

AIREDALE FORMAL BOARD ACTION LIST ☐ Closed

PUBLIC

Ref Item	Action	Responsible	Deadline / Board Date	Status / Comments
From 30 May 2018 Meeting				
114/18ii)	Update on shared stroke service arrangement with BTHFT	S Hunter	25 July 2018	Deferred to 28 November 2018 COMPLETED
From 26 September 2018 meeting				
203(ii)/18	Present evaluation of the flu programme, including data, successes, challenges and lessons learnt	J Asbury	31 October 2018	Deferred to 28 November Board meeting COMPLETED
From 31 October 2018 meeting				
239/18	Discuss BAF assurance process at November Board Strategy meeting	Co Sec/ Board	14 November Board Strategy	COMPLETED
240/18	Integrated Governance Report - narrative to highlight key trends and themes to enable visibility of the outpatient transformation work and the tangible measures being discussed to progress system transformation	A Copley	28 November 2018	COMPLETED
241/18(i)	Financial ledger upgrade - exception report to advise of the issues and mitigating actions in place.	A Copley	28 November 2018	COMPLETED
243/18 & 247/18	Include on Quality & Safety Committee 2019 workplan - Fracture Neck of Femur quarterly analysis report. - National cancer survey six-monthly report and action plan	K Mainprize/ J Asbury	Q4 2018/19 Quality & Safety Committee	COMPLETED
244/18	Include on People Committee 2019 workplan - self-funding of nurse training programmes - analysis of turnover rate for professional scientific and technicians staff group	Co Sec/ N Parker	Q4 2018/19 People Committee	COMPLETED

244/18	A 'meet the board' session with the new cohort of registered nurses would take place either before or after the March Board meeting	J Asbury	27 March 2019	
248/18(ii)	Charity Governance Code - review against the new toolkit and present self-assessment report to the Airedale NHS Funds Charitable Sub-Committee for assurance purposes	Co Sec	Q4 2018/19 Charitable Funds Sub-committee	COMPLETED
From 28 November 2018 meeting				
269/18	Patient Story: Exclusively Inclusive (i) Trust Comms Manager to advise on website development (ii) Invite organisation members to participate in Trust's patient experience work	J Asbury J Asbury	Q4 2018/19 Q4 2018/19	
269/18	Patient Experience Trends Analysis Report - six-monthly update	J Asbury	1 May 2019	
274/18(ii)	Single Stroke Service – present update report	S Hunter	27 March 2019	
282/18	Guardian of Safe Working Report – People Committee to consider key findings	N Parker	Q4 2018/19	
Items to 'keep in view'				
From 26 April 2018 Meeting				
81/18	Present update report on improvements to data recording for crude mortality report	K Mainprize	Standard reporting to Board	COMPLETED
From 31 October 2018 Meeting				
248/18(i)	NHS Code of Governance – once published advise Board on changes required to governance documents	Co Sec	KIV	
275/18	Quality and safety reporting: discuss how progress against action plans can be measured and reported	J Asbury/ K Mainprize/ A Gregory	KIV	