

To,

NSDL e-Governance Infrastructure Limited

**SUB: Authority Letter to \_\_\_\_\_ for GST return preparation and filing services**

I / We \_\_\_\_\_ having GSTIN \_\_\_\_\_ have engaged  
M/s \_\_\_\_\_ having Registration Number \_\_\_\_\_, here in referred as  
Tax Consultant (TC), to provide to me / us return preparation and filing services under GST  
Act and Rules, Regulations, Guidelines and Instructions issued thereunder, through NSDL e-  
Governance Infrastructure Limited.

I / We authorize TC to upload, file and access our tax related data for the aforesaid purpose  
and have satisfied myself / ourselves to ensure safety and security of such records and  
information with TC. I / We shall remain liable for all acts done by TC in respect of GST  
return preparation and filing services to me / us.

Any claims or dispute between me / us and TC shall be mutually settled by me / us with TC  
without passing on any claims or liabilities to NSDL e-Governance Infrastructure Limited  
and I/We shall indemnify and hold NSDL e-Governance Infrastructure Limited harmless  
from any such claims or liabilities.

I also hereby authorise NSDL e-Gov to i) receive, store and transmit my / our  
data/information in order to avail GST Services from NSDL e-Gov; ii) to transmit my / our  
data to GSTN and based on GSTN's response update the records and make it available for  
view / use as per the my / our authorization.

This Authority Letter shall remain valid unless revoked by me / us and intimated to NSDL e-  
Governance Infrastructure Limited or engagement of another TC in which case I / we  
undertake to provide prior written intimation to NSDL e-Gov and/or follow process(es) as  
prescribed by NSDL e-Governance Infrastructure Limited from time to time

I / We hereby confirm that I/We am/are authorised to issue this authority letter.

Yours faithfully