



# The University of Texas at Austin Office of Financial Aid

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## PAYCHECK RECEIPT FORM

*To Be Completed By the Student*

This form is to be completed by the Work-Study student employee and submitted with the agency's reimbursement paperwork (i.e. *Billing Statement*, student's original *Work-Study Timesheet*, copy of student's pay stub).

*NOTE: Students whose paychecks are direct deposited to their accounts are not required to complete this form if their pay stub confirms the direct deposit.*

Student Name: \_\_\_\_\_

UT EID: \_\_\_\_\_

Agency Name: \_\_\_\_\_

*For the pay period of \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_, I acknowledge that  
I have received a check in the amount of \$\_\_\_\_\_ (use amount shown on check).*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_