

LETTER OF AUTHORITY

To

Deputy Registrar (Academic)
National Institute of Technology (NIT) Kurukshetra,
Kurukshetra-136 119

Sub.: Authority Letter to process formalities for academic documents –regarding

Sir,

I *{Name of the applicant }* (Roll No: _____) hereby authorize *{Name of the person authorized}* (whose signature are attested below) to act as my representative and process the required formalities for following document(s) on my behalf from Academic Section, National Institute of Technology(NIT) Kurukshetra:

- i) _____
- ii) _____
- iii) _____

Further, to state Mr/Ms. *{Name of the person authorized}* is my *{state your relationship with the person authorized}*. In this respect a copy of self attested identity proof and address proof of mine and attested identity proof Mr/Ms. *{Name of the person authorized}* is enclosed with the application for verification at your end.

Signature of the person authorized

Thanking you,

Sincerely,

{Name & Signature of the applicant}

Enclosures:

- a) Identity proof of *{Name of the Student}*
- b) Identity proof of *{Name of the person authorized}*

Note :-

The applicant must scan this letter and attachments and send through email at academic@nitkkr.ac.in in case if the same is not being sent by post.