FORMAT FOR SUBMITTING TECHNICAL PROPOSAL

APPENDIX A

I. Consultant's Organization and Experience

a) Consultant's Organization

[Provide here a brief description of the background and organization of your firm/entity. The brief description should include constitution of the firm, its objectives, some of the main clients of the firm etc. Furnish details of Sister Concerns with the name of Proprietor/Director/Partner thereof with the nature of business]

b) Consultant's Experience

[Provide a list of Assignment/job for which your firm was legally contracted for carrying out consulting Assignment/job similar to the ones requested under this Assignment.]

DETAILS OF THE SIMILAR CONSULTANCY WORK COMPLETED DURING LAST FIVE YEARS

Sl. No.	Brief Description of Work	Employer Name, Address	Year of commencement and completion	Work value in INR- Please specify currency	Original Project Value in INR - Please specify currency	Other information, if any

c) Financial particulars of the bidder

Sl. No.	ITEMS	DETAILS (To be filled in by Bidder)
i.	Income from consultancy services during the last three financial years (up to March, 2013).	
ii.	Certificate from Statutory Auditor submitted	Yes/No

II. Comments and Suggestions on the Scope of Work

[Suggest and justify here any modifications or improvement to the Scope of Work you are proposing to improve performance in carrying out the Assignment/job (such as deleting

some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]

III. Work Schedule for Performing the Assignment

[Indicate all main activities of the Assignment, including delivery of reports, designs, statements, Schedules, other documents, etc. (e.g.: interim, draft and final design).

a. ***Work Plan & Methodology:*** You should propose and justify the main activities of the Assignment/job, their duration, phasing, milestones (including interim approvals by the Employer), and delivery dates.

b. ***Composition of the Team involved:*** The consultant should provide the proposed composition of your team that would be involved and responsible in the assignment in the prescribed format.]

Format for Submission of Information of Team involved

Sl. No	Designation of Key Personnel	Name	Education Qualification Year/ Institution	Length of Professional Experience	Present Employment		No. of Eligible Assignments with value
					Name of Firm	Employed Since	
1	2	3	4	5	6	7	8
1.	PPP Expert						
2.	Finance Expert						
3.	Contract/Legal Expert						

Note: In support of above, Self-attested copies of certificates of educational qualifications and declaration in proof of all other information sought should be signed by Authorized Signatory of the Bidder and shall be furnished. However, if any information/declaration so furnished by the Key Personnel/Bidder is found to be false at any stage, the contract is liable to be terminated at the Risk & Cost of the Bidder and the Bidder shall be blacklisted by AgIn.

Date:

Authorized Signature,

Place:

Name & Designation

Format for Submission of Bio Data of Key Personnel

1. Name:
2. Date of Birth:
3. Position of Key Personnel in the Bidder Firm:
4. Nationality:
5. Educational Qualifications:
6. Membership of Professional Association/Statutory Bodies:
7. Employment Record:
8. Relevant Experience:

Sl. No.	Name of Organization	Position in Organization	Nature of Work Done	Period of Experience		Remarks
				From	To	

Name of the Key Personnel

Signature

Note: In support of above, Self-attested copies of certificates of educational qualifications and declaration in proof of all other information sought should be signed by Authorized Signatory of the Bidder and shall be furnished. However, if any information/declaration so furnished by the Key Personnel/Bidder is found to be false at any stage, the contract is liable to be terminated at the Risk & Cost of the Bidder and the Bidder shall be blacklisted by AgIn.

IV. Undertaking

[The following declaration should form part of your technical proposal.]

i. We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

ii. We have gone through the above details of tender document and have understood/obtained clarification on points of doubt/scope of work. We fulfil the eligibility criteria and shall abide by all provisions of the tender.

iii. We understand you are not bound to accept any Proposal you receive.

iv. We understand that the decision of Agrinnovate India Limited shall be final and binding on us.

Signature [In full and initials]:
Name and Title of Authorized Signatory:

Date:
Place:

FORMAT FOR SUBMITTING FINANCIAL BID

APPENDIX B

Sl. No.	ITEM	Firm Price(INR) (To be filled in by Bidder)
i.	Complete Scope of services as stipulated in the Technical Bid Document on Firm Price basis inclusive of all taxes and levies, direct and indirect expenses, exchange rate variation and without any escalation, excluding service tax.	INR in figures..... INR in Words ….....
ii.	Service Tax	as per statutory liability applicable from time-to-time.

Date :

Place :

Authorized Signature,

Name & Designation

1. In case of any discrepancy/difference in the amounts indicated in figures and words the figures in the words will prevail.
2. The prices will be inclusive of all taxes, fees, levies, etc. and any upward revision in the statutory taxes, fees etc will be responsibility of the consultant. However, service tax as per statutory liability applicable from time-to-time is payable.
3. The payment will be made to the Consultant at any Bank Account maintain in India by way of ECS/RTGS after deducting the TDS as applicable.
4. All rates are to be indicated in Indian Rupees only.
5. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.