

GOVT.COLLEGE OF ENGINEERING AND RESEARCH, AVASARI (KH)

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Leave Application Form for Boys Hostel (2019-20)

1. Name: _____

(Surname)

(First Name)

(Middle Name)

2. Roll Number: _____

3. Branch / Semester: _____

4. Building Name: _____

5. Room Number: _____

6. Period of Leave: From _____ to _____

7. Number of days: _____

8. Reason for Leave: _____

9. Address during leave with Mobile Number: _____

10. Parent's Address with Mobile Number: _____

Note:-

- 1) Leave application shall be granted by the rector at least one day prior to the date of leave.
- 2) Medical certificate to be attached in case of leave on medical ground

Undertaking

I will be solely responsible for any incident during the period of leave.

Date:

Place:

(Signature of the Student)

(For Office Use Only)

Leave for the period mentioned above is granted / not granted.

Rector (Boy's Hostel) Signature with date