EMMANUEL CHURCH
INCOME & EXPENSE STATEMENT
MARCH 2019

OPERATING - INCOME & EXPENSE

	MAR. 2019	YTD ACTUAL	ANNUAL BUDGET
INCOME			
Pledges & Contributions	$ 69,818.48	$ 222,110.03	$ 875,816.00
Rental Income	$ 800.00	$ 800.00	$ 9,000.00
Other Income	$ 3,034.69	$ 6,768.42	$ 50,800.00
TOTAL INCOME	$ 73,653.17	$ 229,678.45	$ 935,616.00
EXPENSES			
Salaries & Wages	$ 33,580.31	$ 107,528.36	$ 434,185.15
Employee Benefits	$ 9,003.95	$ 31,360.66	$ 136,926.85
Matching FICA	$ 2,536.76	$ 8,129.55	$ 32,801.40
Beyond the Parish	$ 9,970.54	$ 28,763.33	$ 118,630.00
Parish Programs	$ 4,502.29	$ 16,331.88	$ 68,950.00
Operating Expenses	$ 14,647.37	$ 54,941.86	$ 218,641.00
Other Expenses	$ 513.41	$ 1,188.36	$ 11,400.00
TOTAL EXPENSES	$ 74,754.63	$ 248,244.00	$ 1,021,534.40
NET Income/(Loss)	$ (1,101.46)	$ (18,565.55)	$ (85,918.40)

ENDOWMENT FUNDS - OPERATING INCOME

Endowment Williams Rhodes Music	$ -	$ 733.48	$ 2,969.92
Endowment Dearing Fund	$ -	$ 3,154.14	$ 12,771.75
Music & Choir Fund	$ 861.20	$ 861.20	$ 10,620.00
NET Income/(Loss)	$ 861.20	$ 4,748.82	$ 26,361.67
Unrealized Pledges	$ -	$ -	$ -
TOTAL NET INCOME/(LOSS)	$ (240.26)	$ (13,816.73)	$ (59,556.73)

IN/OUT - INCOME & EXPENSE	YTD INCOME	YTD EXPENSE	YTD BALANCE
Capital Fund Drive Income/Expense	$ 3,478.50	$ 3,478.50	$ -

CASH ON HAND - Synovus Accounts

Construction Account		$ 21,231.04
Operating Funds	$ (13,816.73)	
Restricted Funds	$ 477,416.19	
2019 Prepaid Pledges	$ 63,426.78	
Operating Surplus Funds	$ 415,010.21	$ 942,036.45
Thrift House Surplus Funds	$ 7,000.00	
Thrift House Funds	$ 8,753.58	
Thrift House Sales Tax Held	$ 706.51	$ 16,460.09
Operating Account Total		$ 958,496.54

EMMANUEL CHURCH
ENDOWMENT FUNDS INCOME
3/30/19

FUND NAME	FUND USE	1ST QTR 2019 INCOME	2ND QTR 2019 INCOME
General Fund Income	Major Maintenance goes into 900020	$ 7,293.00	$ -
Williams/Rhodes Building Fund	Funds accumulate in 900028 (25% of earnings)	$ 7,334.75	$ -
Williams/Rhodes Outreach	Outreach Grants goes into 900021 (70% of earnings)	$ 20,537.30	$ -
Williams/Rhodes Discretionary	Goes into 900022 then Check written out to Clergy Discretionary (2 1/2% of earnings)	$ 733.47	$ -
Williams/Rhodes Music	Funds used in Operating Budget (2 1/2% of earnings)	$ 733.48	$ -
Joelson Fund	Funds accumulate in 900029	$ 1,369.98	$ -
Jennie Smith/Sabbatical	Accumulates in 900023 for Parish Support during Rector's Sabbatical	$ 80.29	$ -
Sexton Fund/Choir	Music Program goes into 900700	$ 2,649.48	$ -
Altar Guild Trust Income	Altar Guild goes into 900920	$ 225.57	$ -
E Long/Rector Discretionary	Goes into 900024 then Check written out to Clergy Discretionary	$ 6.37	$ -
Vonderlieth-McLeroy Maint	Accumulates in 900025 for Sunday School Room Maintenance	$ 172.04	$ -
Rhodes Trust/Ed of a Priest	Accumulates in 900026 for Scholarships for Seminarians	$ 793.95	$ -
Leighton Ballew Fund	Funds accumulate in 900030	$ 2,630.36	$ -
Mildred Dearing Fund	Funds used in Operating Budget	$ 3,154.14	$ -
Bloomfield Fund/Children	Accumulates in 900027 for assistance in the medical needs of the children of Athens Clarke County	$ 1,661.82	$ -
	TOTALS	**$ 49,376.00**	**$ -**

3RD QTR 2019 INCOME	4TH QTR 2019 INCOME	TOTAL INCOME
$ -	$ -	$ 7,293.00
$ -	$ -	$ 7,334.75
$ -	$ -	$ 20,537.30
$ -	$ -	$ 733.47
$ -	$ -	$ 733.48
$ -	$ -	$ 1,369.98
$ -	$ -	$ 80.29
$ -	$ -	$ 2,649.48
$ -	$ -	$ 225.57
$ -	$ -	$ 6.37
$ -	$ -	$ 172.04
$ -	$ -	$ 793.95
$ -	$ -	$ 2,630.36
$ -	$ -	$ 3,154.14
$ -	$ -	$ 1,661.82
$ -	**$ -**	**$ 49,376.00**

	A	B	C	D	E	F	H	I	J	K	L
1	**CAPITAL CAMPAIGN SUMMARY**										
2	**Phase 2 - Sanctuary**										
3	**Phase 2 - Total Pledges**	**$1,387,074.00**	**as of 6/7/16**								
4											
5	**March, 2019**										
6	**Funds Received**					**Building**			**Construction**	**Construction**	**Construction**
7	**Month**	**Gifts**	**Non Pledge**	**Grants**	**Endowment**	**Pledge 2**	**Total**		**Loan Draws**	**Loan Draws Fees**	**Loan Interest**
8											
9	***Beginning balance from Phase 1						$ 170,359.08				
18	2015 Totals	$ 255,025.00	$ 14,100.00	$ -	$ -	$ 226,732.59	$ 495,857.59		$ -	$ -	$ -
32	2016 Totals	$ 27,239.15	$ 14,508.16	$ -	$ 1,000,000.00	$ 478,788.12	$ 1,520,535.43		$ 585,000.00	$ 2,925.00	$ 11,169.67
47	2017 Totals	$ 1,683.00	$ -	$ -	$ -	$ 337,030.92	$ 338,713.92		$ 5,000.00	$ 725.00	$ 21,964.50
60	2018 Totals	$ 100.00	$ -	$ -	$ -	$ 160,610.50	$ 160,710.50		$ (230,000.00)	$ -	$ 18,985.34
61											
62	January, 2019	$ -	$ -	$ -	$ -	$ 1,951.50	$ 1,951.50				
63	February, 2019	$ -	$ -	$ -	$ -	$ 1,129.00	$ 1,129.00		$ (45,000.00)		$ 4,343.65
64	March, 2019	$ -	$ -	$ -	$ -	$ 398.00	$ 398.00				
65	April, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
66	May, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
67	June, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
68	July, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
69	August, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
70	September, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
71	October, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
72	November, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
73	December, 2019	$ -	$ -	$ -	$ -	$ -	$ -				
74	2019 Totals	$ -	$ -	$ -	$ -	$ 3,478.50	$ 3,478.50		$ (45,000.00)		$ 4,343.65
75											
76	**Grand Total**	**$ 284,047.15**	**$ 28,608.16**	**$ -**	**$ 1,000,000.00**	**$ 1,206,640.63**	**$ 2,689,655.02**		**$ 315,000.00**	**$ 3,650.00**	**$ 56,463.16**
77											
78											
101	**Total 2015 Expenses**						$ 99,717.84				
148	**Total 2016 Expenses**						$ 2,510,011.37				
166	**Total 2017 Expenses**						$ 350,365.78				
171	**Total 2018 Expenses**						$ 18,985.34				
172											
173	Synovus						$ 4,343.65		construction loan interest thru 2/17/2019		
174											
175											
176											
177											
178	**Total 2019 Expenses**						$ 4,343.65				
179											
180	**BUILDING FUND BALANCE**						**$ 21,231.04**				
181											
182											
183											
184											
185	***Beginning Balance from Phase 1 calculations										
186											
187	2015 income		$ 495,857.59								
188	2015 expenses		$ (99,717.84)								
189			$ 396,139.75								
190											
191	2015 ending bank balance		$ 566,498.83								
192			$ (396,139.75)								
193	Beginning Balance from Phase 1		$ 170,359.08								

EMMANUEL CHURCH
INCOME & EXPENSE STATEMENT COMPARISON

MARCH, 2018

OPERATING - INCOME & EXPENSE

	MAR. 2018	YTD ACTUAL	ANNUAL BUDGET
INCOME			
Pledges & Contributions	$ 74,163.88	$ 229,177.54	$ 829,912.00
Rental Income	$ -	$ -	$ 8,000.00
Other Income	$ 5,138.81	$ 8,837.94	$ 52,300.00
TOTAL INCOME	$ 79,302.69	$ 238,015.48	$ 890,212.00
EXPENSES			
Salaries & Wages	$ 28,635.66	$ 92,750.58	$ 375,964.85
Employee Benefits	$ 12,441.78	$ 34,352.14	$ 142,065.43
Matching FICA	$ 2,256.66	$ 7,278.41	$ 29,522.03
Beyond the Parish	$ 9,872.75	$ 28,375.89	$ 122,277.00
Parish Programs	$ 5,634.26	$ 17,682.39	$ 76,270.00
Operating Expenses	$ 12,585.90	$ 44,851.85	$ 212,650.00
Other Expenses	$ 498.60	$ 1,231.12	$ 14,425.00
TOTAL EXPENSES	$ 71,925.61	$ 226,522.38	$ 973,174.31
NET Income/(Loss)	$ 7,377.08	$ 11,493.10	$ (82,962.31)

