

Article 7: EMPLOYEE LIST & ORIENTATION

A. Employee Lists

1. The University shall provide the Union with an electronic list of incoming residents by May 15 each year and a list of residents who have completed a residency training or fellowship program each academic year on or before July 15.
2. The aforementioned lists shall include, if available, names, personal email address, phone number, UCLA email address, department and postgraduate year.
3. A complete list of employees in the bargaining unit including, if available, names, personal email address, phone number, UCLA email address, department and postgraduate year shall be provided to the Union by November 15 and March 15 of each year.

B. Orientation

1. During GME General Orientations for new Residents, the Union shall be granted thirty (30) minutes to give a presentation on the union, the benefits of union membership and the collective bargaining agreement. The Union shall be provided the use of one information table at or near orientation. The union must be provided with a schedule of annual, general orientations at least two weeks in advance.
2. During Departmental orientation(s) that occur prior to the scheduled GME General Orientations, the union shall be granted ten (10) minutes to give a presentation on the union as described in Section B.1. This includes:
 - i. Departmental Orientation for Interns that occurs prior to the scheduled GME General Orientation(s) for Interns;
 - ii. Departmental Orientation for PGY 2 or above that occurs prior to the scheduled GME General Orientation(s) for PGY 2 or above.
 - iii. The union shall be granted thirty (30) minutes with new Residents who were not scheduled or did not attend the GME General Orientations or Departmental Orientations. A list shall be provided to the union by August 1 of Residents who were not scheduled to attend the general orientations and shall include the name and available contact information, including personal email address, phone number, department and postgraduate year.

- C. During new employee orientation, the Union may provide the following materials including but not limited to: copy of the collective bargaining agreement, union membership card, a list of chapter leaders with contact information, as well as any other informational materials related to the union.