

## DOCUMENT DELIVERY RECEIPT <sup>1</sup>

*Type	File number (if available) <u>and</u> *Description <sup>2</sup>
<input type="checkbox"/> Application for RCD	
<input type="checkbox"/> Application for RCD <u>Invalidity</u>	
<input type="checkbox"/> Other RCD related <sup>3</sup>	
<input type="checkbox"/> Other (non-IP related) <sup>4</sup>	
<b>*Presented by</b> (personal name and, where relevant, name of business)	
<b>EUIPO Stamp and Date</b>	

EXCEPT FOR THE DATE OF DELIVERY, THE EUIPO **CANNOT GUARANTEE THE ACCURACY** OF THE INFORMATION GIVEN ABOVE.

And as from 1st October 2017 personal delivery is no longer acceptable for any document related to EUTMs, **any such document submitted by hand will be deemed not to have been received.**

\* Indicates mandatory fields for each document type.

<sup>1</sup> To be filled in and presented in duplicate by the customer **for each delivered document.**

<sup>2</sup> The description should contain sufficient detail to enable the EUIPO to (i) categorise the document and (ii) determine the file, procedure - RCD, or matter to which it relates (e.g. a RCD application could name the applicant and specify the product indication, an invalidity could give the number of the contested design, etc.).

<sup>3</sup> For example: renewal, recordal, inspection of file, change of representative/owner, appeal, etc.

<sup>4</sup> For example: call for tender documents, contract documents, etc.