CONDITIONAL PURCHASE ORDER FORM (CPO)

Please submit your completed form to Annexair Sales Department at **sale@annexair.com**.

To obtain a "Proposed Submittal", and begin the Submittal process, a completed and signed CPO form is required. A formal Purchase Order, either joined or provided at a later time, will be required to process the order. At any time, Annexair reserves the right to withdraw its proposal until an order confirmation, named "Factory Release Acknowledgment" has been sent from the Annexair Order Desk. Thank you.

Date:

Project Name:

Quote # | Revision #:

Qty of Units:

Account Manager:

Filled in by:

☑ Purchse Order issued by

ANNEXAIR REPRESENTATIVE

Company:

Address:

City:

State/Prov:

Zip/Postal Code:

Project Contact:

Office / Mobile: /

Email:

ANNEXAIR QUOTE

Sub-Total:	$	0.00
Freight:	$	0.00
Total Quote:	$	0.00
Purchase Order:		Today

OTHER COSTS (Commission or other)

	$	0.00
Grand Total:	$	0.00

(Please fill in the Annexair Commission Statement form)

LISTED TENDER MANUFACTURERS

Drawing:

Performance/Schedule:

Written Spec:

Annexair name Equivalent: Select

PROJECT INFO

Building Type: Select

Construction Select

Consultant Eng. Firm:

REP SIGNATURE - PO issued by Annexair Rep

☐ I hereby certify, as an authorized employee of the Manufacturer Representative mentioned herein, intent to purchase equipment manufactured by Annexair for the amount shown under the Annexair Quote section.

Date:

Signature:

☐ Purchase Order issued by

MECHANICAL CONTRACTOR

Company:

Address:

City:

State/Prov:

Zip/Postal Code:

Project Contact:

Office / Mobile: /

Email:

EXPECTED CONTRACTOR P.O. AMOUNT

Sub-Total:	$	0.00
Freight:	$	0.00
Total Quote:	$	0.00

PROJECT LOCATION

Address:

City:

State/Prov:

Zip/Postal Code:

SHIPPING INFO

Expected Month: Year:

Shipping Address: Select

Phases: Select

REP SIGNATURE - PO issued by Mechanical Contractor

☐ I hereby certify Annexair that a Purchase Order will be issued by the Mechanical Contractor mentioned above with the intent of purchasing Annexair equipment for the amount shown under the Expected Contractor P.O.Amount section.

Date:

Signature: