

Invacare Job Application Form



Position applied for:	
<p>Please note your application will be scanned and emailed to the recruiting manager(s) and saved in the company's internal directories. If successful, your application form will be transferred to your electronic personnel file for the duration of your employment. If unsuccessful your application will be kept in line with our privacy policy available on our webpage http://www.invacare.co.uk/privacy-policy-cookie.</p>	

Employment history

Present Employment (If now unemployed give details of last employer)
please start with the most recent, use a separate sheet if required

Name of Employer:	
Address:	
Post code:	
Job title:	
Date Started:	
Salary and benefits	
Main duties and responsibilities:	
Reason for leaving/ application?	
Notice period:	

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Previous Posts (please start with the most recent, use a separate sheet if required):

Employer:	
Address: Post Code:	
Job title:	
Dates (from-to):	
Salary and benefits:	
Main duties and responsibilities:	
Reason for leaving:	

Employer:	
Address: Post Code:	
Job title:	
Dates (from-to):	
Salary and benefits:	
Main duties and responsibilities:	
Reason for leaving:	

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Education/training

Qualifications obtained from Schools, Colleges and Universities. Please list highest qualification first: (continue a separate sheet if necessary)

College or University	Course	Qualification and grades obtained
School	Subjects	Qualification and grades obtained
Other relevant training, professional qualifications or work-related skills (for example languages, fork lift licence, etc.):		
Are you undertaking any course of study at present? (if so, please give details)		

Do you have membership of any professional bodies? (if so, please give details, including any offices held)

It is the Employer's policy to verify the qualifications of all successful job applicants.

Supporting information

Please use this section to explain in detail how you meet the requirements of the Employee Profile. If you are or have been involved in voluntary/unpaid activities, please also include this information. Attach and label any additional sheets used.

Other details

Is your present post your sole regular employment?

Where did you see the advertisement for the post?

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Disabilities		
Do you have any disabilities that might affect your application? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Please tell us if:		
<ul style="list-style-type: none"> a. There are any reasonable adjustments we can make to assist you in your application b. There are any reasonable adjustments we can make to the job itself to help you carry it out 		
Convictions		
Have you ever been convicted of a criminal offence? Yes <input type="checkbox"/> No <input type="checkbox"/> (declaration subject to the Rehabilitation of Offenders Act 1974)		
References		
Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your references are.		
	Reference 1	Reference 2
Name:		
Position (job title):		
Work relationship:		
Organisation:		
Address:		
Post code:		
Telephone Number:		
Email address:		
	Are you willing for this referee to be approached prior to the interview?	Are you willing for this referee to be approached prior to the interview?

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Personal details	
Surname:	
Forenames:	
Current address:	
Post code:	
Day time telephone number:	
Evening telephone number:	
Mobile Number:	
Email address:	
Driving licence: if relevant to post applied for do you hold a clean driving licence in the UK? If successful, the company will require you to provide proof of driver's licence from the following site: https://www.gov.uk/view-driving-licence	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you previously been employed by Invacare? Please confirm what position and dates to and from	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you related to a current Invacare employee? If yes, please state name of employee	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you free to remain and take up employment in the UK with no current immigration restrictions? If you are successful, you will be required to provide proof of right to work in the UK prior to your appointment	Yes <input type="checkbox"/> No <input type="checkbox"/>

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Data protection

Information from this application may be processed for purposes permitted under the General Data Protection Regulation. Individuals have, on written request, the right of access to personal data held about them.

The organisation treats personal data collected during the recruitment process in accordance with its data protection policy. Information about how your data is used and the basis for processing your data is provided in Invacare's employee privacy notice

Declaration

I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.

Candidates signature: _____

Date: _____