

Dissertation Proposal Form

Ph.D. in Management Program

Rutgers Business School – Newark and New Brunswick, in cooperation with NJIT

Two steps are required before you can defend your proposal:

1. **At least four weeks in advance:** Ask the Program Director to appoint your dissertation committee. The request can be made by e-mail, by you or your adviser. Send a copy to Goncalo Filipe (gfilipe@rbsmail.rutgers.edu) and attach a cv for the proposed outside member. For more information, read **Dissertation** on the **Policies & Procedures** page of www.phd-business.rutgers.edu.
2. **At least two weeks in advance:** Send the title, abstract, date, and time by e-mail to Goncalo Filipe (gfilipe@rbsmail.rutgers.edu), who will then schedule the room and announce the defense to the faculty and students in the program.

Your dissertation advisor chairs your dissertation committee, determines the format of your defense, and conducts it.

You must take two further steps immediately after completing the defense:

1. Submit a paper copy of the proposal, along with a completed copy of this form (including the second page with the adviser's one-page summary) to the Program Office.
2. If you are currently taking independent study with your adviser and need to have it converted to dissertation credit, ask Goncalo Filipe to arrange for this to be done. She cannot make this change unless you request it.

Candidate: _____

Date of Proposal Hearing: _____

Major: _____

Dissertation Committee

Adviser: _____

Outside Member: _____

3rd Member: _____

4th Member: _____

5th Member (optional): _____

Approval of Dissertation Committee by Program Director

Signature of Director: _____ Date: _____

Documentation (check if provided)

Curriculum Vita of Outside Member: _____

Written Proposal: _____

Adviser's one-paragraph summary: _____

Documentation of application for external fellowship: _____

(required only for students who wish to be considered for a 5th year Rutgers dissertation fellowship)

To Adviser: Please summarize in one paragraph the advice given to the candidate at the proposal hearing. Include a statement about what the committee feels needs to be done to turn the written proposal into an acceptable dissertation.

Signature_____

Date_____