Picacho Mountain Outdoor Festival
Volunteer Sign-up sheet and information
September 21 & 22, Saturday & Sunday, 2019

Thank you for volunteering to help out with this fun, 2 day event! You are helping to make Las Cruces a destination city!
Please fill out all sections pertaining to your group or individuals and return by email.

Our volunteer coordinator will contact you and go over any details and/or questions you may have.
The time frames for the event are:
Friday , set up for vendors and event tents/ staging ,race course layout/marking, etc. : 12:00 -6:pm
Saturday & Sunday: 9:00- 4:00 pm /open to general public/both days
Saturday, fun trail runs & walk start earlier, staff/volunteers need to be on site by 6:30am
Please check if individuals / group can volunteer for both days of the event, **September 21 & 22**, Saturday & Sunday.
We also can definitely use help on **Friday, September 20th** for event setup. Once we receive your volunteer information back, we will send you the show up times/complete tasks/ assignments/duties for the activity your group /individual selected.
We **fully appreciate** the **value of your time** and we will do our upmost best to not waste any of it!
Team event leaders: We will have team leaders for each type of activity needed on site so that if there is any questions from the volunteers in the field, they will know who to ask.
Staff tee-shirts: Each volunteer will be issued an event tee-shirt to wear during the event so that both staff and guests can recognize the events help/volunteers. The shirts will be passed out at the morning of the start of the event. The volunteers can keep the tee-shirts as a gift from us to help say thank you for their efforts!
Volunteer/staff Parking: We will designate a volunteer /staff parking for vehicles while on site.
Release form: The event will require a release form to be signed by everyone participating at the event. Minors can help but we will need a parent/ legal guardian to sign for them and a parent /legal guardian, responsible person, (i.e., teachers, group leaders etc.), to be on site with students/ minors.
Proper clothing attire for event: This is a family friendly event, as such all staff and volunteers will dress appropriately. Staff/volunteers shirts will be worn, no reveling attire please. Shorts, and/or slacks are great. Comfortable walking shoes are recommended. No flip flops, ground is uneven. Hats for head cover can be worn.
Show up/start times for activities: To help insure a smooth running event, we ask that if your team commits to helping with an activity/event /setup/tear-down, to please arrive for scheduled activity 15 minutes early to be ready to go. (Using restrooms, changing, parking, etc.) This will also save time for group leaders not having to repeat instructions for latecomers and respect everyone's time.

Our Contact information: David Crider: 877-808-6877/ david@swexpeditions.com
Astora: 801-560-7730/ ash@swexpeditions.com

Sign in Roster

What days of the event can you/your group help with? (Check all that apply)

Friday 20th ____ Saturday 21st _____ Sunday 22nd _____

other dates? (Pre-setup) _____

Name/ Name of Group _____

Individual contact information in charge of group/organization:
Name Email contact phone

_____

Activities/Stations/ Duties Needed Please check the areas you can help out in, don't worry , we won't over book you!

Friday set-up _____ Friday
parking staff _____ Saturday/Sunday

Shuttle drivers _____ Sat/Sunday
Dining tent cleanup____ Sat/Sunday
Site Cleanup/trash details_____ Saturday/Sunday
5K/10K/ Race Course event_____ Saturday
Sign up booth for jeep tours/hiking tours _____ Saturday
Information Booth _____ Sat/Sunday
First aid station (during race and during event) ____ Sat/Sunday
Mike announcer/ very fun, lively persons needed ____ Sat/Sunday
Celebrity judges table hosts/helpers ____ Saturday
Horse- back rides help ____ Sunday
Stagecoach coach rides helper ____ Sunday
Model homes guest helper _____ Sat/Sunday
Stage/band help _____ Sat/Sunday
Artist area help _____ Sat/Sunday
Vendor help _____ Sat/Sunday
Greeters for public ____ Sat/Sunday

Greeters for VIP guest's ___ Sat/Sunday
Help tear down Sunday 5Pm-7pm _____ Sunday

Individual Names **Age (If Minor)** **Email** **contact phone:**

1_____

2_____

3_____

4_____

5_____

6_____

7_____

8_____

9_____

10_____

11_____

12_____

13_____

14_____

15_____