ENDOWMENT FUNDS - OPERATING INCOME

Endowment Williams Rhodes Music	$ -	$ 754.75	$ 2,955.19
Endowment Dearing Fund	$ -	$ 3,235.57	$ 12,697.99
NET Income/(Loss)	$ -	$ 3,990.32	$ 15,653.18
Unrealized Pledges	$ -	$ -	$ -
TOTAL NET INCOME/(LOSS)	$ 7,377.08	$ 15,483.42	$ (67,309.13)

IN/OUT - INCOME & EXPENSE	YTD INCOME	YTD EXPENSE	YTD BALANCE
Capital Fund Drive Income/Expense	$ 26,181.00	$ 26,181.00	$ -

CASH ON HAND - Athens First Bank & Trust Accounts

Construction Account		$ 11,112.56
Operating Funds	$ 15,483.42	
Restricted Funds	$ 591,106.78	
2018 Prepaid Pledges	$ 59,603.49	
Operating Surplus Funds	$ 597,432.96	$ 1,263,626.65
Thrift House Surplus Funds	$ 13,174.41	
Thrift House Funds	$ 2,996.63	
Thrift House Sales Tax Held	$ 492.40	$ 16,663.44
Operating Account Total		$ 1,280,290.09
Cash On Hand Total		$ 1,291,402.65

MARCH, 2019

OPERATING - INCOME & EXPENSE

	MAR. 2019	YTD ACTUAL	ANNUAL BUDGET
INCOME			
Pledges & Contributions	$ 69,818.48	$ 222,110.03	$ 875,816.00
Rental Income	$ 800.00	$ 800.00	$ 9,000.00
Other Income	$ 3,034.69	$ 6,768.42	$ 50,800.00
TOTAL INCOME	$ 73,653.17	$ 229,678.45	$ 935,616.00
EXPENSES			
Salaries & Wages	$ 33,580.31	$ 107,528.36	$ 434,185.15
Employee Benefits	$ 9,003.95	$ 31,360.66	$ 136,926.85
Matching FICA	$ 2,536.76	$ 8,129.55	$ 32,801.40
Beyond the Parish	$ 9,970.54	$ 28,763.33	$ 118,630.00
Parish Programs	$ 4,502.29	$ 16,331.88	$ 68,950.00
Operating Expenses	$ 14,647.37	$ 54,941.86	$ 218,641.00
Other Expenses	$ 513.41	$ 1,188.36	$ 11,400.00
TOTAL EXPENSES	$ 74,754.63	$ 248,244.00	$ 1,021,534.40
NET Income/(Loss)	$ (1,101.46)	$ (18,565.55)	$ (85,918.40)

ENDOWMENT FUNDS - OPERATING INCOME

Endowment Williams Rhodes Music	$ -	$ 733.48	$ 2,969.92
Endowment Dearing Fund	$ -	$ 3,154.14	$ 12,771.75
Music & Choir Fund	$ 861.20	$ 861.20	$ 10,620.00
NET Income/(Loss)	$ 861.20	$ 4,748.82	$ 26,361.67
Unrealized Pledges	$ -	$ -	$ -
TOTAL NET INCOME/(LOSS)	$ (240.26)	$ (13,816.73)	$ (59,556.73)

IN/OUT - INCOME & EXPENSE	YTD INCOME	YTD EXPENSE	YTD BALANCE
Capital Fund Drive Income/Expense	$ 3,478.50	$ 3,478.50	$ -

CASH ON HAND - Synovus Accounts

Construction Account		$ 21,231.04
Operating Funds	$ (13,816.73)	
Restricted Funds	$ 477,416.19	
2019 Prepaid Pledges	$ 63,426.78	
Operating Surplus Funds	$ 415,010.21	$ 942,036.45
Thrift House Surplus Funds	$ 7,000.00	
Thrift House Funds	$ 8,753.58	
Thrift House Sales Tax Held	$ 706.51	$ 16,460.09
Operating Account Total		$ 958,496.54

EMMANUEL EPISCOPAL CHURCH
Budget Analysis of Revenues & Expenses
Department: EMMANUEL CHURCH
January to March 2019

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues						
PLEDGES & CONTRIBUTIONS						
401000 - Pledges	$55,215.42	$57,872.17	$185,240.22	$173,616.51	$694,466.00	$509,225.78
401100 - Plate	$1,005.06	$1,666.67	$3,592.03	$5,000.01	$20,000.00	$16,407.97
401125 - Recordable Contributions	$13,473.00	$12,916.67	$32,419.00	$38,750.01	$155,000.00	$122,581.00
401200 - Christmas Offering	$0.00	$0.00	$0.00	$0.00	$2,500.00	$2,500.00
401250 - Good Friday Offering	$0.00	$0.00	$0.00	$0.00	$300.00	$300.00
401300 - Easter Offering	$25.00	$0.00	$25.00	$0.00	$2,000.00	$1,975.00
401310 - Thanksgiving Offering	$0.00	$0.00	$0.00	$0.00	$300.00	$300.00
401400 - Miscellaneous Income	$100.00	$20.83	$519.68	$62.49	$250.00	($269.68)
401900 - 2018 Pledges Recorded 2019	$0.00	$0.00	$314.10	$1,000.00	$1,000.00	$685.90
Total PLEDGES & CONTRIBUTIONS	$69,818.48	$72,476.34	$222,110.03	$218,429.02	$875,816.00	$653,705.97
RENTALS						
410600 - Parking Lot Rental	$800.00	$750.00	$800.00	$2,250.00	$9,000.00	$8,200.00
Total RENTALS	$800.00	$750.00	$800.00	$2,250.00	$9,000.00	$8,200.00
OPERATING ENDOWMENT FUNDS						
451225 - Williams Rhodes Music	$0.00	$0.00	$733.48	$733.48	$2,969.92	$2,236.44
451250 - Mildred Dearing Fund	$0.00	$0.00	$3,154.14	$3,154.14	$12,771.75	$9,617.61
451255 - Music & Choir Fund	$861.20	$885.00	$861.20	$2,655.00	$10,620.00	$9,758.80
Total OPERATING ENDOWMENT FUNDS	$861.20	$885.00	$4,748.82	$6,542.62	$26,361.67	$21,612.85
OTHER INCOME						
490100 - Interest	$109.69	$125.00	$341.42	$375.00	$1,500.00	$1,158.58
490250 - Columbarium	$200.00	$625.00	$300.00	$1,875.00	$7,500.00	$7,200.00
490300 - Designated Gifts	$395.00	$0.00	$645.00	$0.00	$0.00	($645.00)
490320 - EEDS Contribution	$750.00	$750.00	$2,250.00	$2,250.00	$9,000.00	$6,750.00
490325 - EEDS Financial Services	$400.00	$400.00	$1,200.00	$1,200.00	$4,800.00	$3,600.00
490650 - Flower Guild Income	$1,180.00	$666.67	$1,882.00	$2,000.01	$8,000.00	$6,118.00
490750 - Wedding Income	$0.00	$416.67	$150.00	$1,250.01	$5,000.00	$4,850.00
Fund Raising Events						
490502 - Fundraising	$0.00	$1,250.00	$0.00	$3,750.00	$15,000.00	$15,000.00
Total Fund Raising Events	$0.00	$1,250.00	$0.00	$3,750.00	$15,000.00	$15,000.00
Total OTHER INCOME	$3,034.69	$4,233.34	$6,768.42	$12,700.02	$50,800.00	$44,031.58
Total Revenues	$74,514.37	$78,344.68	$234,427.27	$239,921.66	$961,977.67	$727,550.40
Expenses						
SALARIES & WAGES						
501100 - Rector's Salary & Housing	$10,197.10	$10,503.02	$34,262.26	$31,509.06	$126,036.21	$91,773.95
502100 - Assoc Rector	$5,150.00	$5,579.17	$16,737.50	$16,737.51	$66,950.00	$50,212.50
504100 - Director of Youth Ministries	$2,083.33	$2,083.33	$6,249.99	$6,249.99	$25,000.00	$18,750.01
506100 - Parish Administrator	$3,931.52	$4,259.15	$12,777.44	$12,777.45	$51,109.81	$38,332.37
507100 - Director of Catechesis	$887.52	$961.51	$2,884.44	$2,884.53	$11,538.12	$8,653.68
508100 - Sexton I Wages	$3,040.00	$3,293.33	$8,816.00	$9,879.99	$39,520.00	$30,704.00
510100 - Choir Director	$1,865.64	$2,021.11	$6,063.33	$6,063.33	$24,253.34	$18,190.01
511100 - Organist	$1,807.68	$1,958.33	$5,874.96	$5,874.99	$23,500.00	$17,625.04
511125 - Organist 2	$800.00	$500.00	$800.00	$1,500.00	$6,000.00	$5,200.00
512100 - Children's Music	$250.00	$225.00	$250.00	$675.00	$2,700.00	$2,450.00
515100 - Part-Time Help	$0.00	$483.33	$750.00	$1,449.99	$5,800.00	$5,050.00
515150 - Supply Clergy	$0.00	$33.33	$0.00	$99.99	$400.00	$400.00
515200 - Nursery Worker Wages	$0.00	$641.67	$1,068.00	$1,925.01	$7,700.00	$6,632.00
515300 - Youth Interns	$600.00	$425.00	$1,350.00	$1,275.00	$5,100.00	$3,750.00
515400 - Director of Finance	$2,967.52	$3,214.81	$9,644.44	$9,644.43	$38,577.67	$28,933.23
Total SALARIES & WAGES	$33,580.31	$36,182.09	$107,528.36	$108,546.27	$434,185.15	$326,656.79
EMPLOYEE BENEFITS						
501200 - Rector's Travel	$350.00	$350.00	$1,050.00	$1,050.00	$4,200.00	$3,150.00
501300 - Rector's Pension Fund	$2,035.17	$2,035.17	$6,105.51	$6,105.51	$24,422.04	$18,316.53
501400 - Rectors Medical Insurance	$1,756.00	$1,756.00	$5,268.00	$5,268.00	$21,072.00	$15,804.00
501500 - Rector's Dental Insurance	$135.00	$190.00	$405.00	$570.00	$2,280.00	$1,875.00
501600 - Rector's Continuing Educa	$0.00	$166.67	$0.00	$500.01	$2,000.00	$2,000.00
501700 - Rector Group Life Insuran	$27.50	$27.50	$82.50	$82.50	$330.00	$247.50
502200 - Assoc Rector Travel	$115.40	$125.00	$375.05	$375.00	$1,500.00	$1,124.95

