



U. S. District Court, Southern District of Indiana
Case Management/Electronic Case Filing System

CIVIL E-Filing Event List for Attorneys

(Updated 06/26/2020)

Initial Pleadings and Service

Case Opening Documents (New Cases Only)

NOTE: Events in this category are used with attorney civil case opening procedures and require online payment of filing fees. For more information, please see:

www.insd.uscourts.gov/attorney-case-opening

Complaint
Miscellaneous case-Initiating Document
Notice of Removal
Petition for Certificate of Innocence
Petition for Writ of Habeas Corpus

Other Initiating Documents

Amended Complaint
Counterclaim
Crossclaim
Intervenor Complaint
Third Party Complaint

Service of Process

Affidavit of Service
Certificate of Service
Request for Waiver of Service
Return of Personal Service
Return of Service
Return of Service by CMRRR
Return of USM Service
Service by Publication
Summons (Proposed)
Summons Returned Executed as to USA
Summons Returned Unexecuted
Waiver of Service Executed
Waiver of Service Unexecuted

Answers to Complaints

Linked to case opening and other initiating documents events.

Other Answers

Affidavit in Opposition
Affidavit in Support
Amended Answer to Complaint
Answer
Answer to Writ of Garnishment
Objection to Report and Recommendations
Response to Motion to Vacate/Set Aside/Correct Sentence (2255)

Motions and Related Filings

Motions

Amend/Correct
Appear pro hac vice
Appoint Additional Recruited Counsel re LR 87
Appoint Counsel
Appoint Receiver
Attorney Fees
Bifurcate
Bill of Costs
Certificate of Appealability
Certify Class
Change Venue
Clerk's Entry of Default
Compel
Consolidate Cases
Continuance
Declaratory Judgment
Default Judgment
Deposit Funds
Discovery
Dismiss
Dismiss Case as Frivolous
Dismiss for Failure to State a Claim
Dismiss/Lack of Jurisdiction
Dismiss/Lack of Prosecution
Disqualify Counsel
EX PARTE Motion for Advance Authorization of CJA Funds
EX PARTE Motion
Emergency Hearing
Enforce IRS Summons
Enforce Judgment
Extension of Time to File (other)
Extension of Time re Transcript
Extension of Time to File Reply in Support of Motion
Extension of Time to File Response to Motion
File Excess Pages
Forfeiture of Property
In Limine
Interpleader Deposit (28 U.S.C. Section 1335)
Interpleader Disbursement (28 U.S.C. Section 1335)
Intervene
Joinder
Judgment Based on ADR Settlement
Judgment Debtor Exam
Judgment as a Matter of Law
Judgment of Forfeiture
Judgment on the Pleadings
Leave to Appeal
Leave to File
(cont.)

[Motions \(cont.\)](#)

Modify
More Definite Statement
Motion (other)
New Trial (Trial De Novo)
Order of Sale
Partial Summary Judgment
Permanent Injunction
Preauthorization to Incur Expenses re LR 87
Preliminary Injunction
Prepayment or Reimbursement of Expenses re LR 87
Pretrial Conference
Proceed In Forma Pauperis
Proceed In Forma Pauperis (Appeal)
Proceedings Supplemental
Produce
Protective Order
Quash
Reconsideration
Redact Transcript
Refund of Fees Paid Electronically

Release of Bond Obligation
Release of Funds
Remand

Remand to Agency
Remand to Bankruptcy Court
Return of Property
SEALED Motion (Motion filed under Seal)

Sanctions
Seal a Case (Motion to Seal)
Seal a Document (Motion to Seal or Maintain Under Seal)
Service by Publication
Set Aside
Set Aside Default
Set Aside Forfeiture
Set Aside Judgment
Set Aside Verdict
Sever
Stay
Strike
Substitute Attorney
Substitute Party
Summary Judgment
Take Deposition
Temporary Restraining Order
Transfer Case
Unseal Case
Unseal Document
Unseal Document (Partially)
Vacate
Withdraw
Withdraw Attorney Appearance
Withdraw Reference - Bankruptcy
Writ
Writ of Garnishment

