers

Name:		DOB:	Category:
IBPS Reg. No.:	IBPS Roll No.:	Interview Date:	Session:
		Venue:	

DETAILS OF GRADUATION: Course:	Admission No. / Roll No.:
Period: From _____ to _____ No. of Years:	University:

I Year Enrolled in Year:					II Year Enrolled in Year:				III Year Enrolled in Year:				IV Year Enrolled in Year:			
S. No	Sem	Subject	Max Marks	Marks obtained	Sem	Subject	Max Marks	Marks obtained	Sem	Subject	Max Marks	Marks obtained	Sem	Subject	Max Marks	Marks obtained
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
16																
17																
18																
19																
20																
I Year Total					II Year Total				III Year Total				IV Year Total			
Last paper cleared on:					Last paper cleared on:				Last paper cleared on:				Last paper cleared on:			

Note: Marks means Marks or Grades; Maximum marks means Maximum marks or Maximum Grades allotted to the subject. In case of Grades, a copy of "Conversion formula" notified by the University for converting Grades in to Percentage has to be submitted.

Year	Total Maximum Marks	Total Marks obtained
First Year		
Second Year		
Third Year		
Fourth Year		
Grand Total		

Aggregate Percentage	
Total Marks obtained	
----- X 100 =	----- X 100 =
Total Maximum Marks	

Declaration: The information declared in this page is true, complete & correct and no facts have been suppressed. I clearly understand that I have been allowed for GD & Interview based on the above information provided by me. I agree that, if the above information is found false or incorrect at any point of time, my candidature will be treated as invalid. Attested photocopies of Year-wise/semester-wise mark sheets along with consolidated mark sheet are attached as proof.

Date:
Place:

Signature