



AMATS Complete Streets Project Checklist

Project Name: _____ Date: _____

Project Manager/Owner: _____ Phone Number: _____

1. Project Description

Description of Scope:

Project Budget and Funding Source(s):

If grant funded, add timeline:

2. Traffic Data

Average Daily Traffic _____ (if available) Pedestrian Counts (if available) _____

Bicycle Counts _____ (if available) Truck Volumes (if available) _____

3. Functional Classification/Street Type

- a. Functional Class _____
- b. Transit Route(s) _____
- c. Freight Corridor Yes ☐ No ☐
- d. Type of Street _____
- e. Primary land use adjacent to roadway _____

4. Planning/Project Context

Plans or studies within the project area? Yes ☐ No ☐ N/A ☐

If yes, please list below:

Are plan/study recommendations included in the project scope? Yes ☐ No ☐

If no, please describe the reason for deferral below:

5. Safety

Is the street in the top 10 for crashes in the most recent Municipal-wide Vision Zero crash analysis?

If yes, consider an additional scope including pedestrian countdown signal heads, rapid flash beacons, refuge islands, bulbouts).

No ☐ Yes ☐ If yes, describe the additional scope of work: _____

6. Pedestrian Infrastructure

- a. Are there opportunities or need for traffic calming? Yes ☐ No ☐
- b. Are midblock crossings needed? Yes ☐ No ☐
- c. Are existing sidewalks within the project area in good condition and ADA-compliant? Yes ☐ No ☐
- d. If no, will they be repaired as part of the project? Yes ☐ No ☐
- e. Is pedestrian lighting available in the project area? Yes ☐ No ☐

7. Bikeways

- a. Is the project area listed as a proposed bikeway in the AMATS Non-motorized Plan? Yes ☐ No ☐
- b. Is there an existing bike facility? Yes ☐ No ☐
- c. If yes, does the facility meet the existing Non-motorized Plan designation? Yes ☐ No ☐
- d. Describe any Non-motorized Plan recommendations NOT included in project scope and reason for deferral:

8. Transit Facilities

- a. Is the project on a high use transit network? Yes ☐ No ☐
- b. Are there bus stops in the project area? Yes ☐ No ☐
 - i. Average distance between bus stops in/adjacent to project area: _____
 - ii. Are bus stops in project area close to a controlled crossing? Yes ☐ No ☐
- c. Describe any Non-motorized Plan transit recommendations NOT included in project scope and reason for deferral:

9. Freight Infrastructure

- Is the project on the recommended freight network? Yes ☐ No ☐
- Does the project area meet recommended curb radius and clearance standards? Yes ☐ No ☐
- Are there spot improvements needed in the project area? Yes ☐ No ☐
- If yes, describe elements that should be included in the project to address freight needs:

10. Motorized Users

- Is existing street pavement within the project area in good condition? Yes ☐ No ☐
- If no, will it be repaired as part of this project? Yes ☐ No ☐
- Is the roadway an undivided 4 lane section in an urban or suburban setting with narrow shoulders, no center turn lanes, and existing AADT < 12,000 vehicles per day that should be evaluated for a road diet? Yes ☐ No ☐
- Current lane width: _____ ft Proposed lane width: _____ ft
- Current sidewalk width: _____ ft Proposed sidewalk width: _____ ft
- Current curb & gutter width: _____ ft Proposed curb & gutter width: _____ ft

11. Maintenance

- Who is responsible for maintenance in the project area? _____
- What are the current maintenance issues within the project limits?

- Can these maintenance issues be addressed with the project? If so, how?

- What are the current snow removal practices and how will they be impacted by the project?

- Is a Maintenance Agreement Required? Yes ☐ No ☐

In the following unusual or extraordinary circumstances, Complete Streets principles will not apply. Check all that apply below:

- ☐ Users are legally prohibited from using a roadway. Where access is legally prohibited, project managers should consider opportunities to address or remove barriers to network connectivity and crossings that are important for serving non-motorized and other modes.
- ☐ Cost of accommodation is excessively disproportionate to the need or probably use as determined by the project engineer.
- ☐ There exists substantial funding limitations that cannot be overcome with flexible design solutions.

Additional comments:

Signature

Signature

Signature