EMMANUEL EPISCOPAL CHURCH
Budget Analysis of Revenues & Expenses
Department: EMMANUEL CHURCH
January to March 2019

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
502300 - Assoc Rector Pension	$1,081.08	$1,081.08	$3,243.24	$3,243.24	$12,972.91	$9,729.67
502400 - Assoc Rector Med Ins	$924.00	$924.00	$2,772.00	$2,772.00	$11,088.00	$8,316.00
502500 - Assoc Rector Dental	$71.00	$71.00	$213.00	$213.00	$852.00	$639.00
502600 - Assoc Rector Cont.Ed	$0.00	$83.33	$171.96	$249.99	$1,000.00	$828.04
502700 - Assoc Rector Life	$27.50	$27.50	$82.50	$82.50	$330.00	$247.50
506300 - Parish Administrator Pension	$383.32	$383.32	$1,149.96	$1,149.96	$4,599.89	$3,449.93
506400 - Parish Administrator Med Ins	$924.00	$924.00	$2,772.00	$2,772.00	$11,088.00	$8,316.00
508300 - Sexton I Pension	$296.40	$296.40	$889.20	$889.20	$3,556.80	$2,667.60
509500 - Director of Finance Pension	$289.33	$289.33	$867.99	$867.99	$3,471.99	$2,604.00
509600 - Director of Finance Med/Life	$738.00	$738.00	$2,214.00	$2,214.00	$8,856.00	$6,642.00
510300 - Choir Director Cont. Ed.	$0.00	$83.33	$965.00	$249.99	$1,000.00	$35.00
511200 - Organist Pension	$176.25	$176.60	$528.75	$529.80	$2,119.22	$1,590.47
511210 - Organist Medical Ins	$924.00	$924.00	$2,772.00	$2,772.00	$11,088.00	$8,316.00
530050 - Workers Comp Insurance	($1,250.00)	$0.00	($1,250.00)	$0.00	$5,400.00	$6,650.00
530100 - Staff Development	$0.00	$291.67	$647.00	$875.01	$3,500.00	$2,853.00
530110 - Nursery Workers Training E	$0.00	$16.67	$36.00	$50.01	$200.00	$164.00
Total EMPLOYEE BENEFITS	$9,003.95	$10,960.57	$31,360.66	$32,881.71	$136,926.85	$105,566.19
MATCHING FICA						
501101 - Rector: SECA	$780.08	$803.48	$2,621.07	$2,410.44	$9,641.77	$7,020.70
502101 - Assoc Rector Youth SECA	$394.00	$426.81	$1,280.50	$1,280.43	$5,121.68	$3,841.18
506101 - Parish Administrator FICA	$300.76	$325.83	$977.47	$977.49	$3,909.90	$2,932.43
506102 - Parish Administrator Ins FICA	$70.69	$70.69	$212.07	$212.07	$848.24	$636.17
507101 - Director of Catechesis FICA	$67.92	$73.56	$220.74	$220.68	$882.67	$661.93
508101 - Sexton I's FICA	$232.56	$251.94	$674.42	$755.82	$3,023.28	$2,348.86
510101 - Choir Director FICA	$142.72	$154.62	$463.84	$463.86	$1,855.38	$1,391.54
511101 - Organist FICA	$138.28	$150.11	$449.41	$450.33	$1,801.34	$1,351.93
511126 - Organist 2 Matching FICA	$61.20	$38.25	$61.20	$114.75	$459.00	$397.80
512101 - Children's Music Matching FI	$19.13	$17.21	$19.13	$51.63	$206.55	$187.42
515101 - Part-Time Help FICA	$0.00	$36.98	$57.38	$110.94	$443.70	$386.32
515201 - Nursery Worker's FICA	$0.00	$49.09	$81.74	$147.27	$589.05	$507.31
515301 - Youth Interns FICA	$45.92	$32.51	$103.32	$97.53	$390.15	$286.83
515401 - Director of Finance FICA	$227.04	$245.93	$737.88	$737.79	$2,951.20	$2,213.32
515402 - Director of Finance Ins FICA	$56.46	$56.46	$169.38	$169.38	$677.49	$508.11
Total MATCHING FICA	$2,536.76	$2,733.47	$8,129.55	$8,200.41	$32,801.40	$24,671.85
BEYOND THE PARISH						
606000 - Diocesan Pledge	$8,585.84	$8,585.83	$25,757.44	$25,757.49	$103,030.00	$77,272.56
606200 - Missions & Outreach	$1,384.70	$1,250.00	$3,005.89	$3,750.00	$15,000.00	$11,994.11
606250 - Diocese of Jerusalem	$0.00	$0.00	$0.00	$0.00	$300.00	$300.00
606500 - Appleton Ministries	$0.00	$0.00	$0.00	$0.00	$300.00	$300.00
Total BEYOND THE PARISH	$9,970.54	$9,835.83	$28,763.33	$29,507.49	$118,630.00	$89,866.67
PARISH PROGRAMS						
650100 - Worship	$0.00	$125.00	$211.75	$375.00	$1,500.00	$1,288.25
650110 - Children's Formation/VBS	$12.94	$916.67	$1,014.56	$2,750.01	$11,000.00	$9,985.44
650115 - Adult Formation	$469.08	$166.67	$571.68	$500.01	$2,000.00	$1,428.32
650120 - Music & Choir	$726.78	$747.92	$1,971.60	$2,243.76	$8,975.00	$7,003.40
650122 - Children's Music	$0.00	$0.00	$250.00	$250.00	$250.00	$0.00
650155 - Youth Formation/EYC	$367.30	$460.42	$1,118.46	$1,381.26	$5,525.00	$4,406.54
650160 - Young Adult Formation	$0.00	$41.67	$0.00	$125.01	$500.00	$500.00
650170 - Vestry Retreat	$0.00	$125.00	$0.00	$375.00	$1,500.00	$1,500.00
650180 - Diocesan Council	$0.00	$166.67	$0.00	$500.01	$2,000.00	$2,000.00
650210 - Parish Life	$1,426.94	$1,250.00	$5,445.22	$3,750.00	$15,000.00	$9,554.78
650220 - Communications/Advertising	$186.45	$250.00	$1,137.53	$750.00	$3,000.00	$1,862.47
650225 - Pastoral Care	$125.00	$208.33	$125.00	$624.99	$2,500.00	$2,375.00
650230 - Stewardship	$0.00	$166.67	$87.00	$500.01	$2,000.00	$1,913.00
650245 - Altar Guild	$1,000.20	$416.67	$1,750.20	$1,250.01	$5,000.00	$3,249.80
650250 - Flower Guild	$187.60	$666.67	$2,648.88	$2,000.01	$8,000.00	$5,351.12
650275 - Instrument Maintenance	$0.00	$16.67	$0.00	$50.01	$200.00	$200.00
Total PARISH PROGRAMS	$4,502.29	$5,725.03	$16,331.88	$17,425.09	$68,950.00	$52,618.12
OPERATING EXPENSES						
750100 - Printing & Paper	$1,251.21	$833.33	$2,285.31	$2,499.99	$10,000.00	$7,714.69

EMMANUEL EPISCOPAL CHURCH
Budget Analysis of Revenues & Expenses
Department: EMMANUEL CHURCH
January to March 2019

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
750150 - Postage & Bulk Mail	$49.53	$333.33	$611.57	$999.99	$4,000.00	$3,388.43
750200 - Office Supplies	$466.74	$383.33	$1,643.62	$1,149.99	$4,600.00	$2,956.38
750250 - Contract Services	$1,016.83	$1,213.33	$2,637.83	$3,639.99	$14,560.00	$11,922.17
750260 - Grounds Maintenance	$1,034.64	$1,250.00	$2,489.64	$3,750.00	$15,000.00	$12,510.36
750300 - General Maintenance	$2,715.69	$2,916.67	$12,167.59	$8,750.01	$35,000.00	$22,832.41
750350 - Janitorial Supplies	$884.60	$750.00	$2,445.00	$2,250.00	$9,000.00	$6,555.00
750400 - Storm Water Fee	$0.00	$152.08	$445.87	$456.24	$1,825.00	$1,379.13
750410 - Water	$487.55	$508.33	$1,425.76	$1,524.99	$6,100.00	$4,674.24
750420 - Electricity	$2,594.20	$3,333.33	$8,109.43	$9,999.99	$40,000.00	$31,890.57
750430 - Gas	$1,488.35	$1,083.33	$4,739.23	$3,249.99	$13,000.00	$8,260.77
750450 - Telephone	$328.66	$375.00	$986.15	$1,125.00	$4,500.00	$3,513.85
750460 - Internet	$40.00	$45.00	$80.00	$135.00	$540.00	$460.00
750465 - Television/Video	$194.74	$191.67	$568.64	$575.01	$2,300.00	$1,731.36
750500 - Miscellaneous Expenses	$165.73	$50.00	$165.73	$150.00	$600.00	$434.27
750550 - Property/Casualty Insuranc	$0.00	$0.00	$5,966.50	$5,966.50	$23,866.00	$17,899.50
750600 - Equipment	$873.56	$416.67	$1,123.55	$1,250.01	$5,000.00	$3,876.45
750625 - Copier Costs - lease/copies	$33.48	$666.67	$555.70	$2,000.01	$8,000.00	$7,444.30
750650 - Electronic Equipment Maint	$674.70	$666.67	$1,719.69	$2,000.01	$8,000.00	$6,280.31
750700 - Audit or Account Review	$0.00	$641.67	$0.00	$1,925.01	$7,700.00	$7,700.00
750800 - Nursery Supplies	$0.00	$20.83	$57.39	$62.49	$250.00	$192.61
750999 - Professional/Legal Fees	$347.16	$208.33	$4,696.66	$624.99	$2,500.00	($2,196.66)
760105 - Bus Gas & Maintenance	$0.00	$41.67	$0.00	$125.01	$500.00	$500.00
760110 - Bus Insurance, Tax & Tag	$0.00	$0.00	$21.00	$21.00	$1,800.00	$1,779.00
Total OPERATING EXPENSES	$14,647.37	$16,081.24	$54,941.86	$54,231.22	$218,641.00	$163,699.14
OTHER EXPENSES						
845100 - Bank Charges	$90.34	$116.67	$306.85	$350.01	$1,400.00	$1,093.15
845250 - Columbarium Expense	$28.07	$41.67	$236.51	$125.01	$500.00	$263.49
845500 - Designated Gifts Expense	$395.00	$0.00	$645.00	$0.00	$0.00	($645.00)
845750 - Wedding Expense	$0.00	$375.00	$0.00	$1,125.00	$4,500.00	$4,500.00
Fund Raising Expenses						
845802 - Fundraising Expenses	$0.00	$416.67	$0.00	$1,250.01	$5,000.00	$5,000.00
Total Fund Raising Expenses	$0.00	$416.67	$0.00	$1,250.01	$5,000.00	$5,000.00
Total OTHER EXPENSES	$513.41	$950.01	$1,188.36	$2,850.03	$11,400.00	$10,211.64
Total Expenses	$74,754.63	$82,468.24	$248,244.00	$253,642.22	$1,021,534.40	$773,290.40
Net Total	($240.26)	($4,123.56)	($13,816.73)	($13,720.56)	($59,556.73)	($45,740.00)
Other Revenues						
Capital/Building Fund Campaign						
490849 - Building Fund Phase 2 Pledge	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
490852 - Building Fund Gifts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Capital/Building Fund Campaign	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Total Other Revenues	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Other Expenses						
TRANSFER OUT						
845850 - Capital Fund Drive Expense	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Total TRANSFER OUT	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Total Other Expenses	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Net Operating Total	($240.26)	($4,123.56)	($13,816.73)	($13,720.56)	($59,556.73)	($45,740.00)

