

## Annex I – Certificate scope statements

The certificate scope statement shall describe the process/activities, products and/or services that are supplied by the certified company and have been audited by the CB.

**Table of requirements for certificate scope statements**

Criterion		Specification
1	Language	<ol style="list-style-type: none"> <li>Scope statements shall be in English, but</li> <li>another language may be added (e.g. the native language of the country of the certified organization).</li> </ol>
2	Contents of the certificate scope	Certification scope statements shall: <ol style="list-style-type: none"> <li>Be within the scope of the Scheme.</li> <li>Identify the processes/activities, products and/or services supplied by the certified organization that have been audited by the CB.</li> <li>Describe briefly main processes/activities belonging to the same legal entity and covered by its Food Safety Management System.</li> <li>Be clear and reflect the intended use.</li> <li>Not include promotional statements or claims.</li> </ol>
3	Packaging material	<ol style="list-style-type: none"> <li>The specific type of packaging material shall be identified (e.g. plastics, paper, board, glass, metal, etc.).</li> <li>The intended used shall be specified for the food and/or feed industries.</li> </ol> <p><b>Note:</b> <i>Packaging for personal care products, pharmaceutical or other uses is not covered by the scope of the Scheme.</i></p>
4	By-products	<ol style="list-style-type: none"> <li>By-products from food production intended for use in the feed industry may be included in the food scope statement provided:               <ol style="list-style-type: none"> <li>it is stated that these are intended for use in the feed industry.</li> </ol> </li> </ol>
5	Off-site activities	Off-site activities may be included in the scope statement, only if they are: <ol style="list-style-type: none"> <li>Dedicated to the certified organizations' own production,</li> <li>Covered by the audited Food Safety Management System,</li> <li>Reported as separate locations in the audit report including full details such as address, activities, products, etc.</li> </ol>
7	Gases used as additives	<ol style="list-style-type: none"> <li>Additive gases (to either food or packaging) shall be included in the FAO Codex list of approved additives (see <a href="http://www.fao.org/input/download/standards/9/CXA_006efs_2015.pdf">www.fao.org/input/download/standards/9/CXA_006efs_2015.pdf</a>).</li> <li>The intended use of the gas shall be identified e.g. with wording such as "... used as food ingredient or packaging gas".</li> </ol>

**NOTE**

As of 1 January 2017 the scope statement on 'warehousing and distribution' has been replaced by 'transport and storage'.