



Event Report

For Social/Cultural Events and Speaker Series/Conferences

Name of Event: _____

Event Date/s: _____

Organizer/s: _____

Organizer email: _____

Brief Summary of Event: _____

Total number of attendees: _____ Number of grad student attendees _____

Instructions

Please submit this report to the GSO office (SAC 227) with the following:

- Completed Event Reimbursement Forms for each individual receiving funds
- Event flyer, if one was not submitted with funding application

GRADUATE STUDENT ORGANIZATION

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