EMMANUEL EPISCOPAL CHURCH
Restricted Accounts Summary
Department: Temporary Restricted
January to March 2019

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
RESTRICTED ACCOUNT FUNDS				
900020 - MAJOR MAINTENANCE	$40,611.59	$7,293.00	$0.00	$47,904.59
900022 - WR DISCRETIONARY	$0.00	$733.47	$733.47	$0.00
900023 - SABBATICAL FUND	$8,387.88	$80.29	$0.00	$8,468.17
900024 - EMMA LONG FUND/DISCRETIONARY	$0.00	$6.37	$6.37	$0.00
900025 - VONDERLIETH/McLEROY MAINT	$9,956.47	$172.04	$0.00	$10,128.51
900026 - RHODES TRUST/Ed of Priest	$24,980.90	$793.95	$0.00	$25,774.85
900027 - BLOOMFIELD FUND	$29,195.94	$1,691.82	$0.00	$30,887.76
900028 - WR BUILDING FUND	$23,949.39	$7,334.75	$0.00	$31,284.14
900060 - COLUMBARIUM	$28,251.65	$0.00	$0.00	$28,251.65
900081 - PAVER DEDICATION PROGRAM	$9,450.00	$500.00	$0.00	$9,950.00
900090 - PROPERTY RESERVE	$27,507.96	$0.00	$0.00	$27,507.96
900092 - FUTURE RENOVATIONS	$28,995.98	$0.00	$0.00	$28,995.98
900095 - ADULT EDUCATION FUND	$341.93	$0.00	$0.00	$341.93
900100 - YAC MISSION TRIP FUND	$559.10	$0.00	$0.00	$559.10
900105 - JOURNEY TO ADULTHOOD	$4,217.39	$1,466.18	$0.00	$5,683.57
900130 - HISPANIC MINISTRY	$305.00	$410.00	$213.73	$501.27
900140 - BROTHERHOOD OF ST. ANDREW	$1,678.70	$180.00	$661.00	$1,197.70
900175 - BAPTISMAL FUND	$114.50	$0.00	$82.53	$31.97
900250 - NATURAL SPIRITUALITY FUND	$2,528.32	$133.00	$86.41	$2,574.91
900265 - NATURAL SPIRITUALITY GATHERING	$10,132.20	$5,501.50	$8,287.92	$7,345.78
900375 - MEMORIALS FUND	$58,205.07	$1,326.00	$0.00	$59,531.07
900475 - INTERFAITH HOSPITALITY NETWORK	$1,384.07	$250.00	$325.27	$1,308.80
900550 - HAITI FUND	$0.00	$50.00	$50.00	$0.00
900700 - MUSIC & CHOIR FUND	$707.52	$2,649.48	$1,661.20	$1,695.80
900800 - ACOLYTE PROGRAM FUND	$145.25	$0.00	$0.00	$145.25
900805 - DAUGHTERS OF THE KING	$3,000.00	$0.00	$0.00	$3,000.00
900890 - NON BUDGET MISCELLANEOUS	$27,425.70	$0.00	$0.00	$27,425.70
900920 - FLOWER/ALTAR GUILD	$18,398.90	$225.57	$0.00	$18,624.47
OUTREACH				
900021 - WR OUTREACH FUND	$13,719.40	$20,537.30	$16,994.14	$17,262.56
900029 - JOELSON FUNDS	$29,453.63	$1,369.98	$0.00	$30,823.61
900030 - LEIGHTON BALLEW FUND	$0.00	$5,927.50	$5,927.50	$0.00
900600 - OUTREACH FUNDS	$3,023.21	$0.00	$360.00	$2,663.21
900601 - OUTREACH/Emergency	$15,062.01	$0.00	$0.00	$15,062.01
900602 - OUTREACH/Future Project Savings	$6,478.25	$2,500.00	$0.00	$8,978.25
900603 - OUTREACH/Mission & Research	$1,705.92	$0.00	$0.00	$1,705.92
900604 - OUTREACH/Smart Lunch Smart Kid	$1,621.52	$0.00	$0.00	$1,621.52
900605 - OUTREACH/Thrift House	$16,872.18	$0.00	$0.00	$16,872.18
900606 - OUTREACH/Camp Scholarships	$3,306.00	$0.00	$0.00	$3,306.00
Total OUTREACH	$91,242.12	$30,334.78	$23,281.64	$98,295.26
Total RESTRICTED ACCOUNT FUNDS	$451,673.53	$61,132.20	$35,389.54	$477,416.19
Total Temporary Restricted	$451,673.53	$61,132.20	$35,389.54	$477,416.19

EMMANUEL EPISCOPAL CHURCH
Budget Analysis of Revenues & Expenses Summary
Department: EMMANUEL CHURCH
January to March 2019

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues						
PLEDGES & CONTRIBUTIONS	$69,818.48	$72,476.34	$222,110.03	$218,429.02	$875,816.00	$653,705.97
RENTALS	$800.00	$750.00	$800.00	$2,250.00	$9,000.00	$8,200.00
OPERATING ENDOWMENT FUNDS	$861.20	$885.00	$4,748.82	$6,542.62	$26,361.67	$21,612.85
OTHER INCOME						
Fund Raising Events	$0.00	$1,250.00	$0.00	$3,750.00	$15,000.00	$15,000.00
Total OTHER INCOME	$3,034.69	$4,233.34	$6,768.42	$12,700.02	$50,800.00	$44,031.58
Total Revenues	$74,514.37	$78,344.68	$234,427.27	$239,921.66	$961,977.67	$727,550.40
Expenses						
SALARIES & WAGES	$33,580.31	$36,182.09	$107,528.36	$108,546.27	$434,185.15	$326,656.79
EMPLOYEE BENEFITS	$9,003.95	$10,960.57	$31,360.66	$32,881.71	$136,926.85	$105,566.19
MATCHING FICA	$2,536.76	$2,733.47	$8,129.55	$8,200.41	$32,801.40	$24,671.85
BEYOND THE PARISH	$9,970.54	$9,835.83	$28,763.33	$29,507.49	$118,630.00	$89,866.67
PARISH PROGRAMS	$4,502.29	$5,725.03	$16,331.88	$17,425.09	$68,950.00	$52,618.12
OPERATING EXPENSES	$14,647.37	$16,081.24	$54,941.86	$54,231.22	$218,641.00	$163,699.14
OTHER EXPENSES						
Fund Raising Expenses	$0.00	$416.67	$0.00	$1,250.01	$5,000.00	$5,000.00
Total OTHER EXPENSES	$513.41	$950.01	$1,188.36	$2,850.03	$11,400.00	$10,211.64
Total Expenses	$74,754.63	$82,468.24	$248,244.00	$253,642.22	$1,021,534.40	$773,290.40
Net Total	($240.26)	($4,123.56)	($13,816.73)	($13,720.56)	($59,556.73)	($45,740.00)
Other Revenues						
Capital/Building Fund Campaign	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Total Other Revenues	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Other Expenses						
TRANSFER OUT	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Total Other Expenses	$398.00	$0.00	$3,478.50	$0.00	$0.00	($3,478.50)
Net Operating Total	($240.26)	($4,123.56)	($13,816.73)	($13,720.56)	($59,556.73)	($45,740.00)

EMMANUEL EPISCOPAL CHURCH
Analysis of Revenues & Expenses - Detail
Department: Thrift House
January to March 2019

