**Annual Audit Questionnaire for the Municipality of _____**

For the Year ended December 31, 201_

To be completed by the municipal auditor and submitted directly to the appropriate Ministry of Municipal Affairs Municipal Services Office by May 31st, pursuant to the provisions of Part II, Section 3 of the *Municipal Affairs Act* as amended.

1. During the course of your audit, were there any significant matters that you identified and have reported to or intend to report to your client, either in writing or verbally?

Yes_____ No_____

If "Yes", please state what they are:

2. Did you submit a management letter for the year under review?

Yes_____ No_____

If "Yes", what significant matters were included in the letter (that have not already been addressed in Question #1, above).

Did you discuss the management letter with:

a) Council Yes____ No____
b) Treasurer Yes____ No____
c) Other (please specify) Yes____ No____

3. Have all matters been resolved to your satisfaction?

Yes____ No____

If "No", please comment:

Name and Address of Audit Firm:

Name of Partner in Charge: Date:

Please fax or email to:

**Central Municipal Services Office**
Attention: Alison Fath-York
(fax 416-585-6882) or email: **Alison.Fath-York@ontario.ca**

**Eastern Municipal Services Office**
Attention: Stephen Seller
(fax 613-548-6822) or email: **Stephen.Seller@ontario.ca**

**Western Municipal Services Office**
Attention: Janice Hensel
(fax 519-873-4018) or email: **Janice.Hensel@ontario.ca**

**Northern Municipal Services Office**

**Algoma, Cochrane, Manitoulin and Thunder Bay Districts**
Attention: Heather Brown
(fax 807-475-1196) or email: **Heather.B.Brown@ontario.ca**

**Kenora and Rainy River Districts**
Attention: Heather Nickerson
(fax 807-475-1196) or email: **Heather.Nickerson@ontario.ca**

**Nipissing, Parry Sound, Sudbury and Timiskaming Districts**
Attention: Sophia Minor
(fax 705-564-6863) or email: **Sophia.Minor@ontario.ca**