[Motions \(cont.\)](#)

Writ of Habeas Corpus ad prosequendum
Writ of Habeas Corpus ad testificandum
Writ of Mandamus

[Briefs, Responses and Replies](#)

Affidavit in Support
Appendix of Exhibits in Support
Brief/Memorandum in Support of Motion
Designation of Evidence
Exhibit in Support
Reply in Support of Motion
Response (For Court Use Only)
Response in Opposition to Motion
Response to Motion (Unopposed)
SEALED Reply in Support of Motion
SEALED Response to Motion
Statement of Material Facts
Surreply

Other Filings[ADR Documents](#)

Consent to Arbitration
Consent to Mediation
Objection to Report of Arbitrator/Mediator
Request for Trial De Novo

[Discovery Documents](#)

Not required to be filed unless ordered by the court.

Answer to Interrogatories
Deposition
Discovery
Notice to Take Deposition
Request for Admissions
Request for Production of Documents
Response to Discovery Request

[Notices](#)

Certificate of Counsel
Notice (Other)
Notice of 42-day Extension by Respondent
(Disciplinary Habeas case only)
Notice of Acceptance of Offer of Judgment
Notice of Appearance
Notice of Appearance - Limited Appointment
Notice of Application of Writ
Notice of Change of Attorney Information
Notice of Disclosure Under Seal (for USA use only)
Notice of Filing
Notice of Intent to Request Redaction
(cont.)

[Notices \(cont.\)](#)

Notice of Lawsuit & Request for Waiver of Service
Notice of Manual Filing
Notice of Parties First Extension of Time
Notice of Service of Initial Disclosures
Notice of Service of Proposed Subpoena on Nonparty
Notice of Settlement
Notice of Substitution of Appearance
Notice of Taking Deposition
Notice of Voluntary Dismissal
Notice of Withdrawal of Appearance

[Trial Documents](#)

Certificate of Trial Readiness
Contentions
Exhibit List
Objection
Proposed Findings of Fact
Proposed Jury Instructions
Proposed Jury Verdict
Proposed Voir Dire
Trial Brief
Witness List

[Appeal Documents](#)

Appeal of Magistrate Judge Decision to District Court
Bankruptcy Appellants Brief
Bankruptcy Appellants Reply Brief
Bankruptcy Appellees Brief
Designation of Record on Appeal
Docketing Statement
Federal Circuit Transcript Purchase Order
Notice of Appeal
Notice of Cross Appeal
Notice of Interlocutory Appeal
Seventh Circuit Transcript Information Sheet
Subsequent Notice of Appeal

[Other Documents](#)

Abstract of Judgment
Affidavit
Amicus Curiae Appearance
Appendix
Application
Application for Writ
Bill of Costs
Brief (Habeas)
Brief (Social Security Appeal)
Brief/Memorandum in Support
Case Management Plan Tendered by
Civil Cover Sheet
Consent
Consent to Jurisdiction of US Magistrate Judge
Corporate Disclosure Statement
Declaration
EX PARTE Filing
Exhibit
Financial Affidavit - CJA 23
Findings of Facts and Conclusions of Law (proposed)
Initial Markman/Claim Construction Statement
Instruction
Interpleader
Joint Claim Construction Statement
Jurisdictional Statement
Jury Demand
Objections to Answer to Writ
Pretrial Memorandum
Redacted Document
Redaction Index
Redaction Statement - Transcript
Reply to Response to Motion to Vacate (2255 only)
Reply to Return to Order to Show Cause (Habeas)
Report
Report - Wiretap
Response
Return to Order to Show Cause (Habeas only)
SEALED Document
Satisfaction of Judgment
Special Damages
Statement
Status Report
Stipulation
Stipulation of Dismissal
Submission
Submission of Signature Requirement
Transcript SSA
Unredacted Document