

Information asset lists

For public sector bodies to comply with the Re-use of Public Sector Information Regulations 2015

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Information asset lists

Under Regulation 16 (7) (a) of the [Re-use of Public Sector Information Regulations 2015](#) (the 2015 Regulations), public sector bodies are required to publish a list of main documents that are available for re-use with relevant metadata.

The 2015 Regulations do not define or describe 'metadata' but it may be taken to mean information that describes or defines other information. It would include file descriptions, document properties, codebooks, processing details, sample designs, etc.

Benefits to public sector bodies

- enables public sector bodies to follow an asset-based approach to managing their information resources
- provides a mechanism for maintaining and auditing key information assets
- provides a means of understanding what information assets are held by others
- reduces the risk of devaluing knowledge about information assets within a department when staff move
- facilitates compliance with the 2015 Regulations

Benefits to businesses and citizens

- provides knowledge of the information collected by the public sector body in a consistent and useful way
- helps businesses and citizens to re-use public sector information, supporting economic and civil benefits
- enables a clearer understanding of the opportunities for developing value added products
- identifies public sector information assets that can be used in new information products

Resources

[What is an information asset?](#) (PDF, 63KB)

[Information Asset Register Factsheet](#) (PDF, 21.3KB)

[Identifying Information Assets and Business Requirements](#) (PDF, 271.3KB) (designed for digital but also useful for any paper or non-digital information assets)

[Information is a valued asset](#)