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues						
THRIFT HOUSE REVENUE						
404100 - Sales - Cash	$3,398.93	$3,062.50	$10,237.12	$9,187.50	$36,750.00	$26,512.88
404101 - Sales - Credit/ Debit Card	$5,432.38	$3,062.50	$13,074.62	$9,187.50	$36,750.00	$23,675.38
404110 - Sales Tax Vendor's Compens	$16.91	$14.17	$48.66	$42.51	$170.00	$121.34
404200 - Miscellaneous Income	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total THRIFT HOUSE REVENUE	$8,848.22	$6,139.17	$23,360.40	$18,417.51	$73,670.00	$50,309.60
Total Revenues	$8,848.22	$6,139.17	$23,360.40	$18,417.51	$73,670.00	$50,309.60
Expenses						
SALARIES & WAGES						
520100 - Thrift House Manager	$2,436.72	$2,639.76	$7,919.34	$7,919.28	$31,677.14	$23,757.80
Total SALARIES & WAGES	$2,436.72	$2,639.76	$7,919.34	$7,919.28	$31,677.14	$23,757.80
EMPLOYEE BENEFITS						
520101 - Thrift House Mgr Medical Ins	$924.00	$924.00	$2,772.00	$2,772.00	$11,088.00	$8,316.00
520202 - Thrift House Mgr Pension	$237.58	$237.58	$712.74	$712.74	$2,850.95	$2,138.21
Total EMPLOYEE BENEFITS	$1,161.58	$1,161.58	$3,484.74	$3,484.74	$13,938.95	$10,454.21
MATCHING FICA						
520105 - Thrift House Mgr FICA	$186.40	$201.94	$605.80	$605.82	$2,423.31	$1,817.51
Total MATCHING FICA	$186.40	$201.94	$605.80	$605.82	$2,423.31	$1,817.51
Thrift House Operating Expense						
740100 - Advertising TH	$0.00	$25.00	$0.00	$75.00	$300.00	$300.00
740125 - Electricity TH	$154.76	$291.67	$482.26	$875.01	$3,500.00	$3,017.74
740130 - Gas TH	$110.63	$116.67	$382.06	$350.01	$1,400.00	$1,017.94
740135 - Water TH	$28.96	$100.00	$233.34	$300.00	$1,200.00	$966.66
740140 - Telephone TH	$61.38	$63.33	$184.14	$189.99	$760.00	$575.86
740145 - Internet TH	$134.80	$125.00	$307.20	$375.00	$1,500.00	$1,192.80
740220 - Bank Credit Card Fees TH	$191.82	$233.33	$656.62	$699.99	$2,800.00	$2,143.38
740225 - Business Taxes TH	$100.00	$100.00	$100.00	$100.00	$100.00	$0.00
740230 - Workers Comp Insurance TH	$0.00	$0.00	$0.00	$0.00	$285.00	$285.00
740250 - Audit TH	$0.00	$0.00	$0.00	$0.00	$1,000.00	$1,000.00
740290 - Equipment TH	$0.00	$25.00	$33.91	$75.00	$300.00	$266.09
740300 - Supplies TH	$0.00	$108.33	$109.49	$324.99	$1,300.00	$1,190.51
740305 - Cash Over/Short	$12.92	$0.00	$12.92	$0.00	$0.00	($12.92)
740310 - Miscellaneous TH	$0.00	$8.33	$0.00	$24.99	$100.00	$100.00
740315 - Maintenance TH	$15.00	$133.33	$95.00	$399.99	$1,600.00	$1,505.00
Total Thrift House Operating Expense	$810.27	$1,329.99	$2,596.94	$3,789.97	$16,145.00	$13,548.06
Total Expenses	$4,594.97	$5,333.27	$14,606.82	$15,799.81	$64,184.40	$49,577.58
Net Total	$4,253.25	$805.90	$8,753.58	$2,617.70	$9,485.60	$732.02

EMMANUEL DAY SCHOOL
INCOME & EXPENSE STATEMENT
MARCH 2019

OPERATING - INCOME & EXPENSE

		MAR. 2019		YEAR TO DATE
INCOME				
Registration fees	$	(75.00)	$	18,075.00
Tuition	$	23,188.25	$	226,084.75
Late Fees	$	-	$	65.00
Early Morning Drop Off Fees	$	-	$	-
Miscellaneous	$	-	$	50.00
Interest Income	$	-	$	-
Summer Camp	$	2,875.00	$	6,095.00
Emmanuel Church Donations	$	6,084.67	$	48,677.32
TOTAL INCOME	$	32,072.92	$	299,047.07
EXPENSES				
Salaries	$	15,592.52	$	128,300.16
Matching FICA/Medicare	$	1,154.57	$	9,505.84
Workers Comp Insurance	$	1,250.00	$	1,250.00
Professional Development	$	95.00	$	177.50
Advertising	$	-	$	74.33
Dues & Subscriptions	$	-	$	287.00
Classroom Supplies	$	517.25	$	5,254.10
Office Supplies	$	22.22	$	340.59
Equipment	$	-	$	979.35
Janitorial Services	$	1,290.00	$	10,270.00
Maintenance	$	-	$	-
Audit	$	-	$	1,500.00
Miscellaneous	$	466.98	$	1,170.40
Bank Charges	$	85.77	$	597.92
Value of Rent	$	6,084.67	$	48,677.32
Emmanuel Church Rent	$	750.00	$	6,000.00
Emmanuel Church Financial Services	$	400.00	$	3,200.00
Tuition Refund	$	-	$	1,450.00
Summer Camp Salaries	$	-	$	-
Summer Camp Matching Fica	$	-	$	-
Summer Camp Supplies	$	-	$	-
Summer Camp Refund	$	-	$	-
TOTAL EXPENSES	$	27,708.98	$	219,034.51
TOTAL NET INCOME/(LOSS)	$	4,363.94	$	80,012.56

CASH ON HAND

Operating Account Balance		
Money Market Balance	$	86,316.05
Surplus	$	20,617.58
Prepaid Registration	$	11,325.00
Prepaid Tuition	$	-
Prepaid Late Fees	$	-
Prepaid Early Drop Off Fees	$	-
Total Cash On Hand		

EMMANUEL EPISCOPAL DAY SCHOOL
Analysis of Revenues & Expenses - Operating Account
August 2018 to March 2019

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues				
401100 - Registration Fees	($75.00)	$18,075.00	$15,750.00	($2,325.00)
401300 - Tuition	$23,188.25	$226,084.75	$242,400.00	$16,315.25
401400 - Late Fees	$0.00	$65.00	$200.00	$135.00
401410 - Early Morning Drop Off Fees	$0.00	$0.00	$1,000.00	$1,000.00
401600 - Summer Camp	$2,875.00	$6,095.00	$0.00	($6,095.00)
410100 - Interest Income	$0.00	$0.00	$220.00	$220.00
410200 - Miscellaneous Income	$0.00	$50.00	$400.00	$350.00
410300 - Emmanuel Church Donations	$6,084.67	$48,677.32	$73,016.00	$24,338.68
Total Revenues	$32,072.92	$299,047.07	$332,986.00	$33,938.93
Expenses				
Salaries				
501100 - Director	$2,889.16	$23,113.28	$34,670.00	$11,556.72
501200 - Director Pension	$260.03	$2,080.24	$3,120.30	$1,040.06
501300 - Director Benefit	$416.67	$3,333.36	$5,000.00	$1,666.64
502100 - Teacher 5 day 4	$1,717.92	$13,743.36	$20,615.00	$6,871.64
503100 - Teacher 5 day 4	$845.83	$6,766.64	$10,150.00	$3,383.36
504100 - Teacher 4 day 4	$1,162.50	$9,300.00	$13,950.00	$4,650.00
505100 - Teacher 5 day 3	$730.00	$5,840.00	$8,760.00	$2,920.00
506100 - Teacher 4 day 4	$609.17	$4,873.36	$7,310.00	$2,436.64
507100 - Teacher 5 day 3	$945.83	$7,566.64	$11,350.00	$3,783.36
508100 - Teacher 5 day 3	$566.67	$4,533.36	$6,800.00	$2,266.64
509100 - Teacher 5 day 3	$875.00	$7,000.00	$10,500.00	$3,500.00
510100 - Teacher 3 day 3	$583.33	$4,666.64	$7,000.00	$2,333.36
511100 - Teacher 3 day 3	$425.00	$3,400.00	$5,100.00	$1,700.00
512100 - Teacher 5 day 2	$919.58	$7,356.64	$11,035.00	$3,678.36
513100 - Teacher 5 day 2	$730.00	$5,840.00	$8,760.00	$2,920.00
514100 - Teacher 3/2 day 2	$945.83	$7,566.64	$11,350.00	$3,783.36
515100 - Teacher 3/2 day 2	$730.00	$5,840.00	$8,760.00	$2,920.00
516100 - Music /Spanish Education	$0.00	$0.00	$1,200.00	$1,200.00
517100 - Substitute Teachers	$240.00	$2,200.00	$4,750.00	$2,550.00
518100 - Playground Supervision	$0.00	$280.00	$600.00	$320.00
530100 - Christmas Bonus	$0.00	$3,000.00	$1,500.00	($1,500.00)
530500 - Service Appreciation Bonus	$0.00	$0.00	$900.00	$900.00
Total Salaries	$15,592.52	$128,300.16	$193,180.30	$64,880.14
Matching Fica/Medicare				
501101 - Director	$221.02	$1,768.16	$2,652.26	$884.10
501301 - Director Benefit	$31.87	$254.96	$382.50	$127.54
502101 - Teacher 5 day 4	$131.42	$1,051.36	$1,577.05	$525.69
503101 - Teacher 5 day 4	$64.70	$517.60	$776.48	$258.88
504101 - Teacher 4 day 4	$88.94	$711.52	$1,067.18	$355.66
505101 - Teacher 5 day 3	$55.85	$446.80	$670.14	$223.34
506101 - Teacher 4 day 4	$46.60	$372.80	$559.22	$186.42
507101 - Teacher 5 day 3	$72.35	$578.80	$868.28	$289.48
508101 - Teacher 5 day 3	$43.35	$346.80	$520.20	$173.40
509101 - Teacher 5 day 3	$66.94	$535.52	$803.25	$267.73
510101 - Teacher 3 day 3	$44.63	$357.04	$535.50	$178.46
511101 - Teacher 3 day 3	$32.51	$260.08	$390.15	$130.07
512101 - Teacher 5 day 2	$70.34	$562.72	$844.18	$281.46
513101 - Teacher 5 day 2	$55.85	$446.80	$670.14	$223.34
514101 - Teacher 3/2 day 2	$72.35	$578.80	$868.28	$289.48
515101 - Teacher 3/2 day 2	$55.85	$446.80	$670.14	$223.34
516101 - Music/Spanish Education	$0.00	$0.00	$91.80	$91.80
517101 - Substitute Teachers	$0.00	$18.36	$363.38	$345.02
518101 - Playground Supervision	$0.00	$21.42	$45.90	$24.48
530101 - Christmas Bonus	$0.00	$229.50	$114.75	($114.75)
530501 - Service Appreciation Bonus	$0.00	$0.00	$68.85	$68.85
Total Matching Fica/Medicare	$1,154.57	$9,505.84	$14,539.63	$5,033.79
Operating				

