



MEDFORD BUREAU OF FIRE PREVENTION

A Division of the Medford Fire Department

200 S. Ivy Street Room #257, Medford, OR 97501

Phone: (541) 774-2300 FAX: (541) 774-2514

OUTDOOR FOOD VENDOR SAFETY CHECKLIST

☐ General Requirements

- All decorative material, including umbrellas or small canopies over the equipment, shall be non-flammable or be treated flame-retardant
- Cooking involving grease laden vapors within an enclosed vehicle or under the building's overhang or roof is prohibited unless an approved Type I hood and fire extinguishing system is installed.
- Portable open flame devices fueled by flammable or combustible gases or liquids shall be enclosed or installed in such a manner as to prevent the flame from contacting combustible material.

☐ Location-Minimum Required Distance from Combustible Construction

- Cooking or heating equipment shall not be located within 10' of exits or combustible materials.
- Charcoal burners or other open flame cooking devices shall not be operated within 10' of combustible construction.
- Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20' of a tent, canopy or membrane structure.

☐ Propane Specific Requirements

- Propane cylinders shall be stored in an upright and secured position.
- Cylinders shall not be located near exit access doors, exits, stairways, or in areas normally used, or intended to be used, as a means of egress.
- Cylinders shall not be placed where they can be exposed to vehicular damage.
- All propane cylinders shall be located outside of the tents and canopies, with the safety release valves pointed away from the tent or canopy.

☐ Anchorage

- Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation of structural stability shall be furnished to the fire code official on request.

☐ Electrical Cords

- Electrical cords and similar trip hazards shall be minimized. Cords shall not be subject to environmental or physical damage, and shall be protected by an approved GFCI outlet.

☐ Portable Fire Extinguishers

- A minimum "2A10B-C" rated fire extinguisher is required.
- A "K" rated fire extinguisher is required when cooking equipment involves the use of vegetable oils or animal oils and fats.
- All portable fire extinguishers shall be serviced and inspected annually.

☐ Fire Hydrants

- No fire hydrant may be obstructed, hidden, or covered in any way.