

Training Materials Checklist



This page contains a list of everything that you will need on the day of the training.

Training Date: _____

Training Site: _____

Trainer: _____

Number of Participants: _____

Materials Provided by No Longer the Norm:

- USB Stick
 - Slideshow
 - Video
- Training Script (print one copy per facilitator)
- Signs (parking lot, legal/illegal, No Longer the Norm logo)

Materials for Facilitators to Provide:

- Registration List
- Name Tags
- Markers
- Pens
- Masking Tape (to hang signs)
- Flip Chart Paper or White board
- Sticky Notes
- Computer
- Projector
- Projector Screen
- Speakers
- All Necessary A/V Cables, Power Bars, and Extension Cords

Print and Give One of the Following to Each Participant:

- Resource Page
- Printed Certificate (to distribute at the end of training)