EMMANUEL EPISCOPAL DAY SCHOOL
Analysis of Revenues & Expenses - Operating Account
August 2018 to March 2019

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
650050 - Workers Comp Insurance	$1,250.00	$1,250.00	$1,250.00	$0.00
650075 - Professional Development	$95.00	$177.50	$3,000.00	$2,822.50
650100 - Advertising	$0.00	$74.33	$500.00	$425.67
650200 - Dues & Subscriptions	$0.00	$287.00	$500.00	$213.00
650300 - Classroom Supplies	$517.25	$5,254.10	$8,500.00	$3,245.90
650350 - Office Supplies	$22.22	$340.59	$1,000.00	$659.41
650500 - Equipment	$0.00	$979.35	$2,000.00	$1,020.65
650545 - Janitorial Services	$1,290.00	$10,270.00	$13,000.00	$2,730.00
650550 - Maintenance	$0.00	$0.00	$3,500.00	$3,500.00
650575 - Audit	$0.00	$1,500.00	$1,700.00	$200.00
650600 - Miscellaneous	$466.98	$1,170.40	$1,200.00	$29.60
Total Operating	$3,641.45	$21,303.27	$36,150.00	$14,846.73
Summer Camp				
700100 - Camp Salaries	$0.00	$0.00	$0.00	$0.00
700101 - Camp Matching Fica	$0.00	$0.00	$0.00	$0.00
700200 - Camp Supplies	$0.00	$0.00	$0.00	$0.00
700300 - Camp Miscellaneous	$0.00	$0.00	$0.00	$0.00
700400 - Summer Camp Refund	$0.00	$0.00	$0.00	$0.00
Total Summer Camp	$0.00	$0.00	$0.00	$0.00
Other Expenses				
800100 - Bank Charges	$85.77	$597.92	$650.00	$52.08
800300 - Value of Rent	$6,084.67	$48,677.32	$73,016.00	$24,338.68
800325 - Emmanuel Church Rent	$750.00	$6,000.00	$9,000.00	$3,000.00
800330 - Financial Services	$400.00	$3,200.00	$4,800.00	$1,600.00
800400 - Tuition Refund	$0.00	$1,450.00	$0.00	($1,450.00)
Total Other Expenses	$7,320.44	$59,925.24	$87,466.00	$27,540.76
Total Expenses	$27,708.98	$219,034.51	$331,335.93	$112,301.42
Net Total	$4,363.94	$80,012.56	$1,650.07	($78,362.49)
Other Revenues				
401150 - Prepaid Registration Fees	$525.00	$11,325.00	$0.00	($11,325.00)
401250 - Prepaid Drop Off Fees	$0.00	$0.00	$0.00	$0.00
401350 - Prepaid Tuition	$0.00	$0.00	$0.00	$0.00
401425 - Prepaid Late Fees	$0.00	$0.00	$0.00	$0.00
Total Other Revenues	$525.00	$11,325.00	$0.00	($11,325.00)
Other Expenses				
800150 - Prepaid Registration Fees to MM	$525.00	$11,325.00	$0.00	($11,325.00)
800225 - Prepaid Late Fees to MM	$0.00	$0.00	$0.00	$0.00
800250 - Prepaid Drop Off Fees to MM	$0.00	$0.00	$0.00	$0.00
800350 - Prepaid Tuition to MM	$0.00	$0.00	$0.00	$0.00
800375 - Prepaid Tuition Refund	$0.00	$0.00	$0.00	$0.00
Total Other Expenses	$525.00	$11,325.00	$0.00	($11,325.00)
Net Operating Total	$4,363.94	$80,012.56	$1,650.07	($78,362.49)

EMMANUEL EPISCOPAL DAY SCHOOL
Summary of Restricted Accounts - Money Market
August 2018 to March 2019

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
900100 - Operating Fund	$0.00	$247,735.36	$167,722.80	$80,012.56
900200 - Interest/Charges	$0.00	$71.23	$0.00	$71.23
900310 - Scholarship Fund	$8,742.26	$580.00	$3,090.00	$6,232.26
900500 - Surplus	$20,617.58	$0.00	$0.00	$20,617.58
Total Temporary Restricted	$29,359.84	$248,386.59	$170,812.80	$106,933.63

Buildings and Grounds Report - April 2019

We had a very successful workday on the 6th of April. We had about 20 parishioners - including 10 or so from the Hispanic congregation - present to clean planting beds across the front of the church, spread 140 bags of mulch and trim the ornamental grass plantings. Fertilizer will be spread after azealeas have bloomed.

We have an issue with the small water feature in courtyard against the outside of the church - the supply pipe is leaking but at this point no one has been able to determine if a cut-off exists and if so where is it located. It is not a large leak but a constant source of lost water.

We have sought bids for a panic button at the Thrift house from our vendor and from Quality Glass for the windows in the Day School. Those have not been received to date. The panic button will be a wireless system - a hard line would require the actual button to be permanently located somewhere in the building which might not be accessible in an emergency. A wireless system would have a small device that is carried by a worker for activation.

Parish Life Report

April 24, 2019

Kelli Neil and Martha Babendreier

Coffee Hours

- Need to enlist volunteers to host for the upcoming dates.
- Plan to enlist Kerry's help with communications
- Continue to have Melissa send in e-letter

Potluck

- Date: Wednesday, May 1
- Place: The Common Room
- Time: 6:00 to 8:00 pm
- PL will provide main dish of barbecue for 50 to 75 people
- Plan to enlist Kerry's help with communications
- Continue to have Melissa send in e-letter

Low Country Boil

- Began planning with Bob Davis for first low country boil in early fall
- More details forthcoming!

Emmanuel Episcopal Church
Pastoral Care Ministries
Report to the Vestry, Lane Stewart, Jan Wheeler
April 2019

Heads of the Pastoral Care Ministries will meet on Saturday, May 4, to report on activities for the year and discuss ways that the various ministries could cooperate. If you would like to attend, please let Lane or Jan know.

Daughters of the King
DOK will hold a monthly meeting this Sunday April 28 at 4pm. The group continues to read together the Richard Rohr book "What the Mystics Know." DOK also held two prayer services (Saturday night before Eucharist) and circulated our intercessory prayer list to members (and friends) at least once a week. DOK members also attended the Easter Vigil.

Eucharistic Minister
At least one visit has been made during the past month.

Health Ministry
We continue to visit parishioners who are ill or unable to get around. We've advised 3 people about services or other health issues. Spring yoga started April 17 and it looks like we'll have 13 – 15 people.

Stephen Ministry
Emmanuel Stephen Ministers continue to provide one-on-one care and support to those in need. We lost several of our Care Receivers as they have recently gone to be with the Lord. The caring and compassion of their Stephen Ministers helped them on this final earthly journey.

Five of the 12 active Stephen Ministers are currently serving Care Receivers. **We have several Stephen Ministers who are eager to serve as a Care Giver. We welcome Care Receiver referrals from the Rector, Vestry Members, and Emmanuel Parishioners.** Please contact Sue Holt (sholt721@gmail.com) or Debra Harden (debro48@bellsouth.net) if you would like to discuss the possibility of someone receiving care from a Stephen Minister.

Emmanuel Connections

On April 7 Emmanuel Connections attended the one woman play "Waltzing the Reaper," performed by Judith Gantly. The play focused on the challenges of aging and illness often faced by the aging individual and their families. It was both humorous and thought provoking. A panel discussion followed. The performance was held at the Unitarian

Church in Athens and was co-sponsored by Emmanuel and our group. It was a good collaborative effort.

April 21, 2019

TO: Emmanuel Vestry
FROM: Roger Lange

April LITURGY and WORSHIP REPORT

A great big shout out to all the people involved in all these ministries. If you see anyone who serves please thank them for their service. The Easter week went very smoothly due to their dedication!!

Acolytes: Nothing new in this area

Altar Guild: All the training seems to have done a great deal of good. Throughout the start of the Easter season everything went very smoothly for all the services, even the quick turn arounds required for Easter day and the Easter Vigil.

LEMS: One new prospect expressed a desire to serve.

Readers: Also one new parishioner asked about serving in this ministry.

Ushers: Scheduling of ushers has become a little bit of a problem, since most who can not serve are not requesting a sub and are not showing up. We are working on a plan to deal with this.

Choir: Nothing new to report.

Flower Guild: The brilliance of our entire building and grounds is a testament to the wonderful work put in by this group for Easter.

I continue to have discussion with the chairs of each of these groups so that we can continue to improve our worship services. All of these groups are always looking for new parishioners to come forward and work with them. With so many various things to do, you should be able to find a way to get more involved in Emmanuel Parish.

I welcome any comments or concerns the Vestry may have in any of these areas.

Respectfully,

Roger Lange

Emmanuel Episcopal Church

COMMUNICATION UPDATE

April 22, 2019

April and timeline for May 2019

Emmanuel eLetter - Melissa has sent this out every Thursday or Friday.

On April 10, 2019 I met with Father Robert to clarify our goals for the year.

