

Common Nomination Form 1
For Gratuity, General Provident Fund and Employees Group Insurance Scheme
[See Rule 53 of CCS(Pension) Rules, 1972, Rule 5 of GPF (CS) Rules, 1960 and Para 19.7 of
Employees Group Insurance Scheme]

Head of Office

I, _____, hereby nominate the person/persons mentioned below and confer on him/her/them the right to receive in the event of my death, to the extent specified below, amount on account of the following:-

- i. Any gratuity the payment of which may be authorized under Rule 50 of CCS (Pension) Rules.
- ii. Amount that may stand to my credit in the General Provident Fund.
- iii. Any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980/1984.

Name , Date of Birth (DOB) and address of the Nominee.	Relation - ship with employee Pensioner	Share to be paid to each	If nominee is minor, name , (DOB) and address of person who may receive the amount on behalf of minor.	Name , DOB and address of alternate nominee in case the nominee under Col(1) predeceases the employee/ Pensioner	Relation- ship with employee / Pensioner	Name , DOB and address of person who may receive the amount if alternate nominee in col. (5) is a minor	Contingency on happening of which nomination shall become invalid.
1	2	3	4	5	6	7	8

These nominations supersede any nomination made by me earlier.

Place :
Date :

Signature of the Government Servant
Telephone No _____

Note:-1 Separate copies of this nomination Form may be used for nominating different persons for different benefits (i), (ii) and (iii) above by ticking the intended benefits and striking out the benefits for which nomination is not intended to be made.

Note:-2 The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he / she has signed. The nominee(s) / alternate nominee (s) shares together should cover the whole amount.

(To be filled in by the Head of office/ authorized Gazetted Officer)

Received the nominations, dated _____, under the following Rules:-

1. CCS (Pension) Rules 1972 for Gratuity
2. General Provident Fund (CS), Rules 1960.
3. Central Government Employees Group Insurance Scheme, 1980.

Made by Shri / Shri / Kumari _____

Designation _____

Office _____

(Strike out which nomination is not received)

Entry of receipt of nomination (s) has been made in page _____ Volume _____ of Service Book.

**Name, Signature and Designation of Head of Office/
Authorized Gazetted Officer with seal**

Date of receipt _____

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death.

The receiving officer shall put his/her dated signature on both pages of this Form.

Common Nomination Form 2
for Arrears of Pension and Commutation of Pension
[See Rule 5 of Payment of Arrears of Pension (Nomination) Rules, 1983,
Rule 7 of CCS (Commutation of Pension) Rules, 1981]

Pension Disbursing Authority,

I, _____, hereby nominate the person/persons mentioned below and confer on him/her/them the right to receive in the event of my death, to the extent specified below, amount on account of the following:-

- i. Arrears of Pension
- ii. Commuted Value of Pension

Name , Date of Birth (DOB) and address of the Nominee.	Relation - ship with employee Pensioner	Share to be paid to each	If nominee is minor, name , (DOB) and address of person who may receive the amount on behalf of minor.	Name , DOB and address of alternate nominee in case the nominee under Col(1) predeceases the employee/ Pensioner	Relation- ship with employee / Pensioner	Name , DOB and address of person who may receive the amount if alternate nominee in col. (5) is a minor	Contingency on happening of which nomination shall become invalid.
1	2	3	4	5	6	7	8

These nominations supersede any nominations made by me earlier.

Place :-

Date:-

Signature of Government servant
Telephone No._____

Note 1 Separate copies of nomination Form may be used for nominating different persons for benefits (i) and (ii) above by ticking the intended benefit and striking out the benefit which is not intended to be made.

Note .2 'The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he/she has signed. The nominee(s)/alternate nominee(s) shares together should cover the whole amount.

(To be filled in by the Head of Office/ authorized Gazetted Officer)

Received the nominations, dated _____ , under the following Rules:-

1. Payment of Arrears of Pension (Nomination) Rules, 1983
2. CCS (Commutation of Pension) Rules, 1981

made by Shri/Smt./Kumari _____ .
Designation . _____ ,
Office . _____ .

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in page _____ Volume _____ of Service Book.

**Name, Signature and Designation of Head of Office/
Authorized Gazetted Officer with seal
Date of receipt _____**

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death.

The receiving officer shall put his/her dated signature on both pages of this Form.