



**Assessment Form**  
(to be completed  
by supervisor)

This form is to be completed by the principal, vice-principal, or supervising official who has supervised the applicant's most recent teaching experience. **Please make a copy for the applicant and then forward the completed form directly to the Ministry of Education at [trb.certification@gov.bc.ca](mailto:trb.certification@gov.bc.ca).**

**Applicant Name:**

**File #**  
(if known)

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**Name of Supervisor:**

**Position/Title:**

**School**

**School District/  
School Authority:**

**Applicant's length of service in this school:** Please indicate whether it was full or part time. If part time, please indicate FTE.

**Grades and/or subjects taught by this applicant:**

**Average class size taught by this applicant:**

**Please comment on whether the applicant's practice is governed by the following standards.** Please note the applicant's strengths and any areas of concern. The headings below are meant to indicate areas of observation but in no way prescribe or limit the supervisor in their observation to the area of assessment as numbered below.

**1. The applicant values and cares for all children, always acting ethically and honestly and in their best interests.**

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**2. The applicant has experience planning and adapting lessons for the educational needs of individual students, including students with exceptional needs.**

**3. The applicant has experience organizing a classroom where children are contributing participants and actively involved in large and small groups.**

**4. The applicant has a broad knowledge base in the subject areas that they teach and applies knowledge of student growth and development in their pedagogy.**

**5. The applicant implements a variety of formative and summative assessment methods. Please provide details of these methods.**

**6. The applicant implements effective practice in areas of planning, instruction, and reporting. Please provide details.**

**7. The applicant values the involvement and support of parents, guardians, families and communities in schools. Please provide details.**

**8. The applicant values the languages, heritages, cultures, and ways of knowing of all students and integrates multiple worldviews into their learning environment. The applicant has experience planning and adapting lessons for students of different ethnic and cultural backgrounds.**

**Additional comments that the supervisor feels relevant to this application.**

Supervisor Name:  
(Please Print)

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School District or Independent School Stamp

Signature:

\_\_\_\_\_

Title/Position:

\_\_\_\_\_

Date:

\_\_\_\_\_

If no school stamp is available, please include contact information, a business card or a cover letter on school or district letterhead.

August 2019