
Hotel Laundry Proposal

1. Cover Page

- Hotel Name and Logo
- Proposal Title: "Laundry Services Proposal for [Client/Organization Name]"
- Submission Date
- Prepared by: [Hotel Representative's Name, Title]
- Contact Information: [Phone, Email, Address]

2. Executive Summary

- **Objective:** Provide efficient and high-quality laundry services.
- **Key Features:** 24-hour service, eco-friendly processes, competitive pricing.
- **Proposal Overview:** Highlight the benefits and reliability of the service.

3. Client Requirements

- Volume of laundry (e.g., daily, weekly, monthly).
- Type of laundry (e.g., linens, uniforms, guest clothing).
- Pickup and delivery schedules.

4. Laundry Services Details

- **Services Offered:**
 - Washing, ironing, folding, dry cleaning.
- **Processes:**
 - Use of eco-friendly detergents, automated machines.
- **Special Services:**
 - Stain removal, delicate fabric care.
- **Turnaround Time:**

- Standard and expedited options.

5. Financial Details

- **Pricing Structure:**
 - Per item or per kilogram.
 - Packages for bulk orders.
- **Payment Terms:**
 - Monthly billing, advance deposits.

6. Terms and Conditions

- Liability for lost/damaged items.
- Delivery delays and compensation.
- Service alteration or cancellation policies.

7. Conclusion

- Summary of services and assurance of quality.
- Call to action to finalize agreement.