- This year we plan to transition to primarily digital means of communication with our primary tools being the weekly eLetter and the church webpage.
- We are going to test the digital newsletter format, Smore, and get feedback from the Vestry at the May or June meeting.
- We are going to reach out to the parish to see if there is any interest in having a committee that manages our social media presence.
- We are going to look at updates that can be made to the church website and try to create a schedule to refresh/add to some of the pages on the individual ministries.

On April 15, I met with Melissa to get information on how she works on the eletter and to get advice on coming events that may need to be publicized. We drafted a list of events that need to go in the trial digital communication.

- Father Samuel is a citizen!
- Easter Adult formation schedule
- Potluck on May 1st
- May 5th Faith Formation Teacher Appreciation - last day of Catechesis for 3-11 yr olds.
- May 12 - Graduate Recognition

Please let me know if you have something to add!

News from the Narthex - Naomi Norman continues to work on this publication.

I am researching church directory apps for us to review in May or June.
https://onlinechurchdirectory.com/?gclid=Cj0KCQiAnNXiBRCoARIsAJe_1cpjYFvn4vWxn29ZVrwF7OLp_x_5pG-ahhdT63u9GMNBZN_V0_y_4fYaAt9cEALw_wcB

Tentative Schedule for Vestry Updates:

May	Jan Wheeler; Pastoral Care -	November	Vestry Nomination Articles
June	Bob Davis; Cornerstone Carter Stanfield; MEMC	December	

July	Facilities & Thrift Store -	January	Adult Formation
August	Worship and Spiritual Life – Roger Lange	February	Bill Fox; Holy Helpers
September	Martha Babendeier & Kelli Neal; Parish Life	March	Katherine Alexander; Day School/Child/Youth Formation
October	Stewardship	April	Carter Stanfield; MEMC Kelli Neal; Parish Life

Have I missed anything? Please let me know if I need to add details.

The coming month's timeline is below.

Action	Who's Responsible	By When	Expected Result	Evidence/Celebration
Meet with Melissa about communication schedule	Hogan & Fulcher	May 1, 2019	List of items to research for the coming month and possible website updates.	Timeline for contacts & email drafts.
Remind vestry of the schedule for updates for the eLetter.	Hogan	May 1, 2019	Keep to our timeline to make sure that all committees are represented in our communication.	Updates to our parish.
Send out the trial digital epub	Hogan & Fulcher	May 1, 2019	Parishioners will get a bit more information with images about upcoming and past events.	Look at analytics from Smore.
Collect names of people who are interested in joining the Communication Committee	Hogan	May 1, 2019	Collect names from the survey from Melissa. There was a checkbox on the back of the pledge card for people to check if they are interested and there is also a place to sign up on the website.	We will have a list of names, numbers, and email addresses of parishioners who could support the communication committee.

Contact people who are interested in helping with communication.	Hogan	May 19, 2019	Email and/or phone call to interested parishioners.	We will learn if we have interest in creating a committee.
Reach out to Roger about presenting at one of the next Vestry Meetings.	Hogan	May 24, 2019	Email to Roger with action items for a future vestry meeting.	Date scheduled for the vestry to review communication.
Compile stories for epub.	Hogan	May 20, 2019	Draft letter to	List of updates for epub
Complete the Communication Committee Report and send to Vestry	Hogan	May 19, 2019	Report will be shared with Vestry.	Edits will be made based on feedback from the Vestry.
Complete the Smore and share with Melissa for publication	Hogan & Fulcher	May 27, 2019	We will review the publication and send it out to the parish	Analytics from Smore

EMMANUAL EPISCOPAL CHURCH

OUTREACH REPORT

INTERFAITH HOSPITALITY NETWORK & THRIFT HOUSE

April 23, 2019

IHN:

Emmanuel's next scheduled hosting of IHN is the week of May 12th – 19th. Robin Catmur-Smith and Sara Baldwin are acting as co-committee chairs. Volunteers are currently being asked to sign up. See attached report from Robin and Sara regarding January's IHN hosting.

There is a IHN training event scheduled for 4/23/19 in the Coventry Room.

THIFT HOUSE:

No report for this month, but there is a Thrift House meeting scheduled for 4/23/19 at 6pm. I plan to attend to meeting on behalf of the Vestry.

Respectfully,

Bob Smith

The co-chairs for the January and May 2019 IHN Family hostings are pleased to give an update to Emmanuel.

Following a very successful hosting the end of January, we were all pleased to hear that one family was moved into permanent housing.

As a way to generate feedback, and to thank our volunteers, Sara Baldwin and I hosted a reception at our farm in Watkinsville for the IHN volunteers in early March. It was a wonderful event, attended by about 40 of our volunteer group. Not only was it a chance for us to hear directly from our hosts about their experiences, and what it meant to them, but it was also a way for people to connect with others they hadn't yet met.

In addition, we sent out a feedback survey request, and received lots of good comments and recommendations. We provide a summary of the survey results below. Sara and I are meeting to discuss improvements, for both families and hosts, this week.

The upcoming hosting dates are May 12th through May 19th. We have the volunteer sign up ready to publish, and hope for an enthusiastic response. We will ask Melissa to publish an informational request for volunteers as well in the April 7th and April 14th leaflets.

Please let me know if you have further questions.

Robin Catmur-Smith

Survey results summary:
IHN family hosting survey results. We received 26 results, which I think is pretty good! A few summary stats:

3 first time volunteers responded; 23 returning volunteers
4 CC volunteers responded, 1 other affiliation, and 21 Emmanuel volunteers
19 had attended training previously, 7 had not
9 volunteered for more than one role.
21 volunteers had interactions with the families; 5 did not
23 considered this ministry as important to the church; one said yes
-- but if it was hard to find volunteers, maybe the congregation
doesn't think so?; one said yes - but they are no longer part of the
congregation.
26 indicated that they plan to volunteer in the future.

I'd love to meet to discuss the comments - below -- both positive and critical...some of these just made my day....;-) It seems we are giving a great experience not only to the families, but to ourselves.

Best part of volunteering:
"playing with children; chatting with moms"
"knowing I was assisting in finding homes for these families"
"helping in a small way; hearing one family had found a home"
"providing a meal to help the families get settled"
"knowing we are supporting families in need"
"The friendliness and sweet nature of the guest mom who was there during my shift, having fun rolling cars on the pingpong table with her toddler son. The great food provided by our caring dinner providers."
"One of the mom's was especially inspirational. Her enthusiasm as a parent and as a grateful member of the program was amazing."
"Feeling I'm needed"
"Helping a family move into permanent housing"
"Simply being able to assist the homeless...."
"the feeling of being a part of something bigger"
"meeting other volunteers"

Challenging Part of volunteering:
"When guests bend the rules..."
"Nothing" (6 responses)
"No difficulties"
"Not feeling useful or helpful"
"Getting supper there before it gets cold; hauling it upstairs"
"Coming up with a meal everyone will like"
"No one interested in eating a meal together; having them eat in the apartment on their own loses the community feeling"
"Confusion over what doors to use at the beginning and end of the shift and at which doors we are expected to meet the dinner provider. The evening host start time at 5:00 means I have to ask off of work each time. I would love for the weekday evening host shifts to start at 5:30 instead, as they did when the Catholic Center was partnered with First Christian and St. Gregory the Great."
"Door code - I think I was putting it in wrong"
"Most challenging during a past hosting time was experiencing a rude guest who acted like I was not wanted or I was ignored by a guest who acted like I was invisible."
"narrow window of time between when the families vacate and the time youth group comes into the space. We want to be kind and supportive, but I agree with my late father who always said "speed the departing guests.""
"transport of the beds and bins up and down the stairs. It is truly a safety hazard, and it is difficult for anyone who is not young and

hearty (for lack of a better description.) I have long thought about getting committed, strong people to help - either through a stipend or even gift card 'gift'. I know that this is not a popular notion, but to me, this is a HUGE safety issue and an accident waiting to happen." (2 similar responses)
"having guests arrive at various hours" (3 responses)
"knowing when to engage with guests and when to respect their privacy"

Improvements for Volunteers?
"post pictures of all volunteers and guests so we can know who we're looking at?"
"have the evening host role be for a shorter time period with the intent to simply serve the food and clean the kitchen/dining area."
"Selfishly, serving the meals down in the kitchen and common room is my only suggestion. I think it would be nicer if they were able to eat in a separate location from where they are living, but maybe the families feel differently."
"Cut down on food duplication"
"It would be very helpful if there could be some communication on what the families already have for the end of week supper providers so that we don't bring more of what is already there when the families will be leaving soon, i.e. drinks, desserts, bread." (2 comments)
"Another wish list item for the apartment is a basic dishwasher to make sure the apartment's dishes get properly clean. A restocking of dishware would be a good idea, too: plates, bowls, coffee mugs, silverware, plus plastic kid versions of these. Childproofing of the apt should be done before each host week. Breakable decorative items atop bookcases, tabletop framed photos, markers, & containers of tacks are among items rescued from kids in that apt."
"Families should be on time for van pick-up"
"I like sleeping in the Common Room so I don't hear the guests at odd hours, so asking the church to make the Common Room unavailable for non-IHN activities during host weeks. Also, up to 20 people in the Upper Room for meals gets very crowded when the Common Room's not available."
"Getting people to volunteer for overnights"
"1. See comment 2 regarding stronger volunteers. Perhaps the move-in volunteers could be broken into 2 separate functions on the sign -in sheet instead of put together in a general category. This might ensure that not all volunteers were older. (3 similar comments)
2. Rooms should be made child proof. On last occasion we found small shiny magnets lying around one of the rooms. They looked exactly like large tempting candy.
3. Have lists of families, names and numbers and rooms designated for

each made out ahead of time to make it easier to place cots and
belongings. This might speed the process and avoid confusion."
"More training and communication between newer and more experienced volunteers"
"Better communications from First Baptist the week before hosting"
Many "none" responses

Improvements for families:
"Be somewhat flexible about house rules"
"Add a refrigerator coordinator to monitor food accumulation and duplication"
"Bar stools are hard for young kids. Have a table with regular height
chairs - this is a danger."
"Make sure playground is available" (2 responses)
"Wifi is great - make sure it is up and working"
"More accessible space - stairs are challenging for some family members"
"Let them tell us clearly their food preferences"
More individualized contact with families"
Many "none" responses, or I didn't have enough interaction with them.

