

SOMERSET PTSA

CASH RECEIPTS FORM

PTSA Committee: _____

Date: _____

| DENOMINATION | QUANTITY | TOTAL |
|--------------|----------|-------|
| Checks | _____ | _____ |
| \$100s | _____ | _____ |
| \$50s | _____ | _____ |
| \$20s | _____ | _____ |
| \$10s | _____ | _____ |
| \$5s | _____ | _____ |
| \$1s | _____ | _____ |
| Half Dollars | _____ | _____ |
| Quarters | _____ | _____ |
| Dimes | _____ | _____ |
| Nickels | _____ | _____ |
| Pennies | _____ | _____ |

TOTAL DEPOSIT: \$

Description: _____

Counted by*: _____

Checked by*: _____

**Two signatures required. Always have two adults count both cash and checks.*

Signature of Committee Chair: _____

Signature of Treasurer: _____ Date rec'd by Treasurer: _____

PLEASE FILL OUT RECEIPT BELOW THEN SUBMIT FUNDS AND ENTIRE FORM TO TREASURER.

Description: _____ Date: _____

Submitted by: _____ Total Deposit: _____

Signature of Treasurer: _____ Date: _____