

## **AUTHORITY LETTER**

I hereby authorize M ..... whose signature is hereby attested below  
to receive cheque number ..... dated ..... for Rs. ....  
(Rupees .....only) from JMI  
on account of .....

(signature)

Name: .....

Designation: .....

Department of .....

Attested signature of

M .....

(Signature of claimant)

## **PRE-RECEIPT**

Received a cheque no. .... dated ..... amounting to  
Rs ..... (Rupees .....only) on  
account of ..... as per the authority given above.

(Signature of Claimant)