Praises:
I have some praises: the detailed email communications to the
volunteers are so appreciated! I am always so grateful to have all
the guests' names, ages, schedule details, allergies, and other
important FYI's, not to mention coordinator phone numbers, door codes,
and other notes regarding the building and Emmanuel's activities that
week.

Weyman and Erin and Ginny have been wonderful coordinators who go the
extra mile for us volunteers. Our new coordinators this month had
learned from the best, and it showed--it was a very smoothly-running
host week, thanks to their skill and care.

I love the Emmanuel building, with the convenient, homelike
self-contained apartment for the families and the separate sleeping
areas for overnight hosts.

I am really pleased with the feedback, and I think it indicates
several areas that can be easily improved for all.

Robin Catmur-Smith
1791 McRees Mill Rd.
Watkinsville, GA, 30677

Emmanuel Episcopal Church

Finance/Administrative Committee Meeting Minutes

April 23, 2019

Attending: Rob Hoyt (chair), Rich Connelly, Roger Lange, Fr. Robert, and Karen Holland

I. **Review of Previous Minutes**

- The March minutes were approved with no changes

II. **Review of Financial Numbers**

A. March 2019 Financial Numbers for Church

- **Cash on Hand: $979,727.58**
  - ($13,816.73) in operating
  - $477,416.19 in restricted funds
  - $63,426.78 in 2019 prepaid pledges
  - $16,460.09 from Thrift House
  - $21,231.04 in construction account
  - $415,010.21 in accumulated surplus funds from previous years

For the Month:	Total Revenue	$74,514.37
	Total Expense	$74,754.63
	Revenues Exceeded Expenses	($240.26)
Year to Date:	Total Revenue	$234,427.27
	Total Expense	$248,244.00
	Expenses Exceeded Revenues	($13,816.73)

- We reviewed the comparison of revenues and expenses from March 2018 and March 2019.

- The committee had a discussion of possible reserve fund guidelines. Rob and Rich reviewed articles that suggest a reserve range of 3 to 4 months of annual budget as a reasonable target. Current reserve levels would equate to 4.88 months. No specific target is being adopted, but as always the Finance Committee continues to monitor the reserve level at each meeting.

- Rob reported to the committee that an agreement has been reached with IFACS which will end the litigation and will not require any other payments by Emmanuel relative to IFACS's claims. A Settlement Agreement is being drafted by Emmanuel's counsel and should be completed soon.

B. Phase 2 Revenue collections

- **March 2019** Revenue Collections $ 398.00

Total Collections	$2,689,655.02	Includes pledges, non-pledges, gifts & endowment
Total Pledged as of 6/7/16	$1,387,074.00	
Pledges Collected to Date	$1,206,640.63	**87% for Phase 2 campaign**
Pledges Still Due	$ 180,433.37	
Line of credit balance	$315,000	

- We have one pledge for $200,000 that was expected to be paid with half in 2018 and the other is 2019 (that pledge has not yet been paid). Follow up with the donor is planned by Fr. Robert.

- The balance in the construction account is $21,231.04. The committee agreed that since we are at the end of the pledge-fulfillment period, we believe it prudent to retain these funds for upcoming interest payments on the line of credit. The committee will consider additional principal repayments when payments on the remaining pledge are received or if additional gifts are received.

C. Thrift House

For the Month:	Total Revenue	$8,848.22
	Total Expense	$4,594.97
	Revenues Exceeded Expenses	$4,253.25
Year to Date:	Total Revenue	$23,360.40
	Total Expense	$14,606.82
	Revenues Exceeded Expenses	$ 8,753.58

- Note: Through just three months, the Thrift House is just $732.02 short of reaching its budgeted revenues over expenses for 2019.

D. Day School Financial Numbers

- **Cash on hand**: **$118,258.63**

Operating	$ 5,000.00		
Money Market	$86,316.05	*$ 20,617.58*	*surplus*
		$ 0.00	*prepaid tuition*
		$ 11,325.00	*prepaid registration*
		$ 0.00	*prepaid late fees*

- For the month:

Revenues	$ 32,072.92
Expenses	$ 27,708.98
Expenses Exceeded Revenues	$ 4,363.94

- Year to Date:

Revenues	$299,047.07
Expenses	$219,034.51
Revenues Exceeded Expenses	$ 80,012.56

- The Day School fiscal budget is August 1 to July 31st, so it is in the last third of its fiscal year (Teachers and staff are paid on a 12-month period)

- **(Note: Vestry Action Item):** Because of the timing of its fiscal year, the Day School submitted a proposed budget for its FY 2019-20. Following review and discussion of the proposed budget, the Finance Committee voted to recommend the budget for approval by the Vestry.

III. Commission Reports

- Stewardship-
  - Bob Davis indicated in information submitted prior to the meeting that he anticipated updates on both Stewardship and Cornerstone at the May meeting.

- Cornerstone-
  - See note above.

- Endowment-
  - As of March 31, there was **$5,148,589.71** in the endowment. Rich Connelly is now serving on the endowment committee.
  - Funds are with State Street Global Advisors with guidance and support from the Episcopal Church Foundation.

- Treasurer-
  - Betty Varnadore indicated in information submitted prior to the meeting that the March 2019 bank statements were reconciled and all journal entries were reviewed.

- Director of Finance-
    - Karen indicated that the auditor was onsite during the week of March 25 and that he will be reaching out soon to get on the agenda for an upcoming Vestry meeting to report on the results of the 2018 audit.

IV. Next Meetings

- The next meeting is Thursday, May 16th at 5:15.

EMMANUEL DAY SCHOOL

BUDGET 2019-2020

4/23/2019
Proposed
Budget Amount

REVENUES

401100	Registration Fees	$	15,750.00
401300	Tuition	$	240,000.00
	4 yr. - 5 day ($340.00/mo. x 10 x 10) 3 yr. - 5 day ($340.00/mo. x 12 x 10) 4 yr. - 4 day ($280.00/mo. x 6 x 10) 3 yr. - 4 day ($280.00/mo. x 12 x 10) 3 yr. - 3 day ($235.00/mo. x 10 x 10) 2 yr. - 3 day ($235.00/mo. x 22 x 10) 2 yr. - 2 day ($180.00 x 22 x 10)		
401400	Late Fees	$	200.00
401410	Early Morning Drop Off Fees	$	1,000.00
410100	Interest Income	$	220.00
410200	Miscellaneous Income	$	400.00
410300	Emmanuel Church Donations	$	73,016.00
	TOTAL INCOME	**$**	**330,586.00**

EXPENSES Salaries

501100	Director	$	35,360.00
501200	Director Pension	$	3,182.40
501300	Director Benefits	$	5,000.00
502100	Teacher 5 day 4 - Pascale Riley	$	21,027.00
503100	Teacher 5 day 4 - Dorothy Dale	$	10,455.00
504100	Teacher 4 day 4 - Chris Gale	$	14,229.00
505100	Teacher 5 day 3 -	$	9,000.00
506100	Teacher 4 day 4 - Tara Amos	$	7,530.00
507100	Teacher 5 day 3 - Sharon Rice	$	11,700.00
508100	Teacher 4 day 3 - Rebecca Ash	$	7,416.00
509100	Teacher 4 day 3 - Jennifer Taylor	$	10,815.00
510100	Teacher 3 day 3 - Buffy Wennersten	$	7,210.00
511100	Delete		
512100	Teacher 3/2 day 2 - Hillary Harris	$	11,700.00
513100	Teacher 3/2 day 2 - Lisa Capuozzo	$	9,270.00
514100	Teacher 3/2 day 2 - Denise Richards	$	11,750.00
515100	Teacher 3/2 day 2 - Heather Box	$	9,270.00
517100	Substitute Teachers	$	4,750.00
530100	Christmas Bonus ($100 each)	$	1,500.00
530500	Service Appreciation Bonus	$	900.00
	TOTAL SALARIES	$	192,064.40

Matching Fica/Medicare

501101	Director	$	2,705.04
501301	Director Benefits	$	382.50
502101	Teacher 5 day 4	$	1,608.57
503101	Teacher 5 day 4	$	799.81
504101	Teacher 4 day 4	$	1,088.52
505101	Teacher 5 day 3	$	688.50
506101	Teacher 4 day 4	$	576.05
507101	Teacher 5 day 3	$	895.05
508101	Teacher 4 day 3	$	567.32
509101	Teacher 4 day 3	$	827.35
510101	Teacher 3 day 3	$	551.57
511101	Delete	$	-

EMMANUEL DAY SCHOOL

BUDGET 2019-2020

4/23/2019

			Proposed Budget Amount
512101	Teacher 5 day 2	$	895.05
513101	Teacher 5 day 2	$	709.16
514101	Teacher 3/2 day 2	$	898.88
515101	Teacher 3/2 day 2	$	709.16
517101	Substitute Teachers	$	363.38
530101	Christmas Bonus	$	114.75
530501	Service Appreciation Bonus	$	68.85
	TOTAL MATCHING FICA	$	14,449.47
	Operating		
650050	Workers Comp Insurance	$	1,250.00
650075	Professional Development	$	3,000.00
650100	Advertising	$	500.00
650200	Dues and Subscriptions	$	500.00
650300	Classroom Supplies	$	7,000.00
650350	Office Supplies	$	1,000.00
650500	Equipment	$	1,500.00
650545	Cleaning	$	13,000.00
650550	Maintenance	$	3,500.00
650575	Audit	$	1,700.00
650600	Miscellaneous	$	1,000.00
	Music	$	1,200.00
	TOTAL OPERATING	$	35,150.00
	Other		
800100	Bank Charges	$	650.00
800300	Value of Rent	$	73,016.00
800325	Contribution to Emmanuel Church	$	9,000.00
800330	Financial Services	$	4,800.00
	TOTAL OTHER	$	87,466.00
	TOTAL EXPENSES	**$**	**329,129.87**
	NET	**$**	**1,456.13**